



**UNITED  
NATIONS**



**Framework Convention  
on Climate Change**

Distr.  
GENERAL

FCCC/SBI/2008/1  
7 March 2008

Original: ENGLISH

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**SUBSIDIARY BODY FOR IMPLEMENTATION**

**Twenty-eighth session**

**Bonn, 4–13 June 2008**

**Item 2 (a) of the provisional agenda**

**Organizational matters**

**Adoption of the agenda**

**Provisional agenda and annotations**

**Note by the Executive Secretary**

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## **II. Annotations to the provisional agenda**

### **1. Opening of the session**

1. The twenty-eighth session of the Subsidiary Body for Implementation (SBI) is scheduled to be opened by the Chair on Wednesday, 4 June 2008.

### **2. Organizational matters**

- (a) Adoption of the agenda
2. The provisional agenda for the session will be presented for adoption.

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*Provisional agenda and annotations. Note by the Executive Secretary*

- (b) Organization of the work of the session
3. *Background:* The twenty-eighth session of the SBI will be held from Wednesday, 4 June to Friday, 13 June 2008. A detailed schedule of the session will be posted on the UNFCCC website.

4. The SBI, at its twenty-fourth session,<sup>1</sup> recommended that meetings should normally end by 6 p.m. but may, in exceptional circumstances, continue to no later than 9 p.m. The session will be organized taking into account this limitation of available meeting time. Priority will be given to the most urgent issues. Items that are not concluded at this session will be forwarded to the SBI at its twenty-ninth session.
5. To maximize the use of meeting time, the Chairs of the subsidiary bodies may, where possible and appropriate, propose that the co-chairs of negotiating groups facilitate agreement by tabling initial draft conclusions at the first meetings of the groups, based on relevant submissions and statements made during plenary meetings, and taking into account any previous negotiations and/or conclusions. In accordance with the conclusions adopted by the SBI at its twenty-fourth session,<sup>2</sup> representatives of Parties and international organizations are requested to keep their oral statements as brief as possible. Those representatives wishing to make available a written statement should bring copies for distribution.
6. *Action:* The SBI will be invited to agree on the organization of the work of the session.
7. Parties are invited to refer to the overview of the session posted on the UNFCCC website and to consult the Daily Programme, published during the session, for a detailed and up-to-date schedule of the work of the SBI.
8. Parties are also invited to note that, in accordance with decision 12/CMP.1 and as requested by the SBI at its twenty-seventh session,<sup>3</sup> an interactive exercise will be conducted during SBI 28 demonstrating the functioning of the international transaction log (ITL) with other registry systems and the full conformity of the performance of the ITL with relevant decisions and specifications for the ITL. The time and venue for this event will be announced in the Daily Programme.
9. When considering relevant agenda items, Parties are invited to take into account information contained in document FCCC/SB/2007/INF.2, on the relationship of various provisions of the Mauritius Strategy for the Further Implementation of the Programme of Action for the Sustainable Development of Small Island Developing States to the work of the Convention and its Kyoto Protocol.

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(c) Election of officers other than the Chair

10. *Background:* Pursuant to rule 27, paragraph 6, of the draft rules of procedure<sup>4</sup> being applied, the SBI shall elect its Vice-Chair and Rapporteur. At its twenty-seventh session, the SBI elected Ms. Nataliya Stranadko (Ukraine) as Vice-Chair for a term of one year. As the nomination for Rapporteur, Ms. Margaret Sangarwe (Zimbabwe), was received after the close of SBI 27, no election was conducted.

11. *Action:* The SBI will be invited to elect the Rapporteur for a term of one year at the opening of the session.

(d) Election of replacement officers

12. *Background:* Pursuant to Article 15, paragraph 3, of the Kyoto Protocol, when the SBI exercises its functions with regard to matters concerning the Kyoto Protocol, any member of its Bureau representing a State that is a Party to the Convention but, at that time, not a Party to the Kyoto Protocol,

<sup>1</sup> FCCC/SBI/2006/11, paragraph 102.

<sup>2</sup> FCCC/SBI/2006/11, paragraph 102.

<sup>3</sup> FCCC/SBI/2007/34, paragraph 137.

<sup>4</sup> FCCC/CP/1996/2.

shall be replaced by an additional member to be elected by and from among the Parties to the Protocol. As Ms. Sangarwe represents a State which is not a Party to the Kyoto Protocol, the African Group has nominated Ms. Duduzile Nhlengethwa (Swaziland) as replacement Rapporteur.

13. *Action:* The SBI will be invited to elect the replacement Rapporteur for a term of one year at the opening of the session.

### 3. National communications from Parties not included in Annex I to the Convention

(a) Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention

14. *Background:* The Conference of the Parties (COP), by its decision 3/CP.8, decided to review the mandate and the revised terms of reference of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention (CGE) at its thirteenth session. However, at SBI 27, Parties were unable to reach conclusions on the mandate and terms of reference of the CGE.<sup>5</sup> The SBI agreed to continue its deliberations on this matter at its twenty-eighth session.

15. *Action:* The SBI will be invited to continue its deliberations on the mandate and terms of reference of the CGE, with a view to recommending a draft decision for adoption by the COP at its fourteenth session.

FCCC/SBI/2007/10/Add.1	<i>Report on the activities of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention. Note by the Chair of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention. Addendum. Outcomes of the stocktaking exercise for the period 2003 to 2007</i>
FCCC/SBI/2007/MISC.7	<i>Views on the mandate and terms of reference of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention. Submissions from Parties</i>

(b) Information contained in national communications from Parties not included in Annex I to the Convention<sup>6</sup>

16. *Background:* At SBI 24,<sup>7</sup> Australia, on behalf of the Umbrella Group, the European Community and its member States, and Bosnia and Herzegovina, Romania, Serbia and Montenegro, and Switzerland, proposed that, in accordance with the requirements of Article 10, paragraph 2, of the Convention, the SBI should consider the information communicated by Parties not included in Annex I to the Convention (non-Annex I Parties) in all of their national communications, including their second and, where appropriate, subsequent national communications.

17. *Action:* The SBI will be invited to provide guidance on how to further develop the process for considering information contained in national communications from non-Annex I Parties, in accordance with the requirements of Article 10, paragraph 2, of the Convention.

<sup>5</sup> FCCC/SBI/2007/34, paragraph 25.

<sup>6</sup> At the twenty-seventh session of the SBI there was no consensus to include this item on the agenda. It was therefore held in abeyance. On a proposal by the Chair, the SBI decided to include this item on the provisional agenda of its twenty-eighth session.

<sup>7</sup> FCCC/SBI/2006/11, paragraph 32.

(c) Provision of financial and technical support

18. *Background:* In accordance with decision 10/CP.2, paragraph 1 (b), the secretariat is requested to make available to the SBI, at each of its sessions, details of the financial support made available to non-Annex I Parties by the interim operating entity of the financial mechanism for the preparation of their national communications. At SBI 27,<sup>8</sup> Parties invited the Global Environment Facility (GEF) to continue to provide information on its activities relating to the preparation of national communications by non-Annex I Parties, including information on the dates of approval of funding and disbursement of funds, and requested the secretariat to report this information to the SBI at its twenty-eighth session.

19. *Action:* The SBI will be invited to consider the information provided by the GEF, contained in the document below, and to make recommendations thereon.

<i>FCCC/SBI/2008/INF.3</i>	<i>Information on financial support provided by the Global Environment Facility for the preparation of national communications from Parties not included in Annex I to the Convention. Note by the secretariat</i>
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**4. Financial mechanism of the Convention: fourth review of the financial mechanism**

20. *Background:* The COP, by its decision 3/CP.4, decided, in accordance with Article 11, paragraph 4, of the Convention, to review the financial mechanism every four years. The COP, by its decision 6/CP.13, initiated the review process and requested the SBI to continue consideration of the fourth review of the financial mechanism, on the basis of the guidelines contained in the annex to decision 6/CP.13 and in the annex to decision 3/CP.4, with a view to recommending, in accordance with decision 2/CP.12, a draft decision for adoption by the COP no later than at its fifteenth session.

21. By its decision 6/CP.13, the COP also invited Parties to submit to the secretariat, by 21 March 2008, their views on two documents<sup>9</sup> presented at SBI 27, on the report on the analysis of existing and potential investment and financial flows relevant to the development of an effective and appropriate international response to climate change<sup>10</sup> and on options for scaling up the international financial response to climate change, based on national experiences and on available relevant documents. The COP also requested the secretariat to compile the views submitted by Parties and to prepare a synthesis report, for consideration by the SBI at its twenty-eighth session.

22. *Action:* The SBI will be invited to consider the documents shown below with a view to recommending a draft decision for adoption by the COP at its fourteenth session on the assessment of the funding necessary to assist developing countries in fulfilling their commitments under the Convention over the next replenishment cycle of the GEF.

<i>FCCC/SBI/2008/INF.4</i>	<i>Synthesis report on submissions from Parties on the review of the financial mechanism. Note by the secretariat</i>
<i>FCCC/SBI/2008/MISC.3</i>	<i>Review of the financial mechanism referred to in decision 6/CP.13. Submissions from Parties</i>

<sup>8</sup> FCCC/SBI/2007/34, paragraph 31.

<sup>9</sup> FCCC/TP/2007/4 and FCCC/SBI/2007/21.

<sup>10</sup> Dialogue working paper 8. 2007. Available at:

<[http://unfccc.int/files/cooperation\\_and\\_support/financial\\_mechanism/financial\\_mechanism\\_gef/application/pdf/dialogue\\_working\\_paper\\_8.pdf](http://unfccc.int/files/cooperation_and_support/financial_mechanism/financial_mechanism_gef/application/pdf/dialogue_working_paper_8.pdf)>.

## 5. Implementation of Article 4, paragraphs 8 and 9, of the Convention

### (a) Progress on the implementation of decision 1/CP.10

23. *Background:* The COP, by its decision 1/CP.10, mandated three regional workshops and an expert meeting for small island developing States, in order to facilitate information exchange and integrated assessments to assist in identifying specific adaptation needs and concerns. The SBI continued consideration of the outcome of these activities at its twenty-seventh session,<sup>11</sup> including considering possible elements for further action in the following areas: financial resources; vulnerability and adaptation assessments; adaptation planning and implementation; risk management and risk reduction; regional collaboration and cross-cutting issues; capacity-building, education, training and public awareness; and data, systematic observation and monitoring.

24. The COP, by its decision 1/CP.10, also mandated two pre-sessional expert meetings – one on modelling and financial risk management in conjunction with SBI 23, and the other on economic diversification in conjunction with SBI 24 – in the context of the impact of the implementation of response measures. The SBI continued consideration of the outcome of these expert meetings at its twenty-seventh session<sup>12</sup> including considering possible elements for further action in the areas of financial risk management, modelling and economic diversification.

25. At its twenty-seventh session,<sup>13</sup> the SBI also requested its Chair to convene an informal pre-sessional meeting, in conjunction with its twenty-eighth session, with representatives of interested Parties, to consider further actions in the areas of adverse effects of climate change and impact of the implementation of response measures. In addition, the SBI invited Parties to submit to the secretariat, by 21 March 2008, their views on the status of implementation of Article 4, paragraph 8, of the Convention, decision 5/CP.7 and decision 1/CP.10, as referred to in decision 1/CP.10, paragraph 22.

26. *Action:* The SBI will be invited to continue its deliberations on this matter with a view to:  
(a) considering what further actions may be required by the COP at its fourteenth session to further the implementation of decision 1/CP.10, taking into account the discussions at the informal pre-sessional meeting and the information contained in document FCCC/SBI/2007/34, paragraph 59, and (b) initiating consideration of terms of reference for the assessment referred to in decision 1/CP.10, paragraph 22.

FCCC/SBI/2008/MISC.4 Views on the status of implementation of Article 4, paragraph 8, of the Convention, decision 5/CP.7 and decision 1/CP.10. Submissions from Parties

### (b) Matters relating to the least developed countries

27. *Background:* The COP, by its decision 8/CP.13, decided to extend the mandate of the Least Developed Countries Expert Group (LEG) under the terms of reference adopted by decision 29/CP.7, and requested the SBI to consider, at its twenty-eighth session, a work programme for the group for the period 2008–2010 that contains its objectives, activities and expected outcomes, and takes into account the results of the stocktaking meeting and the Nairobi work programme on impacts, vulnerability and adaptation to climate change.

28. *Action:* The SBI will be invited to consider and endorse the work programme of the LEG for 2008–2010 contained in the document shown below.

<sup>11</sup> FCCC/SBI/2007/34, paragraph 59.

<sup>12</sup> FCCC/SBI/2007/34, paragraph 59.

<sup>13</sup> FCCC/SBI/2007/34, paragraph 60.

FCCC/SBI/2008/6

*Report on the thirteenth meeting of the Least Developed Countries Expert Group. Note by the secretariat*

## 6. Development and transfer of technologies

29. *Background:* The COP, by its decision 3/CP.13, agreed to reconstitute the Expert Group on Technology Transfer (EGTT) for a further five years with the terms of reference contained in annex II to that decision. As specified in its terms of reference, the EGTT shall propose a two-year rolling programme of work for endorsement by the subsidiary bodies at their twenty-eighth sessions. The programme of work of the EGTT for 2008–2009 is contained in document FCCC/SB/2008/INF.1.

30. The COP, by its decision 4/CP.13, requested the GEF, in consultation with interested Parties, international financial institutions, other relevant multilateral institutions and representatives of the private financial community, to elaborate a strategic programme to scale up the level of investment for technology transfer to help developing countries address their needs for environmentally sound technologies, specifically considering how such a strategic programme might be implemented along with its relationship to existing and emerging activities regarding technology transfer, and to report on its findings for consideration by the SBI at its twenty-eighth session. Document FCCC/SBI/2008/5 contains the report of the GEF on this matter.

31. By the same decision, the COP requested Parties to submit to the secretariat, by 15 February 2008, for compilation and synthesis, their views on elements for the terms of reference for the review and assessment of the effectiveness of the implementation of Article 4, paragraph 5, and Article 4, paragraph 1(c), of the Convention, in accordance with decision 13/CP.3.

32. The work of the SBI on this agenda item and of the EGTT could provide useful input to the work of the Parties under the Ad Hoc Working Group on Long-term Cooperative Action under the Convention and contribute to coherence among the work of subsidiary bodies.

33. *Action:* The SBI will be invited, taking into consideration related work of other subsidiary bodies:

- (a) To consider and endorse the two-year rolling programme of work of the EGTT for 2008–2009;<sup>14</sup>
- (b) To consider the report prepared by the GEF on a strategic programme to scale up the level of investment for technology transfer, and to determine any further actions arising from this;
- (c) To deliberate on and agree upon the terms of reference for the review and assessment of the effectiveness of the implementation of Article 4, paragraphs 1(c) and 5, of the Convention.

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*Report of the Global Environment Facility on a strategic programme to scale up the level of investment for technology transfer. Note by the secretariat*

FCCC/SBI/2008/7

*Synthesis of views on elements for the terms of reference for the review and assessment of the effectiveness of the implementation of Article 4, paragraphs 1(c) and 5, of the Convention. Note by the secretariat*

<sup>14</sup> The programme of work will be considered by a joint contact group of the SBI and the Subsidiary Body for Scientific and Technological Advice, as mentioned in decision 3/CP.13, annex II, paragraph 3 (d).

<i>FCCC/SBI/2008/MISC.1</i>	<i>Views on elements for the terms of reference for the review and assessment of the effectiveness of the implementation of Article 4, paragraphs 1(c) and 5, of the Convention. Submissions from Parties</i>
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<i>FCCC/SB/2008/INF.1</i>	<i>Work programme of the Expert Group on Technology Transfer for 2008–2009. Note by the Chair of the Expert Group on Technology Transfer</i>
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## **7. Capacity-building for developing countries under the Convention**

34. *Background:* The COP, by its decision 2/CP.10, paragraph 7, decided to initiate a second comprehensive review of the implementation of the capacity-building framework in developing countries at the twenty-eighth session of the SBI, with a view to completing it at the fifteenth session of the COP. At its thirteenth session,<sup>15</sup> the COP requested the secretariat to prepare draft terms of reference for this second comprehensive review, for consideration by the SBI at its twenty-eighth session. It also requested the secretariat to organize a meeting, before its fourteenth session, to discuss experiences in using performance indicators for the monitoring and evaluation of capacity-building at the national level.

35. *Action:* The SBI will be invited to consider the above-mentioned issues with a view to providing guidance to the Parties and to the secretariat, as appropriate.

<i>FCCC/SBI/2008/2</i>	<i>Draft terms of reference for the second comprehensive review of the capacity-building framework contained in decision 2/CP.7. Note by the secretariat</i>
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## **8. Capacity-building for developing countries under the Kyoto Protocol**

36. *Background:* The COP, by its decision 2/CP.10, paragraph 7, decided to initiate a second comprehensive review of the implementation of the capacity-building framework in developing countries at the twenty-eighth session of the SBI, with a view to completing it at the fifteenth session of the COP. The Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), by its decision 29/CMP.1, decided that the framework for capacity-building adopted by decision 2/CP.7 is applicable to the implementation of the Kyoto Protocol and reaffirmed the framework to guide capacity-building activities relating to the implementation of the Kyoto Protocol in developing countries. At its thirteenth session,<sup>16</sup> the COP requested the secretariat to prepare draft terms of reference for the second comprehensive review, for consideration by the SBI at its twenty-eighth session.

37. *Action:* The SBI will be invited to consider the terms of reference for the second comprehensive review of the capacity-building framework in the context of the Kyoto Protocol, taking into account decision 29/CMP.1 and subsequent decisions on capacity-building under the CMP.

<i>FCCC/SBI/2008/2</i>	<i>Draft terms of reference for the second comprehensive review of the capacity-building framework contained in decision 2/CP.7. Note by the secretariat</i>
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## **9. Reporting and review of information submitted by Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol**

38. *Background:* The CMP, by its decision 13/CMP.1, requested Parties included in Annex I to the Convention (Annex I Parties) that are also Parties to the Kyoto Protocol to submit to the secretariat, before 1 January 2007 or one year after the entry into force of the Kyoto Protocol for that Party, whichever is later, the report to facilitate the calculation of its assigned amount pursuant to Article 3,

<sup>15</sup> FCCC/CP/2007/6, chapter VI D.

<sup>16</sup> FCCC/CP/2007/6, chapter VI D.



paragraphs 7 and 8, for the commitment period, and demonstrate its capacity to account for its emissions and assigned amount. As at 1 March 2008, all such Parties had submitted their reports, which are also called initial reports, except for Croatia, whose report is due on 28 August 2008.

39. The CMP, by its decision 22/CMP.1, decided:
- (a) That the review prior to the first commitment period shall be initiated upon receipt of the initial report under the Kyoto Protocol;
  - (b) That this review, including the procedures for adjustments under Article 5, paragraph 2, between the expert review team and the Party, shall be completed within 12 months of the initiation of the review;
  - (c) That a report shall be forwarded expeditiously to the CMP and to the Compliance Committee.

40. The CMP, by its decision 26/CMP.1, requested the secretariat to organize, in accordance with the corresponding guidelines, the initial reviews under Article 8 of the Kyoto Protocol, in conjunction with the review of the greenhouse gas inventories submitted in 2006, while exercising a certain degree of flexibility in applying the agreed timelines, provided that each initial review is completed no later than one year from the date of the submission of the initial report.

41. As at 1 March 2008, 36 initial reviews had been conducted and one more was planned for April 2008. Document FCCC/SBI/2008/INF.2 contains further information on the status of the initial reviews, the publication of the reports and the forwarding of them to the CMP and to the Compliance Committee. Only one of the reports submitted so far to the Compliance Committee contains a question of implementation; that question is under consideration by the committee.

42. *Action:* The SBI will be invited to take note of document FCCC/SBI/2007/INF.2, with a view to providing guidance to the Parties and to the secretariat, as appropriate.

<i>FCCC/SBI/2008/INF.2</i>	<i>Status of submission and review of the initial reports submitted in accordance with decision 13/CMP.1. Note by the secretariat</i>
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### **10. Matters relating to Article 3, paragraph 14, of the Kyoto Protocol**

43. *Background:* The CMP, by its decision 31/CMP.1, requested the secretariat to organize, before CMP 2, a workshop on reporting methodologies on ways to minimize adverse social, environmental and economic impacts on developing country Parties of the implementation of policies and measures by Annex I Parties in achieving their quantified emission limitation and reduction commitments under Article 3, paragraph 1, of the Kyoto Protocol. This workshop was held in Abu Dhabi, United Arab Emirates, from 4 to 6 September 2006.

44. *Action:* As the SBI, at its twenty-seventh session,<sup>17</sup> was unable to consider the outcome of the workshop referred to in paragraph 43 above, it will be invited to initiate the consideration of this matter with a view to making recommendations to the CMP at its fourth session.

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<sup>17</sup> FCCC/SBI/2007/34, paragraph 127.

### 11. Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance

45. *Background:* The SBI, at its twenty-seventh session,<sup>18</sup> agreed to continue to discuss this issue further at its twenty-eighth session. The agenda item is based on a proposal from Saudi Arabia contained in document FCCC/KP/CMP/2005/2 and on decision 27/CMP.1.

46. *Action:* The SBI will be invited to continue consideration of this matter.

<i>FCCC/KP/CMP/2005/2</i>	<i>Proposal from Saudi Arabia to amend the Kyoto Protocol. Note by the secretariat</i>
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### 12. Preparations for the second review of the Kyoto Protocol pursuant to its Article 9

47. *Background:* At CMP 2,<sup>19</sup> Parties completed the first review of the Kyoto Protocol pursuant to its Article 9. The CMP, at its fourth session, will undertake the second review of the Protocol. In order to prepare this review, the CMP, at its third session, by its decision 4/CMP.3, invited Parties to submit to the secretariat, by 7 March 2008, for compilation and synthesis, their views on how the issues specified in paragraph 6 of that decision should be addressed in the second review pursuant to Article 9 of the Protocol. It also invited Annex I Parties to include information that demonstrates progress made in implementing their commitments under the Kyoto Protocol.

48. By the same decision, the CMP also requested the secretariat to organize a workshop to consider the information provided by Parties, and to prepare a report on it. It further requested the SBI to consider, at its twenty-eighth session, the submissions presented and the report of the workshop, and to report to the CMP at its fourth session.

49. In addition, the CMP, at its third session, adopted conclusions<sup>20</sup> on the issue of privileges and immunities for individuals serving on constituted bodies established under the Kyoto Protocol which state that this issue will be addressed in the context of the second review of the Kyoto Protocol pursuant to its Article 9. As the SBI will address the preparations for the second review, this issue will only be considered in the preparatory context.<sup>21</sup>

50. *Action:* The SBI will be invited to consider the submissions received, the synthesis of views and the report of the workshop, and to prepare a report to the CMP at its fourth session.

<i>FCCC/SBI/2008/INF.1</i>	<i>Synthesis of views on how the issues specified in decision 4/CMP.3, paragraph 6, should be addressed in the second review of the Kyoto Protocol pursuant to its Article 9. Note by the secretariat</i>
<i>FCCC/SBI/2008/INF.5</i>	<i>Report on the workshop on preparations for the second review of the Kyoto Protocol pursuant to its Article 9. Note by the secretariat</i>
<i>FCCC/SBI/2008/MISC.2</i>	<i>Views on how the issues specified in decision 4/CMP.3, paragraph 6, should be addressed in the second review of the Kyoto Protocol pursuant to its Article 9, and information from Parties included in Annex I to the Convention demonstrating progress made in implementing their commitments under the Kyoto Protocol. Submissions from Parties</i>

<sup>18</sup> FCCC/SBI/2007/34, paragraph 141.

<sup>19</sup> Decision 7/CMP.2.

<sup>20</sup> FCCC/KP/CMP/2007/9, chapter XVII.

<sup>21</sup> To assist Parties, further information on the issue of privileges and immunities is provided in document FCCC/TP/2008/1.

### 13. Arrangements for intergovernmental meetings

(a) Fourteenth session of the Conference of the Parties

51. *Background:* The COP, by its decision 14/CP.13, decided that COP 14 and CMP 4 shall be held from 1 to 12 December 2008 and accepted with appreciation the offer by the Government of Poland to host these sessions in Poznan, Poland. In accordance with decision 14/CP.13, the Executive Secretary has concluded a Host Country Agreement with the Government of Poland and preparations for the sessions are currently under way. Further information on preparations will be provided by the secretariat.

52. The document shown below includes a list of possible elements for a provisional agenda for COP 14, as well as suggestions concerning the organization of work of the sessions of the subsidiary bodies, the COP and the CMP. The document also addresses possible arrangements for the participation of ministers and other heads of delegation in the high-level segment.

53. *Action:* The SBI will be invited to consider the possible elements for inclusion in the provisional agenda for COP 14 and provide advice to the secretariat thereon. The SBI may also wish to consider the proposals concerning the organization of the session, contained in the document below, and provide further guidance.

FCCC/SBI/2008/4	Arrangements for intergovernmental meetings. Note by the Executive Secretary
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(b) Fourth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol

54. *Background:* In accordance with Article 13, paragraph 6, of the Kyoto Protocol, ordinary sessions of the CMP shall be held in conjunction with ordinary sessions of the COP, unless otherwise decided by the CMP.

55. The document shown below includes a list of possible elements for a provisional agenda for CMP 4. It also contains suggestions concerning the organization of the work of the sessions of the subsidiary bodies, the COP and the CMP.

56. *Action:* The SBI will be invited to consider the possible elements for inclusion in the provisional agenda for CMP 4 and provide advice to the secretariat thereon. The SBI may also wish to consider the proposals concerning the organization of the session contained in the document below and provide further guidance.

FCCC/SBI/2008/4	Arrangements for intergovernmental meetings. Note by the Executive Secretary
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(c) Future sessional periods

57. *Background:* Under this sub-item the SBI will consider:

- (a) Information on COP 15 and CMP 5;
- (b) Dates for the two sessional periods in 2013.

58. Information on COP 15 and CMP 5 will be communicated to all Parties by the secretariat. The document below contains proposed dates for the sessional periods in 2013 for consideration by the SBI. Any other issues relevant to the dates and venues for future sessions will also be considered under this sub-item.

59. *Action:* The SBI may wish to take note of the state of preparations for COP 15 and CMP 5, and to consider the dates for the two sessional periods in 2013 and recommend them to the COP at its fourteenth session.

FCCC/SBI/2008/4	<i>Arrangements for intergovernmental meetings. Note by the Executive Secretary</i>
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#### **14. Administrative, financial and institutional matters**

(a) Budget performance for the biennium 2008–2009

60. *Background:* The COP, by its decision 13/CP.13, approved the programme budget for the biennium 2008–2009 and requested the Executive Secretary to report to the COP at its fourteenth session on income and budget performance, and to propose any adjustments that might be needed in the programme budget for the biennium 2008–2009.

61. Following the weakening of the United States dollar, the value of the core budget for 2008–2009 has been greatly reduced. If the secretariat is to fully implement the mandated work programme, the Executive Secretary will require authorization for a higher expenditure level in USD terms, equivalent to the approved budget in euro (EUR 41.2 million) at the average rate of exchange prevailing during the 2008–2009 biennium.

62. Resource requirements under the supplementary fund to support the agreement reached in Bali and other activities have been updated. A progress report on the secretariat's effort to achieve equitable geographical distribution and gender balance is also provided.

63. A separate report on the status of contributions as at 15 May 2008 has been prepared in keeping with the Financial Procedures that require the Executive Secretary to inform Parties of their status of contributions at least twice a year.

64. *Action:* The SBI will be invited to take note of the status of contributions and to recommend a draft decision for adoption by the COP at its fourteenth session to address the adverse effects of exchange rate fluctuation.

FCCC/SBI/2008/3	<i>Budget performance for the biennium 2008–2009. Note by the secretariat</i>
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FCCC/SBI/2008/INF.6	<i>Status of contributions as at 15 May 2008. Note by the secretariat</i>
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(b) Implementation of the Headquarters Agreement

65. *Background:* The SBI, at its seventeenth session,<sup>22</sup> requested the Host Government and the Executive Secretary to report, once a year, on progress regarding the implementation of the Headquarters Agreement. The last report was provided to the SBI at its twenty-sixth session.

66. *Action:* A representative of the Host Government and the Executive Secretary will make oral presentations on progress made. The SBI will be invited to consider the statements and take any action deemed necessary.

#### **15. Other matters**

67. Any other matters arising during the session will be taken up under this item.

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<sup>22</sup> FCCC/SBI/2002/17, paragraph 58.

## 16. Report on the session

68. *Background:* A draft report on the work of the session will be prepared for adoption by the SBI at the end of the session.

69. *Action:* The SBI will be invited to adopt the draft report and authorize the Rapporteurs<sup>23</sup> to complete the report after the session, under the guidance of the Chair and with the assistance of the secretariat.

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<sup>23</sup> There is a replacement Rapporteur for items under the Kyoto Protocol.

Annex**Documents before the Subsidiary Body for Implementation  
at its twenty-eighth session****Documents prepared for the session**

FCCC/SBI/2008/1	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/SBI/2008/2	Draft terms of reference for the second comprehensive review of the capacity-building framework contained in decision 2/CP.7. Note by the secretariat
FCCC/SBI/2008/3	Budget performance for the biennium 2008–2009. Note by the secretariat
FCCC/SBI/2008/4	Arrangements for intergovernmental meetings. Note by the Executive Secretary
FCCC/SBI/2008/5	Report of the Global Environment Facility on a strategic programme to scale up the level of investment for technology transfer. Note by the secretariat
FCCC/SBI/2008/6	Report on the thirteenth meeting of the Least Developed Countries Expert Group. Note by the secretariat
FCCC/SBI/2008/7	Synthesis of views on elements for the terms of reference for the review and assessment of the effectiveness of the implementation of Article 4, paragraphs 1(c) and 5, of the Convention. Note by the secretariat
FCCC/SBI/2008/INF.1	Synthesis of views on how the issues specified in decision 4/CMP.3, paragraph 6, should be addressed in the second review of the Kyoto Protocol pursuant to its Article 9. Note by the secretariat
FCCC/SBI/2008/INF.2	Status of submission and review of the initial reports submitted in accordance with decision 13/CMP.1. Note by the secretariat
FCCC/SBI/2008/INF.3	Information on financial support provided by the Global Environment Facility for the preparation of national communications from Parties not included in Annex I to the Convention. Note by the secretariat
FCCC/SBI/2008/INF.4	Synthesis report on submissions from Parties on the review of the financial mechanism. Note by the secretariat
FCCC/SBI/2008/INF.5	Report on the workshop on preparations for the second review of the Kyoto Protocol pursuant to its Article 9. Note by the secretariat
FCCC/SBI/2008/INF.6	Status of contributions as at 15 May 2008. Note by the secretariat
FCCC/SBI/2008/MISC.1	Views on elements for the terms of reference for the review and assessment of the effectiveness of the implementation of Article 4, paragraphs 1(c) and 5, of the Convention. Submissions from Parties

- FCCC/SBI/2008/MISC.2 Views on how the issues specified in decision 4/CMP.3, paragraph 6, should be addressed in the second review of the Kyoto Protocol pursuant to its Article 9, and information from Parties included in Annex I to the Convention demonstrating progress made in implementing their commitments under the Kyoto Protocol. Submissions from Parties
- FCCC/SBI/2008/MISC.3 Review of the financial mechanism referred to in decision 6/CP.13. Submissions from Parties
- FCCC/SBI/2008/MISC.4 Views on the status of implementation of Article 4, paragraph 8, of the Convention, decision 5/CP.7 and decision 1/CP.10. Submissions from Parties
- FCCC/SB/2008/INF.1 Work programme of the Expert Group on Technology Transfer for 2008–2009. Note by the Chair of the Expert Group on Technology Transfer

**Other documents before the session**

- FCCC/KP/CMP/2005/2 Proposal from Saudi Arabia to amend the Kyoto Protocol. Note by the secretariat
- FCCC/SBI/2007/10/Add.1 Report on the activities of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention. Note by the Chair of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention. Addendum. Outcomes of the stocktaking exercise for the period 2003 to 2007
- FCCC/SBI/2007/34 Report of the SBI on its twenty-seventh session, held in Bali from 3 to 11 December 2007
- FCCC/SBI/2007/MISC.7 Views on the mandate and terms of reference of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention. Submissions from Parties
- FCCC/SB/2007/INF.2 Relationship of various provisions of the Mauritius Strategy to the work of the Convention and its Kyoto Protocol. Note by the secretariat
- FCCC/TP/2008/1 Privileges and immunities for individuals serving on constituted bodies under the Kyoto Protocol: report on the feasibility study on possible insurance for individuals serving on constituted bodies. Technical paper

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