



# Daily Programme <sup>1</sup>

Twentieth sessions of the subsidiary bodies  
Hotel Maritim, Bonn  
16–25 June 2004

No. 2

## Official meetings <sup>2</sup>

### Subsidiary Body for Scientific and Technological Advice (SBSTA)

(Open meeting)

10 a.m.–1 p.m.

3<sup>rd</sup> meeting

Plenary II

1. Methodological issues [*Agenda item 3*]
  - (a) Emissions from fuel used for international aviation and maritime transport [*Agenda item 3 (c)*] ([FCCC/SBSTA/2004/INF.5](http://fccc.org/SBSTA/2004/INF.5))
2. Other matters [*Agenda item 10*]
  - (a) Issues relating to cleaner or less-greenhouse-gas-emitting energy [*Agenda item 10 (a)*]
  - (b) Issues relating to the implementation of Article 2, paragraph 3, of the Kyoto Protocol [*Agenda item 10 (b)*]
  - (c) Any other matters [*Agenda item 10 (c)*]

<sup>1</sup> The Daily Programme is also available on the secretariat web site and includes links to the documents listed:

<http://unfccc.int/sessions/sb20/programme/index.html>

<sup>2</sup> Please consult the CCTV monitors for any last-minute changes to this programme.

Participants are kindly requested to retain copies of documents throughout the session, in order to reduce paper consumption.

### Subsidiary Body for Implementation (SBI)

(Open meeting)

<b>10 a.m.–1 p.m.</b>	<b>3<sup>rd</sup> meeting</b>	<b>Plenary I</b>
	<ol style="list-style-type: none"> <li>1. Arrangements for intergovernmental meetings [<i>Agenda item 9</i>] <ol style="list-style-type: none"> <li>(a) Tenth session of the Conference of the Parties [<i>Agenda item 9 (a)</i>] (<a href="#">FCCC/SBI/2004/4</a>)</li> <li>(b) Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol [<i>Agenda item 9 (e)</i>] (<a href="#">FCCC/SBI/2003/8</a>; <a href="#">FCCC/CP/2003/6/Add.2</a>, decision 17/CP.9)</li> <li>(c) Future sessional periods [<i>Agenda item 9 (b)</i>] Organization of the intergovernmental process [<i>Agenda item 9 (c)</i>]</li> <li>(d) Effective participation in the Convention process [<i>Agenda item 9 (d)</i>] (FCCC/SBI/2004/5)</li> </ol> </li> <li>2. Continuing review of the functions and operations of the secretariat [<i>Agenda item 11</i>]</li> <li>3. Other matters [<i>Agenda item 12</i>]</li> </ol>	

### Subsidiary Body for Implementation (SBI)

(Open meeting)

<b>p.m.</b>	<b>4<sup>th</sup> meeting</b>	<b>Plenary I</b>
	Items to be taken up as needed.	

### Other meetings

#### Informal groups of the Convention bodies

Upon completion of plenary	SBSTA	Contact group on small-scale afforestation and reforestation project activities under the clean development mechanism	Reger
3 p.m.–5 p.m.	SBSTA	Contact group on development and transfer of technologies	Haydn
5 p.m.–7 p.m.	SBSTA	Contact group on good practice guidance for land use, land-use change and forestry (LULUCF) activities under the Kyoto Protocol, harvested wood products and other issues relating to LULUCF	Reger
5 p.m.–7 p.m.	SBI	Contact group on progress on the implementation of activities under decision 5/CP.7	Haydn

## Meetings of groups other than the Convention bodies

(Closed meetings)

8 a.m.–9 a.m.	Alliance of Small Island States	Haber
8 a.m.–9 a.m.	OPEC	Planck
8 a.m.–9 a.m.	African Group	Reger
9 a.m.–10 a.m.	Umbrella Group	Haber
9 a.m.–10 a.m.	Group of 77 and China	Schumann
1 p.m.–2 p.m.	Least developed countries	Haber
2 p.m.–3 p.m.	Group of 77 and China	Schumann

## Meetings of non-governmental organizations

(Closed meetings)

Daily meetings of non-governmental organizations will take place as follows:

2–3 p.m.	ENGOS	Transport 0.133
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Daily BINGO meetings will take place from 9 a.m. to 10 a.m. from Monday 21 June at the Ministry of Transport. Research-oriented and independent organizations (RINGOs) will also meet during the second week of the session.

## Status report on consideration of agenda items as at 16 June 2004

SBSTA agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted
2 (b)	Organization of the work of the session	Organizational matters agreed
3	Methodological issues	
3 (a)	Good practice guidance for land use, land-use change and forestry (LULUCF) activities under the Kyoto Protocol, harvested wood products and other issues relating to LULUCF	Contact group co-chaired by Mr. William Agyemang-Bonsu (Ghana) and Mr. Audun Rosland (Norway)
3 (b)	Small-scale afforestation and reforestation project activities under the clean development mechanism	Contact group chaired by Ms. Thelma Krug (Brazil)
3 (c)	Emissions resulting from fuel used in international aviation and maritime transport	Sub-item to be taken up at the 3 <sup>rd</sup> meeting of the SBSTA
3 (d)	Issues relating to greenhouse gas inventories	Informal consultations by Ms. Branca Americano (Brazil) and Ms. Helen Plume (New Zealand)
3 (e)	Issues relating to Articles 5, 7 and 8 of the Kyoto Protocol	
3 (f)	Issues relating to registry systems under Article 7, paragraph 4, of the Kyoto protocol	Informal consultations by Mr. Murray Ward (New Zealand)
4	Development and transfer of technologies	Contact group co-chaired by Mr. Andrej Krancj (Slovenia) and Mr. Kishan Kumarsingh (Trinidad and Tobago)

5	“Good practices” in policies and measures among Parties included in Annex I to the Convention	Contact group – chair(s) to be announced
6	Research and systematic observation	Contact group co-chaired by Mr. Stefan Roesner (Germany) and Mr. S.N. Sok Appadu (Mauritius)
7	Scientific, technical and socio-economic aspects of impacts of, and vulnerability and adaptation to, climate change	Items to be taken up at the 4 <sup>th</sup> meeting of the SBSTA
8	Scientific, technical and socio-economic aspects of mitigation	
9	Cooperation with relevant international organizations	Contact group co-chaired by Ms. Outi Berghall (Finland) and Ms. Marcela Main (Chile)
10	Other matters	
10 (a)	Issues relating to cleaner or less-greenhouse-gas-emitting energy	Sub-items to be taken up at the 3 <sup>rd</sup> meeting of the SBSTA
10 (b)	Issues relating to the implementation of Article 2, paragraph 3, of the Kyoto Protocol	
10 (c)	Any other matters	

SBI agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted as amended
2 (b)	Organization of the work of the session	Agreed
2 (c)	Election of officers other than the Chair	Mr. Gonzalo Menéndez (Panama) elected as Rapporteur
3	National communications from Parties included in Annex I to the Convention: status report on the review of third national communications	SBI took note of the information provided in document FCCC/SBI/2004/INF.7
4	National communications from Parties not included in Annex I to the Convention	
4 (a)	Submission of second and, where appropriate, third national communications	Contact group chaired by Mr. S.N. Sok Appadu (Mauritius)
4 (b)	Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention	Chair to prepare draft conclusions
4 (c)	Provision of financial and technical support	Chair to prepare draft conclusions
5	Financial mechanism of the Convention	
5 (a)	Matters relating to the implementation of decision 5/CP.8	Informal consultations by Ms. Andrea Alban (Colombia) and Ms. Sarah Hendry (United Kingdom of Great Britain and Northern Ireland)
6	Article 6 of the Convention	Contact group chaired by Mr. Markus Nauser (Switzerland)
7	Capacity-building	Contact group chaired by Ms. Dechen Tsering (Bhutan)
8	Implementation of Article 4, paragraphs 8 and 9, of the Convention	
8 (a)	Progress on the implementation of activities under decision 5/CP.7	Contact group chaired by Mr. Mohamed Mahmoud Ould el-Ghaouth (Mauritania) and Mr. Paul Watkinson (France)
8 (b)	Matters relating to the least developed countries	Chair to prepare draft conclusions
9	Arrangements for intergovernmental meetings	
9 (a)	Tenth session of the Conference of the Parties	Sub-item to be taken up at the 3 <sup>rd</sup> meeting of the SBI
9 (b)	Future sessional periods	Sub-item to be taken up at the 3 <sup>rd</sup> meeting of the SBI
9 (c)	Organization of the intergovernmental process	Sub-item to be taken up at the 3 <sup>rd</sup> meeting of the SBI

9 (d)	Effective participation in the Convention process	Sub-item to be taken up at the 3 <sup>rd</sup> meeting of the SBI
9 (e)	Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol	Sub-item to be taken up at the 3 <sup>rd</sup> meeting of the SBI
10	Administrative and financial matters	
10 (a)	Budget performance for the biennium 2004–2005	Chair to prepare draft conclusions
10 (b)	Implementation of paragraph 7 (c) of the financial procedures of the Convention concerning the financial support for participation in the UNFCCC process	SBI took note of the information provided in document FCCC/SBI/2004/2
10 (c)	Implementation of the Headquarters agreement	Chair to prepare draft conclusions
11	Continuing review of the functions and operations of the secretariat	Item to be taken up at the 3 <sup>rd</sup> meeting of the SBI
12	Other matters	None

## Documentation and publications

### Cuidar el clima: guía de la convención sobre el cambio climático y el protocolo de Kyoto

The new Spanish-language version of the secretariat's introductory guide to the Convention is now available. This publication has been made possible through support provided by the Government of Spain. An electronic version of the guide can be downloaded from El Portal Español on <http://www.unfccc.int/>

Climate Change  
Kiosk

### Official documents on CD-ROM

Tuesday, 22 June  
Wednesday, 23 June

All participants are welcome to join in hands-on sessions featuring the secretariat's multi-volume CD-ROM collection containing all official documentation issued since 1991 as part of the Convention and Kyoto Protocol processes. As well as the full text of all documents in all available United Nations official languages, the CD-ROMs contain interpretive guides, national communications on greenhouse gas emissions trends and policy responses, in-depth reviews of national communications, daily programmes, lists of participants and agendas for all UNFCCC meetings.

Climate Change  
Kiosk

### Volume 5 (2003) in the secretariat's CD-ROM series –Documenting Climate Change

Volume 5 (2003) in the secretariat's CD-ROM series "Documenting Climate Change" has just been published. The new CD-ROM includes all official and other documentation issued in 2003, and includes all available language versions of each document.

Climate Change  
Kiosk

## Announcements

### "...inSide climate change"

Documents, posters and flyers, clearly attributed to a Party or an admitted organization may be distributed and displayed at the "...inSide climate change" Publications counter, located on the ground floor near the Climate Change Kiosk. Please provide a sample to the staff at the counter or to the External Relations/NGO Liaison teams in La Marée and arrange for its display on the "...inSide climate change" Publications counter. Organizers of exhibits may display and distribute documents at their own exhibition area. Documents deposited elsewhere or not attributed will be removed.

"...inSide climate change" Publications counter

<b>Information for participants</b>	A booklet detailing the various facilities and services available to participants may be obtained from the Information desk or on-line via <a href="http://unfccc.int/sessions/sb20/infopartsb20.pdf">http://unfccc.int/sessions/sb20/infopartsb20.pdf</a>	Information desk
<b>World Day to Combat Desertification</b>	Today marks the World Day to Combat Desertification and the 10 <sup>th</sup> anniversary of the United Nations Convention to Combat Desertification (UNCCD), which plays a key role in the world's efforts to eradicate poverty, achieve sustainable development and reach the Millennium Development Goals..	
<b>Webcast of SB meetings and side events</b>	Webcast recordings of SBSTA and SBI meetings as well as selected side events are available from the secretariat web site <a href="http://www.unfccc.int">www.unfccc.int</a> . Recordings will be made available throughout the conference on an on-demand basis.	
<b>Climate Change Kiosk</b>	Located in the main foyer, the Climate Change Kiosk is staffed daily between 9 a.m. and 7 p.m. The Climate Change Kiosk's primary goal is to provide information about climate change and the secretariat. Further details on the facilities and services provided by the Kiosk are given in the booklet "Information for participants".	
<b>Facilities for non-governmental organizations</b>	Offices for the business and industry organizations (BINGOs) and environmental groups (ENGOS) are located on the ground floor as follows:	
	BINGOs	Ministry of Environment 0.510
	ENGOS	Ministry of Environment 0.506
<b>Special rate public transport</b>	Participants in the sessions may purchase public transport tickets for use in Bonn at a special discount rate. Please contact the Bonn Tourism counter for more details.	
<b>Security</b>	Participants should ensure that they wear their conference badge in full view at all times, as the security officers may request them to verify their identity. This may lead to some inconvenience at times, but it is expected that participants will understand the need for such arrangements.	
<b>Lost and found items</b>	Participants are reminded not to leave personal belongings in meeting rooms. The Security office, located next to the entrance to the conference facilities, is responsible for lost and found items.	
<b>Meditation room</b>	A room for meditation and prayer is available to participants on the first floor of the conference facilities, behind Salon Haydn.	

**Pigeonholes for delegates** Pigeonholes for the distribution of official documents and messages, which delegates are kindly requested to check at regular intervals, are located next to the Documents counter. Messages may also be placed on the message boards in the foyer of the ground floor. Message boards for non-governmental organizations are located at the Information desk in the foyer of the ground floor. Participants are requested to refrain from distributing non-official material via the pigeonholes.

## Events

For a full schedule of side events during the sessions and a list of the exhibits, please see the brochure "**...inSide climate change**", available from the "...inSide climate change" Publications counter in the main foyer. See also the secretariat web site: <http://unfccc.int/sessions/sb20/index.html>. The secretariat would like to note that the scheduling of events remains dependent upon the demands of the negotiating process. For short-term changes please consult the CCTV monitors.

### UNFCCC and related events

Time	Title	Organizer	Theme	Venue
1 p.m.– 3 p.m.	CC:FORUM: Financial and technical support for national communications by non-Annex I Parties	UNFCCC Festus Luboyera (49-228) 815-1541 fluboyera@unfccc.int	Financial and technical support potentially available for second national communications and how it could be increased and widely disseminated. Japan, Netherlands, National Communication Support Programme (GEF/NCSP) and the German Agency for Technical Cooperation (GTZ)	Regen
1 p.m.– 3 p.m.	2006 IPCC Guidelines for national greenhouse gas inventories and the IPCC Emission Factors Database	Intergovernmental Panel on Climate Change (IPCC) Renate Christ (41-22) 730-8574 IPCC-Sec@wmo.int	Revision of the IPCC Guidelines for the national greenhouse gas inventories has been initiated, aiming for completion in early 2006. The event introduces this project in conjunction with the IPCC Emission Factor Database with a view to giving an overview of the on-going work on inventory methodology.	Haydn
6 p.m.– 8 p.m.	Development and transfer of technologies	UNFCCC Florin Vladu (49-228) 815-1422 fvladu@unfccc.int	Results of the survey and assessment of the effectiveness of the use of TT: CLEAR.	Liszt

**Side events**

Time	Title	Organizer	Theme	Venue
1 p.m.– 3 p.m.	Authorization for the clean development mechanism	Delegation of the Netherlands Lucy Naydenova (31-6) 2431-3799 lucy.naydenova@minvrom.nl	Should requests for registration as a project under the clean development mechanism (CDM) include evidence for authorization of the project participants by a Kyoto Party? What is 'evidence', who is responsible and how to obtain/provide authorization for CDM? Answers to emerging questions are sought from key players in the CDM market.	Environment 1
6 p.m.– 8 p.m.	A progressive approach to climate actions: developments in the CDM and in climate institutions	Organisation for Economic Co-operation and Development (OECD) Carolyn Sturgeon (33-1) 45 24 19 66 carolyn.sturgeon@oecd.org	The CDM and the role of institutions in developing climate actions. The event will present an analysis of recent developments in and barriers to the CDM. The event will also outline how future climate actions could build on this and/or other relevant institutional experience.	Environment 1
6 p.m.– 8 p.m.	Emissions from aviation	International Civil Aviation Organization (ICAO) Jane Hupe (514-93) 28491-6726 jhupe@icao.int	Information on the comparison by ICAO of the UNFCCC aviation bunker fuels inventory data with modeled data obtained from three emission tools made available to ICAO – AERO MS, AERO2K and SAGE. Experts will explain these models and their potential use.	Environment 2

**Contact information**

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Liaison with government delegates and registration; funding for delegations	Horacio Peluffo
Liaison with observer organizations	Barbara Black/ Chieko Kobayashi/Bernardo Buechner
Liaison for special events and exhibits	Barbara Black/ Anne Lutz
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