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on Climate Change**

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**CONFERENCE OF THE PARTIES**  
**Fourteenth session**  
**Poznan, 1–12 December 2008**

**Item 2 (c) of the provisional agenda**  
**Organizational matters**  
**Adoption of the agenda**

## **Provisional agenda and annotations**

**Note by the Executive Secretary**

### **I. Provisional agenda**

1. Opening of the session.
2. Organizational matters:
  - (a) Election of the President of the Conference at its fourteenth session;
  - (b) Adoption of the rules of procedure;
  - (c) Adoption of the agenda;
  - (d) Election of officers other than the President;
  - (e) Admission of organizations as observers;
  - (f) Organization of work, including the sessions of the subsidiary bodies;
  - (g) Dates and venues of future sessions;
  - (h) Adoption of the report on credentials.
3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom:
  - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
  - (b) Report of the Subsidiary Body for Implementation.
4. Report of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention.
5. Review of implementation of commitments and of other provisions of the Convention:

- (a) Financial mechanism of the Convention;
  - (b) National communications:
    - (i) National communications from Parties included in Annex I to the Convention;
    - (ii) National communications from Parties not included in Annex I to the Convention;
  - (c) Development and transfer of technologies;
  - (d) Capacity-building under the Convention;
  - (e) Implementation of Article 4, paragraphs 8 and 9, of the Convention:
    - (i) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10);
    - (ii) Matters relating to the least developed countries;
  - (f) Other matters referred to the Conference of the Parties by the subsidiary bodies.
6. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention.<sup>1</sup>
7. Administrative, financial and institutional matters:
  - (a) Audited financial statements for the biennium 2006–2007;
  - (b) Budget performance in the biennium 2008–2009.
8. High-level segment.
9. Statements by observer organizations.
10. Other matters.
11. Conclusion of the session:
  - (a) Adoption of the report of the Conference of the Parties on its fourteenth session;
  - (b) Closure of the session.

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<sup>1</sup> See paragraphs 44 and 45 below.

## II. Proposed organization of the sessions: overview<sup>2</sup>

1. A welcoming ceremony will be held on the morning of Monday, 1 December, to mark the opening of the United Nations Climate Change Conference in Poznan.
2. The President of the Conference of the Parties (COP) at its thirteenth session will open COP 14. The COP will take up item 1 of the provisional agenda, as well as some procedural matters under item 2, including the election of the President of COP 14, the adoption of the agenda and the organization of work. Statements are not envisaged, except those on behalf of groups. The COP will refer items of its agenda to the subsidiary bodies as appropriate. The opening meeting will then be adjourned.
3. The fourth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) will then be opened. The CMP will take up item 1 of its provisional agenda, as well as some procedural matters under item 2, including the adoption of the agenda and the organization of work. Statements are not envisaged, except those on behalf of groups. The CMP will refer items of its agenda to the subsidiary bodies as appropriate. The opening meeting will then be adjourned.
4. In the afternoon of the same day the Ad Hoc Working Group on Long-term Cooperative Action under the Convention (AWG-LCA) will hold the opening meeting of its fourth session. This will be followed by the opening of the resumed sixth session of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP), which will convene in plenary to take up item 4 of its provisional agenda. In parallel with these meetings, the Subsidiary Body for Scientific and Technological Advice (SBSTA) will hold the opening meeting of its twenty-ninth session, and this will be followed by the opening meeting of the twenty-ninth session of the Subsidiary Body for Implementation (SBI) (see the proposed schedule of meetings contained in annex I).
5. The CMP will convene in plenary on Wednesday, 3 December, and Thursday, 4 December, to take up the items on its agenda that are not to be referred to the SBSTA and the SBI.
6. The SBSTA and the SBI will conclude their sessions on Wednesday, 10 December. They will finalize as many matters as possible, and transmit their results to the COP or the CMP. AWG-LCA 4 and the resumed sixth session of the AWG-KP will also finish on Wednesday, 10 December.
7. Joint meetings of the COP and the CMP will be convened during the high-level segment to be held from 11 to 12 December. The joint meetings will be attended by ministers and other heads of delegation, who will deliver national statements. A joint COP and CMP meeting will be convened to hear statements from observer organizations. The high-level segment will conclude on Friday, 12 December. Separate meetings of the COP and the CMP will be held to adopt decisions and conclusions emerging from the current sessions.
8. In keeping with the conclusions adopted by the SBI at its twenty-fourth session,<sup>3</sup> all meetings are scheduled to end at 6 p.m., with exceptions determined by the Bureau of the COP or the Chairs of the subsidiary bodies. Given that six bodies will be meeting during this sessional period, the time available for contact groups and informal consultations will be very limited. The session will be organized taking into account this limitation of available meeting time.

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<sup>2</sup> As the fourteenth session of the Conference of the Parties and the fourth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol will be held during the same sessional period, this overview addresses both meetings. For ease of reference for Parties and observers, the text of this overview is also contained in the annotations to the provisional agenda for CMP 4 (FCCC//KP/CMP/2008/1). Further details may be made available via the UNFCCC website.

<sup>3</sup> FCCC/SBI/2006/11, paragraph 112.

### III. Annotations to the provisional agenda

#### 1. Opening of the session

9. COP 14 will be opened by the President of the COP at its thirteenth session, Mr. Rachmat Witoelar, State Minister for the Environment of Indonesia.

#### 2. Organizational matters

(a) Election of the President of the Conference at its fourteenth session

10. *Background:* The President of COP 13 will call for the election of Mr. Maciej Nowicki, Minister of the Environment of Poland, as the President of COP 14. Mr. Nowicki was nominated by the Eastern European Group, in accordance with the rotation of the Presidency among regional groups. He will also serve as President of CMP 4.

(b) Adoption of the rules of procedure

11. *Background:* At COP 13, Parties decided that, as at previous sessions, the draft rules of procedure should continue to be applied, with the exception of draft rule 42.

12. *Action:* The COP may wish to decide to continue applying the draft rules of procedure and invite the President of COP 14 to undertake consultations to try to achieve adoption of the rules.

FCCC/CP/1996/2	<i>Organizational matters: Adoption of the rules of procedure. Note by the secretariat</i>
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(c) Adoption of the agenda

13. *Background:* The secretariat, in agreement with the President of COP 13, has drafted the provisional agenda for COP 14, taking into account views expressed by Parties during SBI 28 and by members of the Bureau. The SBI, at its twenty-eighth session, recommended that the COP defer consideration of item 6 of its provisional agenda, "Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention", until COP 16 (see para. 45 below).

14. *Action:* The COP will be invited to adopt the provisional agenda without item 6, and to request the Executive Secretary to include an item on the second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention in the provisional agenda of COP 16, with the necessary explanatory footnotes.

FCCC/CP/2008/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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(d) Election of officers other than the President

15. *Background:* At the request of the President of COP 13, consultations on nominations to the Bureau of COP 13 were initiated at SBI 28 with regional group coordinators. There will be an oral report on these consultations. If necessary, further consultations will be held during the session. Parties are invited to recall decision 36/CP.7 and to give active consideration to the nomination of women for elective posts in any body established under the Convention.

16. *Action:* The COP will be invited to elect the members of the Bureau of COP 14 at the earliest opportunity following completion of consultations.

(e) Admission of organizations as observers

17. *Background:* The COP will have before it document FCCC/CP/2008/3 containing the list of organizations seeking admission as observers, following review and consideration by the Bureau.<sup>4</sup>

18. *Action:* The COP will be invited to consider the list and admit the organizations as observers.

FCCC/CP/2008/3	<i>Admission of observers: organizations applying for admission as observers. Note by the secretariat</i>
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(f) Organization of work, including the sessions of the subsidiary bodies

19. *Action:* The COP will be invited to agree upon the organization of the work of the session, including the proposed schedule of meetings (see paras. 1–8 above and annex I).

FCCC/CP/2008/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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FCCC/SBSTA/2008/7	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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FCCC/SBI/2008/9	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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FCCC/AWGLCA/2008/14	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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(g) Dates and venues of future sessions

20. *Background:* The SBI, at its twenty-eighth session, invited Parties to come forward with offers to host COP 16 and CMP 6 (2010), as well as COP 17 and CMP 7 (2011).<sup>5</sup> In keeping with the rotation among regional groups, the President of COP 16 would come from the Group of Latin America and the Caribbean and the President of COP 17 would come from the African Group.

21. The SBI, at the same session, also recommended the dates of 3–14 June and 11–22 November for the sessional periods in 2013 for adoption by the COP at its fourteenth session.<sup>6</sup>

22. *Action:* The COP may wish to invite the President to conduct consultations on these issues and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session.

(h) Adoption of the report on credentials

23. *Background:* The Bureau will examine the credentials submitted by Parties to the Convention and submit its report on credentials for adoption by the COP.<sup>7</sup>

24. *Action:* The COP will be invited to adopt the report on credentials of the representatives of Parties attending COP 14. Representatives may participate provisionally, pending this action.

<sup>4</sup> Under decision 36/CMP.1, a single process will be used for the admission of observer organizations to sessions of the COP and the CMP, with decisions on admission of observer organizations being taken by the COP.

<sup>5</sup> FCCC/SBI/2008/8, paragraph 141.

<sup>6</sup> FCCC/SBI/2008/8, paragraph 140.

<sup>7</sup> Decision 36/CMP.1 states that credentials from Parties to the Kyoto Protocol would apply for the participation of their representatives in sessions of the COP and the CMP, and a single report on credentials would be submitted for approval, following established procedures, by the Bureau of the COP to the COP and to the CMP.

### 3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom

(a) Report of the Subsidiary Body for Scientific and Technological Advice

(b) Report of the Subsidiary Body for Implementation

25. The COP will be invited to take note of the reports of SBSTA 28 and SBI 28, held in June 2008, and the oral reports by the Chairs of the SBSTA and the SBI on the twenty-ninth sessions. The oral report of the Chair of the SBSTA will include a report on SBSTA agenda item 5: Reducing emissions from deforestation in developing countries: approaches to stimulate action.<sup>8</sup>

<i>FCCC/SBSTA/2008/6</i>	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its twenty-eighth session, held in Bonn from 4 to 13 June 2008</i>
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<i>FCCC/SBI/2008/8 and Add.1</i>	<i>Report of the Subsidiary Body for Implementation on its twenty-eighth session, held in Bonn from 4 to 13 June 2008</i>
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### 4. Report of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention

26. *Background:* The COP, at its thirteenth session, requested the AWG-LCA to report to the COP at its fourteenth session on progress made. It further agreed to take stock, at COP 14, of the progress made on the basis of a report by the group.<sup>9</sup>

27. *Action:* The COP will be invited to consider the report by the Chair of the AWG-LCA referred to in paragraph 26 above and to take any action it considers appropriate.

<i>FCCC/AWGLCA/2008/3</i>	<i>Report of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention on its first session, held in Bangkok from 31 March to 4 April 2008</i>
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<i>FCCC/AWGLCA/2008/6</i>	<i>Summary of views expressed during the first session of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention on the development of the two-year work programme that was mandated under paragraph 7 of the Bali Action Plan. Note by the Chair</i>
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<i>FCCC/AWGLCA/2008/8</i>	<i>Report of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention on its second session, held in Bonn from 2 to 12 June 2008</i>
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<i>FCCC/AWGLCA/2008/11</i>	<i>Summary of views expressed during the second session of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention. Note by the Chair</i>
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<i>FCCC/AWGLCA/2008/12</i>	<i>Report of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention on its third session, held in Accra from 21 to 27 August 2008</i>
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<i>FCCC/AWGLCA/2008/13</i>	<i>Summary of views expressed during the third session of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention. Note by the Chair</i>
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<sup>8</sup> Decision 2/CP.13, paragraph 8.

<sup>9</sup> Decision 1/CP.13, paragraphs 9–10.

## 5. Review of implementation of commitments and of other provisions of the Convention

### (a) Financial mechanism of the Convention

28. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

29. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session.

### (b) National communications

#### (i) National communications from Parties included in Annex I to the Convention

30. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

31. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session.

#### (ii) National communications from Parties not included in Annex I to the Convention

32. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

33. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session.

### (c) Development and transfer of technologies

34. *Background:* See the SBSTA 29 provisional agenda and annotations (FCCC/SBSTA/2008/7) and the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

35. *Action:* The COP will be invited to refer this item to the SBSTA and the SBI for their consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session.

### (d) Capacity-building under the Convention

36. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

37. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session.

### (e) Implementation of Article 4, paragraphs 8 and 9, of the Convention

#### (i) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10)

38. *Background:* See the SBSTA 29 provisional agenda and annotations (FCCC/SBSTA/2008/7) and the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

39. *Action:* The COP will be invited to refer this item to the SBSTA and the SBI for their consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session. The SBSTA, pursuant to decision 1/CP.10, paragraph 23, will address issues relating to the Nairobi work programme on impacts, vulnerability and adaptation to climate change. The SBI will address other aspects of the implementation of decision 1/CP.10 relating to adverse impacts of climate

change and to the impacts of response measures in accordance with the conclusions of the SBI at its twenty-eighth session.<sup>10</sup>

(ii) Matters relating to the least developed countries

40. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

41. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session.

(f) Other matters referred to the Conference of the Parties by the subsidiary bodies

42. *Background:* Any matters concerning the Convention referred by the subsidiary bodies to the COP may be taken up under this item, including draft decisions and conclusions completed at the twenty-eighth and twenty-ninth sessions of the subsidiary bodies.

43. *Action:* The COP will be invited to adopt draft decisions or conclusions pertaining to the Convention forwarded by the SBSTA or the SBI at their twenty-eighth and twenty-ninth sessions, including a possible draft decision on Article 6 of the Convention.

**6. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention**

44. *Background:* Article 4, paragraph 2(d), of the Convention provides that a second review of the adequacy of Article 4, paragraph 2(a) and (b), shall take place not later than 31 December 1998. At COP 4, it “proved impossible to reach any agreed conclusions or decisions” on this matter. During the consideration of the provisional agenda of COP 5, the Group of 77 and China proposed amending the item to: “Review of the adequacy of implementation of Article 4, paragraph 2(a) and (b), of the Convention”. There was no agreement, and the COP adopted the agenda of the session with the item held in abeyance. At every subsequent COP session, the item has been included in the provisional agenda with a footnote reflecting the amendment proposed by the Group of 77 and China at COP 5, the agenda has been adopted with the item held in abeyance, and the President has undertaken consultations on the matter and reported back later in the session.

45. At its twenty-eighth session, the SBI took note of the proposals by the Executive Secretary, made in response to a request by the COP at its thirteenth session (see para. 13 above), on possible ways to address this agenda item.<sup>11</sup> The SBI recommended that the COP defer its consideration of the item, pursuant to rule 13 of the draft rules of procedure being applied, to COP 16. At that time, depending on the outcome of Bali Road Map discussions, the COP may wish to decide how to proceed.

46. *Action:* In the context of adopting the agenda for the session, the COP will be invited to defer consideration of this item to its sixteenth session (see para. 14 above).

**7. Administrative, financial and institutional matters**

(a) Audited financial statements for the biennium 2006–2007

47. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

48. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session.

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<sup>10</sup> FCCC/SBI/2008/8, paragraphs 35–39.

<sup>11</sup> FCCC/SBI/2008/8, paragraph 119.



(b) Budget performance in the biennium 2008–2009

49. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

50. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its fourteenth session.

### **8. High-level segment**

51. National statements by ministers and other heads of delegation will be heard in joint meetings of the COP and the CMP during the high-level segment on 11 and 12 December 2008. Full texts of the official statements will be circulated if sufficient numbers of copies are provided to the secretariat in the course of the session.

52. Given the number of Parties and the limited amount of time available for statements, it will be necessary to limit the duration of each statement. The recommended time limit is three minutes. Statements on behalf of groups, where the other members of the group do not speak, are strongly encouraged and additional time will be provided for these.

53. The list of speakers will be open from 10 October to 7 November 2008.<sup>12</sup> Information about the speakers' list, including a registration form, will be sent to Parties in the notification for the sessions.

54. Further information on the high-level segment may be made available in an addendum to this document, after consideration by the Bureau and the Host Government. Information on participation by heads of United Nations bodies and specialized agencies will also be made available.

### **9. Statements by observer organizations**

55. Representatives of intergovernmental organizations and non-governmental organizations will be invited to address the CMP. Further information will be made available.

### **10. Other matters**

56. Any other matters for the attention of the COP will be taken up under this item.

### **11. Conclusion of the session**

(a) Adoption of the report of the Conference of the Parties on its fourteenth session

57. *Background:* A draft report on the work of the session will be prepared for adoption by the COP at the end of the session.

58. *Action:* The COP will be invited to adopt the draft report and authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

59. The President will declare the session closed.

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<sup>12</sup> Enquiries regarding this list may be directed to the Office of External Relations at the UNFCCC secretariat by telephone (+49 228 815 1520 or 1506), fax (+49 228 815 1999) or e-mail <secretariat@unfccc.int>.

Annex I

**Overview of the proposed schedule of meetings during the sessional period**

<b>Schedule is subject to change</b>									
<b>Monday 1 December</b>		<b>Tuesday 2 December</b>		<b>Wednesday 3 December</b>		<b>Thursday 4 December</b>		<b>Friday 5 December</b>	<b>Saturday 6 December</b>
Welcoming ceremony		SBSTA	SBI	AWG-LCA in-session workshops	CMP	AWG-LCA in-session workshop	AWG-KP	Informal groups	Informal groups
COP opening							Informal groups		
CMP opening					AWG-LCA	SBI	AWG-KP in-session workshop		
AWG-LCA		SBSTA	AWG-LCA in-session workshop						
SBI		SBI							
AWG-KP		SBSTA							
<b>Monday 8 December</b>		<b>Tuesday 9 December</b>		<b>Wednesday 10 December</b>		<b>Thursday 11 December</b>		<b>Friday 12 December</b>	<b>Saturday 13 December</b>
Informal groups		Eid Al-Adha		Informal groups		High-level segment	Informal groups	High-level segment	COP closing
				SBSTA closing SBI closing AWG-KP closing AWG-LCA closing					
<b>Schedule is subject to change</b>									

Annex II**Documents before the Conference of the Parties at its fourteenth session****Documents prepared for the session**

FCCC/CP/2008/1	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/CP/2008/2	Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat
FCCC/CP/2008/3	Admission of observers: organizations applying for admission as observers. Note by the secretariat

**Other documents before the session**

FCCC/CP/1996/2	Organizational matters: Adoption of the rules of procedure. Note by the secretariat
FCCC/SBSTA/2008/6	Report of the Subsidiary Body for Scientific and Technological Advice on its twenty-eighth session, held in Bonn from 4 to 13 June 2008
FCCC/SBSTA/2008/7	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/SBI/2008/8 and Add. 1	Report of the Subsidiary Body for Implementation on its twenty-eighth session, held in Bonn from 4 to 13 June 2008
FCCC/SBI/2008/9	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/AWGLCA/2008/3	Report of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention on its first session, held in Bangkok from 31 March to 4 April 2008
FCCC/AWGLCA/2008/6	Summary of views expressed during the first session of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention on the development of the two-year work programme that was mandated under paragraph 7 of the Bali Action Plan. Note by the Chair
FCCC/AWGLCA/2008/8	Report of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention on its second session, held in Bonn from 2 to 12 June 2008
FCCC/AWGLCA/2008/11	Summary of views expressed during the second session of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention. Note by the Chair

- FCCC/AWGLCA/2008/12 Report of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention on its third session, held in Accra from 21 to 27 August 2008
- FCCC/AWGLCA/2008/13 Summary of views expressed during the third session of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention. Note by the Chair
- FCCC/AWGLCA/2008/14 Provisional agenda and annotations. Note by the Executive Secretary

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