



SUBSIDIARY BODY FOR IMPLEMENTATION

Twenty-first session

Buenos Aires, 6–14 December 2004

Agenda item 10

Continuing review of the functions and operations of the secretariat

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Draft conclusions proposed by the Chair

1. The Subsidiary Body for Implementation (SBI) took note of documents FCCC/SBI/2004/13 and FCCC/SBI/2004/INF.10 and views expressed by Parties on this item.
2. The SBI expressed its appreciation to the secretariat for its efforts in organizing workshops, noting that considerable time and effort are necessary to ensure that workshops are organized in an efficient manner and lead to productive recommendations. The SBI noted that the lack of sufficient and predictable funding makes organizing workshops difficult.
3. The SBI also noted that the lack of sufficient and predictable funding is the main reason for delays in the organization of workshops. The SBI urged Parties to ensure that timely and sufficient funding is provided for workshops, and to make un-earmarked contributions to the Trust Fund for Supplementary Activities for the funding of workshops, to the extent possible. The SBI requested the secretariat, in the absence of predictable funding, to postpone a workshop rather than provide insufficient time for preparations and invitations.
4. The SBI noted the need to ensure balanced participation of Parties in workshops. In this context, the SBI requested the secretariat to publish information about upcoming workshops on its web site. The SBI encouraged Parties to submit to the secretariat, in a timely manner, expressions of interest in participating in particular workshops. The SBI also requested the chairs of the subsidiary bodies, with the assistance of the secretariat, to ensure that invitees to a workshop represent a balanced mix of participants from Parties included in Annex I to the Convention and Parties not included in Annex I to the Convention, and a diversity of points of view.
5. The SBI requested the secretariat to ensure that, for workshops which are confirmed, invitations and documentation are made available to participants in a timely manner.

6. The SBI welcomed the secretariat's policy of accepting, in consultation with the chairs of the subsidiary bodies, invitations from Parties to host workshops, while acknowledging that this has sometimes led to increased costs, and travel and visa complications. The SBI urged the secretariat to continue this approach in a prudent manner.
7. The SBI also took note of the information on the human resources and the staff selection policy and procedures of the secretariat. The SBI requested the Executive Secretary to strengthen her or his efforts to ensure a wider geographical balance in the appointment of staff at senior and managerial levels within the rubric of Article 101.3 of the Charter of the United Nations and the applicable rules, guidelines and practices of the United Nations and the secretariat.
8. The SBI decided to continue its consideration of issues under this item annually.
9. The SBI also requested the secretariat to take note of the concern expressed that officials of the secretariat should take care in their public statements to reflect the views of Parties held by consensus, and not to appear to support only one side or another of contentious issues.
