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SUBSIDIARY BODY FOR IMPLEMENTATION

**REPORT OF THE SUBSIDIARY BODY FOR IMPLEMENTATION
ON ITS EIGHTEENTH SESSION, HELD AT BONN,
FROM 4 TO 13 JUNE 2003**

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I. OPENING OF THE SESSION

(Agenda item 1)

1. The eighteenth session of the Subsidiary Body for Implementation (SBI) was held at the Maritim Hotel, Bonn, from 4 to 13 June 2003.
2. The Chair of the SBI, Ms. Daniela Stoycheva (Bulgaria), opened the session on 4 June and welcomed all Parties and observers to the session. She also welcomed the other members of the SBI Bureau: Mr. Fadhel Akbar Lari (Kuwait) as Vice-Chair and Ms. Emily Ojoo-Massawa (Kenya) as Rapporteur.
3. The Chair invited the Executive Secretary of the UNFCCC secretariat, Ms. Joke Waller-Hunter, to address the SBI. The Executive Secretary acknowledged that the process had entered the era of implementation and highlighted how this influences the agenda of the SBI and the work of the secretariat. She mentioned the uncertainty of the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol being held in 2003. She also called upon delegations to contribute to the Trust Fund for Participation so that the climate change process can continue to benefit from widespread participation from all regions.

II. ORGANIZATIONAL MATTERS

(Agenda item 2)

A. Adoption of the agenda

(Agenda item 2 (a))

4. The SBI considered this sub-item at its 1st and 2nd meetings, on 4 and 5 June, respectively. It had before it a note by the Executive Secretary containing the provisional agenda and annotations (FCCC/SBI/2003/1). Statements were made by representatives of 12 Parties, including one speaking on behalf of the Group of 77 and China, one on behalf of the European Community and its member States, and one on behalf of the Alliance of Small Island States (AOSIS).
5. At its 2nd meeting, the SBI adopted the following agenda:
 1. Opening of the session.
 2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 3. National communications from Parties included in Annex I to the Convention:
 - (a) Compilation and synthesis of third national communications;
 - (b) Status report on the review of third national communications.
 4. Financial matters relating to Parties not included in Annex I to the Convention:
 - (a) Financial mechanism: the Special Climate Change Fund;
 - (b) Provision of financial and technical support.
 5. Capacity-building.

6. Implementation of Article 4, paragraphs 8 and 9, of the Convention:
 - (a) Progress on the implementation of activities under decision 5/CP.7;
 - (b) Matters relating to the least developed countries.
7. Article 6 of the Convention.
8. Request from a group of countries of Central Asia and the Caucasus, Albania and the Republic of Moldova regarding their status under the Convention.
9. Arrangements for intergovernmental meetings:
 - (a) Ninth session of the Conference of the Parties;
 - (b) Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol;
 - (c) Future sessional periods;
 - (d) Effective participation in the Convention process.
10. Administrative and financial matters:
 - (a) Interim financial performance for the biennium 2002–2003;
 - (b) Programme budget for the biennium 2004–2005;
 - (c) Implementation of the Headquarters Agreement.
11. Other matters:
 - (a) The use of guidelines for the preparation of national communications from Parties not included in Annex I to the Convention: report of the workshop;
 - (b) Proposal by Croatia on land use, land-use change and forestry;
 - (c) Special circumstances of Croatia under Article 4, paragraph 6, of the Convention;
 - (d) Any other matters.
12. Report on the session.

B. Organization of the work of the session
(Agenda item 2 (b))

6. The SBI considered this sub-item at its 1st meeting, on 4 June, at which the Chair drew attention to the tentative programme of work posted on the UNFCCC web site. The secretariat informed the SBI that application for provisional accreditation to the sessions of subsidiary bodies had been received from 17 non-governmental organizations. The SBI agreed to admit these organizations, on the basis of the provisions of Article 7, paragraph 6, of the Convention, without prejudice to subsequent action by the Conference of the Parties (COP).

7. At the 2nd meeting, on 5 June, a number of delegations expressed concern about the procedure used to consider the input from expert groups on the Special Climate Change Fund. At the 5th meeting, on 13 June, the Chair informed the SBI that, following consultations with the Chair of the Subsidiary Body for Scientific and Technological Advice (SBSTA) on this matter, and taking into account the reporting relationships of the expert groups as reflected in their respective mandates, the two chairs had recommended that future requests for inputs from expert groups, such as reports and/or advice to Convention bodies, as well as the inputs themselves, should be channelled through the subsidiary body of the Convention overseeing their work.

8. At the 3rd meeting, on 6 June, the Coordinator of the Central Group 11 (CG 11) informed the SBI that, because of changed circumstances and political reality, countries included in the group had decided to terminate activities in its present composition. He announced that the CG 11 no longer existed formally. The CG 11 expressed its sincere thanks to other groups, countries and the secretariat for the excellent cooperation since the sixth session of the COP, when it was created, and assured the SBI of the continued willingness of its member countries to cooperate in other formal groupings.

9. At the same meeting, Bulgaria, Croatia and Romania announced that they would continue to cooperate and present common positions on climate change issues within a group named the Central Group (CG).

10. At the 5th meeting, the Chair informed the SBI that, during the session, she was invited by the Chair of the SBSTA to attend his initial consultations to facilitate collaboration among expert groups established under the Convention on their work programmes on cross-cutting issues, including those relating to technology transfer and capacity-building activities. The COP, by its decision 10/CP.8, had requested him to conduct these consultations. The Chair reported that the participants found these consultations very useful and agreed to meet regularly, in conjunction with sessions of the subsidiary bodies.

III. NATIONAL COMMUNICATIONS FROM PARTIES INCLUDED IN ANNEX I TO THE CONVENTION

(Agenda item 3)

A. Compilation and synthesis of third national communications

(Agenda item 3 (a))

B. Status report on the review of third national communications

(Agenda item 3 (b))

1. Proceedings

11. The SBI considered this item as a whole at its 3rd and 4th meetings, on 6 and 13 June, respectively. It had before it documents FCCC/SBI/2003/7 and Add.1–4, and FCCC/SBI/2003/INF.4. Statements were made by representatives of six Parties, including one speaking on behalf of the Group of 77 and China, and one on behalf of the Alliance of Small Island States (AOSIS).

12. At its 3rd meeting, the SBI agreed that the Chair would prepare draft conclusions on this issue, with the assistance of the secretariat and in consultation with interested Parties.

2. Conclusions

13. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:¹

(a) The SBI took note of the compilation and synthesis of third national communications from Parties included in Annex I to the Convention (Annex I Parties) contained in documents FCCC/SBI/2003/7 and Add.1–4 and concluded that those documents provided a basis for the consideration of progress in the implementation of the Convention by Annex I Parties and for consideration of specific activities under relevant agenda items of the subsidiary bodies. The SBI requested the secretariat to continue to present, as appropriate, information based on national communications from Annex I Parties in a manner which was accessible and useful to Parties;

(b) The SBI concluded that the above-mentioned documents merited further consideration by the COP at its ninth session. To that end, it requested the secretariat to ensure availability of the compilation and synthesis report in all official United Nations languages before the ninth session of the COP;

(c) The SBI urged those Parties that had not yet submitted their national communications in accordance with decision 11/CP.4 to do so as soon as possible;

(d) The SBI noted that 21 Parties had been visited by international teams of experts for in-depth reviews of their third national communications and that more visits had been scheduled for the end of 2003 and the first half of 2004.

IV. FINANCIAL MATTERS RELATING TO PARTIES NOT INCLUDED IN ANNEX I TO THE CONVENTION

(Agenda item 4)

A. Financial mechanism: the Special Climate Change Fund

(Agenda item 4 (a))

1. Proceedings

14. The SBI considered this sub-item at its 2nd and 4th meetings, on 5 and 13 June, respectively. It had before it documents FCCC/SBI/2003/INF.3, FCCC/SBI/2003/INF.12 and Add.1, and FCCC/SBI/2003/MISC.1 and Add.1. Statements were made by representatives of 11 Parties, including one speaking on behalf of the Alliance of Small Island States (AOSIS), one on behalf of the European Community and its member States and of some Acceding States, one on behalf of the least developed countries and one on behalf of the Group of 77 and China.

15. At its 2nd meeting, the SBI agreed to consider this sub-item in a contact group co-chaired by Mr. Rawleston Moore (Barbados) and Mr. Jaap Rooimans (Netherlands). At the 4th meeting, the co-chairs reported on the contact group's consultations.

2. Conclusions

16. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:²

¹ Adopted as FCCC/SBI/2003/L.8.

² Adopted as FCCC/SBI/2003/L.13.

(a) The SBI took note of the summary and analysis of views from Parties on the activities, programmes and measures to be funded under the Special Climate Change Fund (SCCF), prepared by the secretariat (FCCC/SBI/2003/INF.3) based on nine submissions from Parties (FCCC/SBI/2003/MISC.1) and a submission by the Least Developed Countries Expert Group (LEG) (FCCC/SBI/2003/INF.12). It also noted the submissions received from the Expert Group on Technology Transfer (EGTT) and from a group of Parties, as contained in documents FCCC/SBI/2003/INF.12/Add.1 and FCCC/SBI/2003/MISC.1/Add.1, respectively;

(b) The SBI noted that, based on the analysis of views submitted by Parties, there is convergence of opinion that activities to be funded should be country-driven, cost-effective and integrated into national sustainable-development and poverty-reduction strategies;

(c) The SBI noted that the SCCF should be used to finance activities, programmes and measures relating to climate change that are complementary to those funded by the resources allocated to the Least Developed Countries (LDC) Fund and to the climate change focal area of the Global Environment Facility (GEF) Trust Fund. The SCCF should serve as a catalyst to leverage additional resources from bilateral and other multilateral sources;

(d) The SBI took note of the information provided by the GEF at this session on its arrangements for the SCCF and its experience with the mobilization of resources for the LDC Fund. It also noted that the lessons learned by the GEF, as an operating entity of the financial mechanism of the Convention, should be used in the process of mobilizing resources for the SCCF;

(e) The SBI noted that Parties identified adaptation activities to address the adverse impacts of climate change as a top priority for funding. It further noted that technology transfer and its associated capacity-building activities were also essential;

(f) The SBI decided to consider, at its nineteenth session, further guidance to the GEF, for the operation of the SCCF, and to recommend a draft decision, in accordance with paragraph 2 (b) of decision 7/CP.8, for adoption by the COP at its ninth session. In preparing this guidance, due consideration should be given to ensuring consistency with other guidance provided to the GEF with respect to the operation of the other funds with which it is entrusted.

B. Provision of financial and technical support

(Agenda item 4 (b))

1. Proceedings

17. The SBI considered this sub-item at its 3rd and 4th meetings, on 6 and 13 June, respectively. It had before it documents FCCC/SBI/2003/INF.1, FCCC/SBI/2003/INF.5, FCCC/SBI/2003/INF.11 and FCCC/SBI/2003/MISC.8. At the 3rd meeting, the Chair invited the representative of the GEF to make a statement. Statements were made by representatives of six Parties, including one speaking on behalf of the Group of 77 and China, and one on behalf of the European Community and its member States and of some Acceding States.

18. At its 3rd meeting, the SBI agreed that the Chair would prepare draft conclusions on this issue, with the assistance of the secretariat and in consultation with interested Parties.

2. Conclusions

19. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:³

(a) The SBI noted with satisfaction that of 148 Parties not included in Annex I to the Convention (non-Annex I Parties), 102 had already submitted their initial national communications to the COP, and urged those which had not yet submitted their communications to do so as soon as possible;

(b) The SBI requested the secretariat to make available to Parties information on the status of preparation of national communications from non-Annex I Parties that had not yet submitted them, as well as details of the financial support provided to non-Annex I Parties by the GEF for the preparation of initial and subsequent national communications;

(c) The SBI took note of the statement made by the representative of the GEF. It noted with appreciation that operational guidelines for expedited financing of national communications, based on the guidelines contained in the annex to decision 17/CP.8, are expected to be effective before the ninth session of the COP;

(d) The SBI reiterated that, pursuant to Article 4, paragraph 3, of the Convention, decision 2/CP.4, paragraph 1 (d), and decision 6/CP.8, paragraph 1 (a), financial resources shall be provided on an agreed full-cost basis for the preparation of national communications, as well as for capacity-building activities relating to the preparation of national communications pursuant to decision 2/CP.7, and in particular to paragraphs 1 (c), 3, 4 and 5 of decision 6/CP.7;

(e) The SBI acknowledged that financial resources would be required to enable the detailed information to be provided as required by the UNFCCC guidelines for the preparation of national communications from non-Annex I Parties. It noted with appreciation plans by the GEF, as an operating entity of the financial mechanism, to take the measures necessary for the provision of financial resources at an appropriate level to cover the requirements of the guidelines annexed to decision 17/CP.8;

(f) The SBI noted that, pursuant to decision 17/CP.8, paragraph 1 (f), the frequency of submission of second and, where appropriate, third national communications by non-Annex I Parties shall be determined by the COP at its ninth session, taking into account the principle of differentiated timetables set by the Convention. Parties are invited to submit to the secretariat, by 15 August 2003, their views on the frequency of submission of second, and where appropriate, third national communications from non-Annex I Parties and on their experience with the GEF or its implementing agencies in relation to the preparation of national communications.

V. CAPACITY-BUILDING

(Agenda item 5)

1. Proceedings

20. The SBI considered this item at its 3rd and 4th meetings on 6 and 13 June, respectively. It had before it documents FCCC/SBI/2003/INF.8, FCCC/SBI/2003/INF.9, FCCC/SBI/2003/INF.10, FCCC/SBI/2003/MISC.2 and FCCC/SBI/2003/MISC.5. Statements were made by representatives of eight Parties, including one speaking on behalf of the European Community and its member States and of some Acceding States, and one on behalf of the Group of 77 and China.

³ Adopted as FCCC/SBI/2003/L.10.

21. At its 3rd meeting, the SBI agreed to consider this item in a contact group chaired by Ms. Dechen Tsering (Bhutan). At the 4th meeting, Ms. Tsering reported on the contact group's consultations.

2. Conclusions

22. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:⁴

(a) The SBI recalled that the COP, by its decision 2/CP.7, paragraph 11, decided to conduct a comprehensive review of the implementation of the framework for capacity-building in developing countries at its ninth session and every five years thereafter;

(b) The SBI also recalled that the COP, by its decision 3/CP.7, paragraph 4, decided to review the effectiveness of the implementation of the framework for capacity-building in countries with economies in transition (EIT countries) at regular intervals;

(c) The SBI noted the compilation and synthesis documents prepared by the secretariat relating to the comprehensive review of the implementation of decisions 2/CP.7 and 3/CP.7, as contained in documents FCCC/SBI/2003/INF.8, FCCC/SBI/2003/INF.9 and FCCC/SBI/2003/INF.10;

(d) The SBI noted the information provided by Parties, the GEF and relevant international organizations and bilateral and multilateral agencies relating to the implementation of capacity-building projects and programmes, as contained in documents FCCC/SBI/2003/MISC.2 and FCCC/SBI/2003/MISC.5;

(e) The SBI also noted the efforts of the secretariat to cooperate with the operating entity of the financial mechanism and its implementing agencies and with relevant international organizations and bilateral and multilateral agencies to facilitate the implementation of decisions 2/CP.7 and 3/CP.7;

(f) The SBI further noted the work of the secretariat relating to the collection, processing, and synthesis of capacity-building information;

(g) The SBI, in preparation for the conduct of the comprehensive review of the implementation of the framework for capacity-building in developing countries:

- (i) Endorsed the terms of reference of the comprehensive review contained in annex III to this report;
- (ii) Requested the secretariat, using information provided by the GEF, relevant international organizations and bilateral and multilateral agencies, and taking into account relevant work in those organizations, to prepare a paper to support the comprehensive review for consideration at its nineteenth session. The paper should address elements of the comprehensive review contained in the terms of reference annexed to this report, taking into account the importance of country-driven priorities for, and approaches to, capacity-building. It should refer to documents FCCC/SBI/2003/MISC.2 and FCCC/SBI/2003/MISC.5 and other relevant sources of information relating to the implementation of the framework annexed to decision 2/CP.7;

⁴ Adopted as FCCC/SBI/2003/L.4.

- (iii) Requested the secretariat to also specify in the above-mentioned paper any additional requirements to complete the comprehensive review.

(h) The SBI recommended that the COP, at its ninth session, adopt a decision on the actions and steps necessary to complete the comprehensive review of the implementation of the framework for capacity-building in developing countries by its tenth session;

(i) The SBI recommended that the COP, at its ninth session, adopt a decision stipulating that the review of the effectiveness of the implementation of the framework for capacity-building in EIT countries annexed to decision 3/CP.7 should be based on national communications. That decision should also contain:

- (i) Guidance for the reporting and review of the implementation of the capacity-building framework in EIT countries;
- (ii) A request for the secretariat to prepare a compilation and synthesis report to facilitate the first review of the effectiveness of the implementation of the framework for capacity-building in EIT countries annexed to decision 3/CP.7. The report should be based on information on capacity-building included in the national communications submitted by EIT countries, if available, as well as on the information provided by the GEF and other relevant organizations. The report should be submitted to the SBI at its twentieth session with a view to completing the first review at COP 10.

VI. IMPLEMENTATION OF ARTICLE 4, PARAGRAPHS 8 AND 9, OF THE CONVENTION

(Agenda item 6)

A. Progress on the implementation of activities under decision 5/CP.7

(Agenda item 6 (a))

1. Proceedings

23. The SBI considered this sub-item at its 1st and 4th meetings, on 4 and 13 June, respectively. It had before it document FCCC/SBI/2003/MISC.3. Statements were made by representatives of 12 Parties, including one speaking on behalf of the European Community and its member States and of some Acceding States, and one on behalf of the Group of 77 and China.

24. At the 1st meeting, the Chair updated the SBI on the status of preparation for the workshops on possible synergies and joint action with the other multilateral environmental conventions and agreements, and on economic diversification. The Chair also presented an oral report on the outcome of the workshops on insurance under paragraphs 34 and 35 of decision 5/CP.7.

25. At its 1st meeting, the SBI agreed to consider this sub-item in a contact group co-chaired by Mr. Fadhel Akbar Lari (Kuwait), Vice-Chair of the SBI, and Mr. Robert Mason (United Kingdom). At the 4th meeting, Mr. Mason reported on the contact group's consultations.

2. Conclusions

26. The SBI did not complete its consideration of issues under sub-item 6 (a). At its 4th meeting, on 13 June, it agreed to continue its consideration of those issues at its nineteenth session.⁵ The Chair informed the SBI of her intention to convene pre-session consultations on this item in conjunction with SBI 19.

⁵ Adopted as FCCC/SBI/2003/L.12

B. Matters relating to the least developed countries

(Agenda item 6 (b))

1. Proceedings

27. The SBI considered this sub-item at its 1st, 2nd and 4th meetings, on 4, 5 and 13 June, respectively. It had before it documents FCCC/SBI/2003/6, FCCC/SBI/2003/INF.6 and FCCC/SBI/2003/MISC.4 and Add.1. Statements were made by representatives of three Parties, including one speaking on behalf of the least developed countries and one on behalf of the European Community and its member States and of some Acceding States.

28. At the 1st meeting, the Chair invited Mr. La'avasa Malua (Samoa), Chair of the LEG, to report on membership of the group and progress in the implementation of its programme of work. At the 4th meeting, the Chair informed the SBI of two nominations for membership of the LEG (see annex IV).

29. At its 1st meeting, the SBI agreed that the Chair would prepare draft conclusions on the progress of work of the LEG, with the assistance of the secretariat and in consultation with interested Parties.

30. At its 2nd meeting, the SBI agreed to consider further guidance on the operation of the LDC Fund in informal consultations convened by the Chair of the SBI with the assistance of Mr. Mamadou Honadia (Burkina Faso) and Mr. José Romero (Switzerland). At the 4th meeting, Ms. Liza Leclerc (Canada) reported on these consultations on behalf of the co-chairs.

2. Conclusions

31. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:⁶

(a) The SBI took note of document FCCC/SBI/2003/6, containing the report on the third meeting of the LEG;

(b) The SBI noted with appreciation the efforts made so far by the LEG in implementing its programme of work in support of the mandate contained in decision 29/CP.7;

(c) The SBI considered and noted the submissions by Parties and views from the LEG on strategies for implementing national adaptation programmes of action (NAPAs) and ways and means of addressing the various elements of the LDC work programme in order to meet the urgent and immediate adaptation needs of LDCs, included in documents FCCC/SBI/2003/INF.6 and FCCC/SBI/2003/MISC.4 and Add.1;

(d) The SBI noted that a large number of completed NAPAs are expected to be available during 2004 and that, in order to ensure funding and support for the implementation of NAPAs, further discussion was needed to address modalities relating to their implementation, taking into consideration the importance of the elements in the NAPA guidelines included in decision 28/CP.7;

(e) The SBI agreed that, in addressing other elements of the LDC work programme identified in decision 5/CP.7, continued attention should be given to the critical activities relating to awareness raising and capacity-building, including institutional and technical capacity, which are integral elements of the effective preparation and implementation of NAPAs by LDCs;

⁶ Adopted as FCCC/SBI/2003/L.9.

(f) The SBI noted that the implementation of NAPAs should promote integration of adaptation concerns into the development processes in LDCs. It also noted that the LDC Fund needs to be complemented by other funding sources, such as development assistance;

(g) The SBI acknowledged the usefulness of the LDC web page developed by the secretariat and requested the secretariat to take further steps to promote the dissemination of information to LDC Parties, especially in relation to NAPAs;

(h) The SBI invited the Chair of the LEG to report to the SBI at its nineteenth session on progress in the implementation of the LEG's programme of work;

(i) The SBI decided to consider additional guidance for the operation of the LDC Fund at its nineteenth session, with a view to recommending a decision for adoption by the COP at its ninth session.

VII. ARTICLE 6 OF THE CONVENTION

(Agenda item 7)

1. Proceedings

32. The SBI considered this item at its 3rd and 4th meetings, on 6 and 13 June, respectively. It had before it documents FCCC/SBI/2003/4 and FCCC/SBI/2003/7/Add.4. Statements were made by representatives of 10 Parties, including one speaking on behalf of the European Community and its member States and of some Acceding States, and one on behalf of the Group of 77 and China.

33. At the 3rd meeting, the Chair invited the representative of the Government of Belgium to give an oral report on the outcome of the European regional workshop on Article 6 of the Convention. The Chair also invited the representative of the United Nations Environment Programme (UNEP), who also spoke on behalf of the United Nations Educational, Scientific and Cultural Organization (UNESCO) and the International Strategy for Disaster Reduction (UN/ISDR), and the representative of the Earth Council, to report on their proposed programmatic response to the Article 6 work programme.

34. At its 3rd meeting, the SBI agreed that the Chair would prepare draft conclusions on this issue, with the assistance of the secretariat and in consultation with interested Parties.

2. Conclusions

35. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:⁷

(a) The SBI considered document FCCC/SBI/2003/4 containing a proposal on the possible structure and content of an Article 6 information network clearing house. It also considered document FCCC/SBI/2003/7/Add.4 containing a compilation and synthesis of information received from Annex I Parties in their third national communications on their activities relating to Article 6. The SBI noted the oral report of the secretariat on this agenda item;

(b) The SBI took note of the oral report on the European regional workshop held from 6 to 8 May 2003 in Le Grand Hornu, Belgium, and expressed its appreciation to the Government of Belgium for having hosted and organized this workshop, and to the Government of France for having provided interpretation in English, French and Russian during the workshop. The SBI will consider the complete report at its next session;

⁷ Adopted as FCCC/SBI/2003/L.5.

(c) The SBI reaffirmed that regional workshops could advance the work on assessing needs, identifying priorities, sharing experience and exchanging information. It welcomed the offer of the Government of the Gambia to host an African regional workshop before the ninth session of the COP; the offer of the Government of Thailand to host an Asian regional workshop early in 2004; and the offer of the Government of Uruguay to host a regional workshop for Latin America and the Caribbean early in 2004. The SBI invited Parties in a position to do so to consider funding these workshops;

(d) The SBI welcomed the secretariat's proposal for an Article 6 information network clearing house as a possible way to support networking activities addressing the six key areas of Article 6 and to make progress on the exchange of related information. In addition, it noted that such a clearing house would also provide a useful tool for the development of international cooperation for the implementation of the work programme;

(e) Subject to the availability of supplementary funding, the SBI invited the secretariat:

- (i) To continue work on the development of the clearing house project, taking into account the proposal contained in document FCCC/SBI/2003/4, and the views expressed by Parties;
- (ii) To report to the SBI, at its nineteenth session, on progress of work, including options for the institutional home of the coordinating entity of the clearing house and detailed financial implications of the development and maintenance of the clearing house;
- (iii) To develop, by the twenty-first session of the SBI, a prototype of the clearing house.

(f) The SBI requested the secretariat to prepare, for consideration at its nineteenth session, a compilation and synthesis of information received from non-Annex I Parties in their national communications on their activities relating to Article 6, that would, inter alia, identify needs and opportunities that may have arisen;

(g) The SBI welcomed the practical activities and programmatic responses to the New Delhi Article 6 work programme presented by UNEP, UNESCO, UN/ISDR and the Earth Council. It encouraged them and other United Nations bodies and intergovernmental and non-governmental organizations and the private and public sectors to continue to support the implementation of the work programme, and invited them to report to the SBI on their related activities through the secretariat;

(h) The SBI noted that reporting on activities relating to Article 6 of the Convention should receive particular attention. It invited Parties to submit to the secretariat, by 15 August 2003, their views on possible ways to improve reporting in their national communications on activities aimed at implementing the New Delhi Article 6 work programme. The SBI requested the secretariat to prepare a compilation and synthesis of these views for consideration by the SBI at its nineteenth session.

VIII. REQUEST FROM A GROUP OF COUNTRIES OF CENTRAL ASIA AND THE CAUCASUS, ALBANIA AND THE REPUBLIC OF MOLDOVA REGARDING THEIR STATUS UNDER THE CONVENTION

(Agenda item 8)

1. Proceedings

36. The SBI considered this item at its 3rd and 4th meetings, on 6 and 13 June, respectively. No new documents were prepared for this item. Statements were made by representatives of two Parties, including one speaking on behalf of the Group of Countries of Central Asia and the Caucasus, Albania and the Republic of Moldova (CACAM).

37. At the 4th meeting, the Chair announced that she would continue her consultations and report on their outcome at the next session of the SBI.

IX. ARRANGEMENTS FOR INTERGOVERNMENTAL MEETINGS

(Agenda item 9)

A. Ninth session of the Conference of the Parties

(Agenda item 9 (a))

B. Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol

(Agenda item 9 (b))

C. Future sessional periods

(Agenda item 9 (c))

D. Effective participation in the Convention process

(Agenda item 9 (d))

1. Proceedings

38. The SBI considered this item as a whole at its 2nd and 4th meetings, on 5 and 13 June, respectively. It had before it document FCCC/SBI/2003/2 relating to sub-items 9 (a) and (c), and document FCCC/SBI/2003/3 relating to sub-item 9 (b). No new documents were prepared for sub-item 9 (d). Statements were made by representatives of 17 Parties, including one speaking on behalf of the Group of 77 and China, and one on behalf of the European Community and its member States.

39. At the 2nd meeting, the secretariat informed the SBI about recent developments in contractual relations with the Maritim Hotel, venue of the sessions of Convention bodies in Bonn. Following the change of dates of sessions in 2001, the Maritim Hotel had insisted on formalizing procedures for such changes. A booking agreement has recently been concluded which reserves the dates of Convention body sessions, as decided by the COP, and establishes deadlines and penalties for changing the reserved dates. Any change in dates must be transmitted to the Maritim Hotel six months in advance, or by the first working day following the closure of the preceding session, whichever is shorter. In the event of a cancellation later than this, a fee of 200,000 euro will be payable. This is an important factor in any future decisions to change the dates of sessional periods.

40. At its same meeting, the SBI agreed to consider item 9 as a whole in a contact group chaired by Mr. Karsten Sach (Germany). At the 4th meeting, Mr. Sach reported on the contact group's consultations.

41. At the 4th meeting, the Chair informed the SBI that the Eastern European Group has nominated Mr. Miklós Persányi, Minister of Environment and Water of Hungary, for the office of President of the COP at its ninth session.

2. Conclusions

42. At its 4th meeting, on 13 June, the SBI, took note of the information on arrangements for intergovernmental meetings contained in documents FCCC/SBI/2003/2 and FCCC/SBI/2003/3, and the views expressed by Parties. The SBI, having considered a proposal by the Chair, adopted the following conclusions:⁸

43. Ninth session of the Conference of the Parties

(a) The SBI expressed its thanks to the Government of Italy for its generous offer to host the ninth session of the COP (COP 9). The SBI noted with appreciation the preparations being made by the Government of Italy and the secretariat to convene COP 9 in Milan, Italy, from 1 to 12 December 2003;

(b) The SBI considered arrangements for COP 9 in the event that the Kyoto Protocol had not yet entered into force. The SBI recommended that round-table discussions be the mode for exchanges during the high-level segment. The SBI requested its Chair to transmit to the members of the Bureau a list of possible topics for the above-mentioned round-table discussions proposed by Parties during consideration of this item;

(c) The SBI also considered arrangements for COP 9 in the event that the Kyoto Protocol had entered into force in time for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (COP/MOP 1) to be convened in conjunction with COP 9. The SBI recommended that national statements be the mode for exchanges during a joint high-level segment of the COP and the COP/MOP;

(d) The SBI endorsed the dates of 10 to 11 December 2003 for the high-level segment to be attended by ministers and other heads of delegation;

(e) The SBI invited the Bureau of COP 8, in collaboration with the secretariat, the President-designate of COP 9 and the Government of Italy, to give further consideration to the details and format of the high-level segment;

(f) The SBI invited the Executive Secretary to take note of views expressed by Parties on the possible elements of the provisional agenda for COP 9.

44. Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol

(a) The SBI recognized that the COP and the COP/MOP are legally distinct with separate agendas;

(b) The SBI recommended that arrangements for COP/MOP 1, to be convened in conjunction with the first session of the COP that is scheduled after the date of entry into force of the Kyoto Protocol, should take into consideration:

(i) That the session of the SBI and the session of the SBSTA would be convened in conjunction with the sessions of the COP and the COP/MOP, and that meetings of the SBI and the SBSTA would be held in parallel;

⁸ Adopted as FCCC/SBI/2003/L.3.

- (ii) That, in order to clarify the capacity in which the SBI or the SBSTA is acting, items relating to the Convention and items relating to the Kyoto Protocol should be clearly identified on the agenda of the SBI and on the agenda of SBSTA and during the meetings of these bodies;
- (iii) That the meetings of the COP and of the COP/MOP would be organized so as to ensure that similar or related items on their agendas would be dealt with in proximity, or jointly if the Parties to the Convention and the Parties to the Kyoto Protocol so decide;
- (iv) That the meetings of the SBI and the meetings of the SBSTA would be organized so as to ensure that similar or related items on each of their agendas relating to both the Convention and the Kyoto Protocol would be dealt with in proximity, or together if the Parties to the Convention and the Parties to the Kyoto Protocol so decide;
- (v) That joint meetings of the COP and COP/MOP 1 would be convened during a joint high-level segment attended by ministers and other heads of delegations, on the understanding:
 - That there would be one speaker's list and each Party, including Parties to both the Convention and the Kyoto Protocol, would speak only once;
 - That decisions would not be taken during such meetings;
- (vi) That the seating arrangements for meetings of the COP would be used for meetings of the COP/MOP and during the high-level segment.

(c) The SBI invited the Executive Secretary to take note of paragraph 44 (a) and (b) above in preparing the provisional agendas of the sessions of the COP, COP/MOP 1, the SBI and the SBSTA, in accordance with rule 9 of the draft rules of procedure of the COP being applied, and to identify specific items that might benefit from joint consideration;

(d) The SBI requested the secretariat, in consultation with the Bureau, to continue to make arrangements for the organization of the sessions of the COP, COP/MOP 1, and the subsidiary bodies accordingly;

(e) The SBI decided to forward the draft decision contained in annex I to this report for adoption by the COP at its ninth session.

45. **Future sessional periods**

(a) The SBI noted that the tenth session of the COP (COP 10) would be convened during the sessional period from 29 November to 10 December 2004. The SBI also noted that the secretariat had not received any offers from Parties to host COP 10. It urged Parties to come forward with offers to host COP 10, so that an appropriate decision could be taken at COP 9;

(b) The SBI took note of the proposed dates for the 2008 sessional periods (2 to 13 June 2008 and 1 to 12 December 2008) contained in document FCCC/SBI/2003/2. The SBI recommended the proposed dates for adoption by the COP at its ninth session;

(c) The SBI took note of information provided by the secretariat on conference facilities and steps taken to regularize booking arrangements with the Maritim Hotel, including an agreement on cancellation procedures and deadlines;

(d) The SBI noted that the Convention process faces increasing difficulties with regard to agenda management, and that the entry into force of the Kyoto Protocol would further intensify the schedule of formal and informal meetings;

(e) The SBI invited the Chair of the SBI and the Chair of the SBSTA to initiate further consideration of the organization of future sessional periods, with a view to ensuring that the workload of the subsidiary bodies can be handled as efficiently and effectively as possible within the time available at a session, while assuring a coherent and responsive approach to issues. The SBI requested Parties to submit to the secretariat, by 1 December 2003, their views on this issue, and agreed to continue its discussion at its twentieth session.

46. **Effective participation in the Convention process**

(a) The SBI underlined the importance of facilitating effective participation of Parties in the Convention process;

(b) The SBI recognized the participation of observers as a fundamental feature of the Convention process. The SBI welcomed the continuing effort of the chairs of the subsidiary bodies, the chairs of limited membership bodies and the secretariat to promote participation of observer organizations in intersessional workshops. The SBI agreed that the use of the secretariat web site to improve the timeliness of information dissemination and the transparency of the process was valuable;

(c) The SBI invited the chairs of the subsidiary bodies, the chairs of limited membership bodies and the secretariat to continue their efforts to facilitate effective participation in the process and promote transparency. The SBI requested the secretariat to report on these efforts at its twentieth session for its further consideration.

X. ADMINISTRATIVE AND FINANCIAL MATTERS

A. Interim financial performance for the biennium 2002–2003

(Agenda item 10 (a))

1. Proceedings

47. The SBI considered this sub-item at its 1st and 4th meetings, on 4 and 13 June, respectively. It had before it document FCCC/SBI/2003/INF.7. Statements were made by representatives of two Parties, including one speaking on behalf of the Group of 77 and China.

48. At its 1st meeting, the SBI agreed that the Chair would prepare draft conclusions on this issue, with the assistance of the secretariat and in consultation with interested Parties.

2. Conclusions

49. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:⁹

(a) The SBI took note of the information contained in document FCCC/SBI/2003/INF.7 and expressed its appreciation to the Parties which had paid their contributions to the core budget in time, and particularly to those Parties that had made voluntary contributions to the Trust Fund for Participation in the UNFCCC Process and the Trust Fund for Supplementary Activities. It also urged Parties that had not yet made their contributions to do as soon as possible;

⁹ Adopted as FCCC/SBI/2003/L.2.

(b) The SBI noted the statement made by the representative of the Group of 77 and China expressing deep concern about the impact of the shortfall in the Trust Fund for Participation in the UNFCCC Process on the participation of developing country Parties in the current sessions of the subsidiary bodies, and requested the Executive Secretary to explore with Parties included in Annex II to the Convention the possibility of a replenishment of the Trust Fund that would allow the secretariat to maintain the usual level of developing country representation in the sessions of Convention bodies.

B. Programme budget for the biennium 2004–2005

(Agenda item 10 (b))

1. Proceedings

50. The SBI considered this sub-item at its 1st, 2nd and 5th meetings, on 4, 5 and 13 June, respectively. It had before it document FCCC/SBI/2003/5 and Add.1. Statements were made by representatives of 12 Parties, including one speaking on behalf of the European Community and its member States and of some Acceding States.

51. At its 1st meeting, the SBI agreed to consider this sub-item in consultations convened by the Chair of the SBI with the assistance of Mr. John Ashe (Antigua and Barbuda). At the 5th meeting, Mr. Ashe reported on these consultations.

2. Conclusions

52. At its 5th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:¹⁰

(a) Having considered the report of the consultations, the SBI invited the secretariat to inform Parties that the ninth session of the COP will be requested to consider a total programme budget of:

- (i) Option I: US\$ 32,837,100
- (ii) Option 2: US\$ 35,792,430
- (iii) Option 3: any other amount.

(b) The SBI also agreed to propose a contingency budget for conference servicing amounting to US\$ 5,960,100, to be added to the programme budget for 2004–2005 in the event that the General Assembly of the United Nations decides not to provide resources for these activities in the United Nations regular budget for the same biennium;

(c) The SBI also authorized the Executive Secretary to notify Parties of their 2004 contributions based on options 1 and 2 of paragraph 52 (a) above, plus the contingency for conference services in paragraph 52 (b), after taking into account the special annual contribution from the host government equivalent to 766,938 euro;

(d) The SBI also requested the Executive Secretary to propose a revised programme budget, including a revised staffing table, based on options 1 and 2 of paragraph 52 (a) above, taking into account, inter alia, budgetary implications of the recommendations made at the eighteenth session of the subsidiary bodies for consideration and subsequent adoption by the COP at its ninth session.

¹⁰ Adopted as FCCC/SBI/2003/L.14.

(e) The SBI agreed to recommend a draft decision on the programme budget for the biennium 2004–2005 (see annex II), for further consideration at its nineteenth session, with a view to making a recommendation thereon for adoption by the COP at its ninth session;

(f) The SBI, recalling the provisions of paragraph 7 (a) of the financial procedures, adopted at the first session of the COP, noted the views expressed by some Parties on the use of the scale of assessment of the United Nations, adopted at the fifty-seventh session of the General Assembly, as a basis for the indicative scale for contributions by Parties to the budget for the biennium 2004–2005.

C. Implementation of the Headquarters Agreement

(Agenda item 10 (c))

Proceedings

53. The SBI considered this sub-item at its 1st and 4th meetings, on 4 and 13 June, respectively. No new documents were prepared for this sub-item. The representative of Germany gave an oral report on the progress made by his government in providing office space to the UNFCCC secretariat and other United Nations organizations in Bonn, developing conference facilities and improving conditions for staff members and their families. He informed the meeting of the recent decision made by the Government of Germany to establish a United Nations campus in the former parliament building in order to provide space for all United Nations organizations in Bonn at one site. The Executive Secretary welcomed the decision of the Government of Germany on the United Nations campus. She indicated that the move of the secretariat to the campus should not entail costs for the secretariat. A statement was made by the representative of one Party.

XI. OTHER MATTERS

(Agenda item 11)

A. The use of guidelines for the preparation of national communications from Parties not included in Annex I to the Convention: report of the workshop

(Agenda item 11 (a))

1. Proceedings

54. The SBI considered this sub-item at its 3rd and 4th meetings, on 6 and 13 June, respectively. It had before it document FCCC/SBI/2003/INF.2. Statements were made by representatives of eight Parties, including one speaking on behalf of the European Community and its member States, one on behalf of the Group of 77 and China, and one on behalf of the Alliance of Small Island States (AOSIS).

55. At its 3rd meeting, the SBI agreed that the Chair would prepare draft conclusions on this issue, with the assistance of the secretariat and in consultation with interested Parties.

56. At the 4th meeting, the Chair informed the SBI of nominations for membership of the Consultative Group of Experts (CGE) on National Communications from Parties not included in Annex I to the Convention (see annex IV).

2. Conclusions

57. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:¹¹

¹¹ Adopted as FCCC/SBI/2003/L.11.

- (a) The SBI took note of the report of the workshop on the use of the guidelines for the preparation of national communications from non-Annex I Parties, as contained in document FCCC/SBI/2003/INF.2;
- (b) The SBI commended the secretariat for the organization of the workshop and noted with appreciation the hospitality extended by the Government of Mauritius and the financial support provided by the Governments of Switzerland and the United States of America;
- (c) The SBI acknowledged the recommendations of the workshop and the need for capacity-building to enhance the quality of greenhouse gas (GHG) inventories, vulnerability and adaptation assessment and mitigation analysis, as they relate to the preparation of national communications from non-Annex I Parties, and to promote the exchange of information among experts on these issues;
- (d) The SBI noted that the timely disbursement of funds from the implementing agencies of the GEF to non-Annex I Parties for the preparation of second and subsequent national communications is critical in ensuring an early start to the work;
- (e) The SBI noted the importance of current regional projects for capacity-building for improving the quality of GHG inventories, including the development of activity data and regional emission factors in key sectors for GHG inventories, and for improving vulnerability and adaptation assessments, and it encouraged the extension of such projects to other developing country regions. Interested non-Annex I Parties may wish to consult the CGE, after its examination of national communications in accordance with paragraph 9 (c) of the annex to decision 3/CP.8, to provide, as appropriate, and as its resources and capabilities permit, advice on improving the preparation of their subsequent national communications;
- (f) Based on the recommendations of the workshop, the SBI requested the secretariat to develop, in consultation with the CGE, a template to further facilitate the use of the UNFCCC guidelines and, subject to the availability of financial resources, a dedicated site within the existing secretariat web site for the dissemination of information on assistance provided by bilateral and multilateral support programmes for the preparation of national communications;
- (g) The SBI further encouraged the secretariat to organize, in coordination with the CGE, regional and, where appropriate, subregional workshops, subject to the availability of supplementary funding, to disseminate information on the use of the UNFCCC guidelines, and to exchange experience among experts on issues relating to the preparation of national communications from non-Annex I Parties.

B. Proposal by Croatia on land use, land-use change and forestry

(Agenda item 11 (b))

1. Proceedings

58. The SBI considered sub-item 11 (b) together with sub-item 11 (c), at its 3rd and 4th meetings, on 6 and 13 June, respectively. It had before it documents FCCC/SBI/2003/MISC.6 and FCCC/SBI/2003/MISC.7. Statements were made by representatives of four Parties, including one speaking on behalf of the European Community and its member States.

59. At its 3rd meeting, the SBI agreed to consider these sub-items together in informal consultations convened by the Chair of the SBI with the assistance of Mr. Jim Penman (United Kingdom). At the 4th meeting, Mr. Penman reported on these consultations.

2. Conclusions

60. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:¹²

(a) The SBI noted with appreciation the provision by Croatia of country-specific data and information relating to Article 3, paragraphs 3 and 4, of the Kyoto Protocol in accordance with the requirements of decision 11/CP.7 and presented in formats based on those specified in document FCCC/SBSTA/2000/5, annex II (FCCC/SBI/2003/MISC.6);

(b) The SBI decided to continue its considerations of these items at its nineteenth session, with a view to recommending a draft decision for adoption by the COP at its ninth session.

C. Special circumstances of Croatia under Article 4, paragraph 6, of the Convention

(Agenda item 11 (c))

1. Proceedings

61. See paragraphs 58 and 59 above.

2. Conclusions

62. At its 4th meeting, on 13 June, having considered a proposal by the Chair, the SBI adopted the following conclusions:¹³

(a) The SBI noted the conclusions of the SBSTA on the matter of the special circumstances of Croatia under Article 4, paragraph 6, contained in FCCC/SBSTA/2002/13, paragraphs 31–33. The SBI also noted document FCCC/SBI/2003/MISC.7;

(b) The SBI invited Croatia to submit to the secretariat, by 30 September 2003, inventories of anthropogenic emissions by sources and removals by sinks of all greenhouse gases not controlled by the Montreal Protocol, by year, including data from 1990 or an earlier year to the latest inventory year available. The inventory should be prepared using the *Revised 1996 IPCC Guidelines for National Greenhouse Gas Inventories*, as well as the “UNFCCC guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part I: UNFCCC reporting guidelines on annual inventories” contained in the annex to decision 18/CP.8 (FCCC/CP/2002/8). The SBI also invited Croatia to submit projections of its greenhouse gas emissions which should be based on the “UNFCCC guidelines for the preparation of national communications by Parties included in Annex I to the Convention” (FCCC/CP/1999/7, paras. 27–38) and consistent with inventory data;

(c) The SBI decided to continue its consideration of this item at its nineteenth session, with a view to recommending a draft decision for adoption by the COP at its ninth session.

D. Any other matters

(Agenda item 11(d))

63. No other matters were raised or considered.

¹² Adopted as FCCC/SBI/2003/L.6.

¹³ Adopted as FCCC/SBI/2003/L.7.

XII. REPORT ON THE SESSION

(Agenda item 12)

64. At its 5th meeting, on 13 June, the SBI considered the draft report on its eighteenth session.¹⁴ At the same meeting, on a proposal by the Chair, the SBI authorized the Rapporteur, with the assistance of the secretariat, to complete the report of the session, under the guidance of the Chair.

XIII. CLOSURE OF THE SESSION

65. At the 4th meeting, on 13 June, tribute was paid to Mr. Tahar Hadj-Sadok, Deputy Executive Secretary of the UNFCCC secretariat, as he neared the end of his tenure. Statements were made by 14 Parties.

66. At the 5th meeting, on 13 June, the Chair thanked delegates, the chairs of contact groups and convenors of informal consultations for their contributions.

¹⁴ Adopted as FCCC/SBI/2003/L.1.

Annex I

**DRAFT DECISION FOR CONSIDERATION BY THE
CONFERENCE OF THE PARTIES AT ITS NINTH SESSION**

Decision -/CP.9

**Arrangements for the first session of the Conference of the Parties
serving as the meeting of the Parties to the Kyoto Protocol**

The Conference of the Parties,

Taking note of Articles 13 and 15 of the Kyoto Protocol,

Recalling its decision 8/CP.4,

Having considered the relevant recommendations of the Subsidiary Body for Implementation at its eighteenth session,

1. *Requests* the Subsidiary Body for Implementation, at its session after the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol, to review the arrangements made for convening the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol in conjunction with the session of the Conference of the Parties and to make recommendations to the Conference of the Parties on arrangements for future sessions;
2. *Recommends* that the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol, at its first session, adopt the draft decision below.

Decision -/CMP.1

**Arrangements for the first session of the Conference of the Parties
serving as the meeting of the Parties to the Kyoto Protocol**

The Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol,

Recalling Articles 13 and 15 of the Kyoto Protocol,

1. *Requests* the Subsidiary Body for Implementation, at its next session, to review the arrangements made for convening the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol in conjunction with the session of the Conference of the Parties and to make recommendations to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol on arrangements for future sessions;
2. *Decides* that when applying the draft rules of procedure of the Conference of the Parties being applied,¹ pursuant to Article 13, paragraph 5, of the Kyoto Protocol, it should be understood:
 - (a) That with respect to draft rules 22–26 the term of office of any replacement officer elected by and from among Parties to the Kyoto Protocol in accordance with Article 13, paragraph 3, and

¹ See FCCC/CP/1996/2.

Article 15, paragraph 3, of the Kyoto Protocol would expire at the same time as that of the officer being replaced;

- (b) That with respect to draft rules 17–21:
 - (i) Credentials from Parties to the Kyoto Protocol would apply for the participation of their representatives in sessions of the Conference of the Parties and of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol;
 - (ii) A single report on credentials would be submitted for approval, following established procedures, by the Bureau of the Conference of the Parties to the Conference of the Parties and to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol;
- (c) That with respect to draft rules 6 and 7:
 - (i) Organizations admitted as observers to previous sessions of the Conference of the Parties would be admitted to the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol;
 - (ii) A single process would be used for the admission of observer organizations to sessions of the Conference of the Parties and of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol, with decisions on admission of observer organizations being taken by the Conference of the Parties.

Annex II

**DRAFT DECISION FOR CONSIDERATION BY THE SUBSIDIARY BODY
FOR IMPLEMENTATION AT ITS NINETEENTH SESSION**

Programme budget for the biennium 2004–2005

The Conference of the Parties,

Recalling paragraph 4 of the financial procedures for the Conference of the Parties to the United Nations Framework Convention on Climate Change,¹

Having considered the proposed budget for the biennium 2004–2005 submitted by the Executive Secretary,²

1. *Approves* the programme budget for the biennium 2004–2005, amounting to [US\$ 32,837,100] [US\$ 35,792,430] [any other amount] for the purposes specified in table 1 below;
2. *Notes with appreciation* the annual *contribution* of the host Government, 766,938 euro, which offsets planned expenditures;
3. *Adopts* the indicative scale of contributions for 2004 and 2005 contained in the annex to this decision;
4. *Approves* the staffing table for the programme *budget*, as contained in table xx below;
5. *Notes* that the Kyoto Protocol may enter into force during the 2004–2005 biennium, that the programme budget thus contains elements relating to the Convention as well as elements relating to the preparatory activities under the Kyoto Protocol, and that Kyoto Protocol elements are expressly reflected in both the core budget and in the Trust Fund for Supplementary Activities, which together constitute the portion of the overall resource requirements relating to the Kyoto Protocol;
6. *Notes* that the approval of the programme budget for activities relating to the Protocol for the biennium 2004–2005, in paragraph 1 above, is without prejudice to decisions to be taken on budgetary matters relating to the Protocol by the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol;
7. *Approves* a contingency budget for conference servicing, amounting to US\$ 5,960,100, to be added to the programme budget for the coming biennium in the event that the General Assembly of the United Nations decides not to provide resources for these activities in the United Nations regular budget for the biennium 2004–2005 (see table xx below);
8. *Invites* the United Nations General Assembly to decide, at its fifty-eighth session, on the issue of meeting the conference-servicing expenses *from* its regular budget;
9. *Requests* the Executive Secretary to report to the Subsidiary Body for Implementation on the implementation of paragraph 7 above, as necessary;
10. *Authorizes* the Executive Secretary to make transfers between each of the main appropriation lines set out in table xx below, up to an aggregate limit of 15 per cent of total estimated

¹ See decision 15/CP.1, annex I (FCCC/CP/1995/7/Add.1).

² See FCCC/SBI/2003/5 and Add.1.

expenditure for those appropriation lines, provided that a further limitation of up to minus 25 per cent of each such appropriation line shall apply;

11. *Decides* to maintain the level of the working capital reserve at 8.3 per cent of the estimated expenditure;

12. *Invites* all Parties to the Convention to note that contributions to the core budget are due on 1 January of each year in accordance with *paragraph 8 (b)* of the financial procedures and to pay promptly and in full, for each of the years 2004 and 2005, the contributions required to finance expenditures approved under paragraph 1 above, as offset by the contribution noted in paragraph 2 above, and any contributions required to finance the expenditures arising from the decisions referred to in paragraph 7 above;

13. *Takes note* of the funding estimates for the Trust Fund for Participation in the UNFCCC Process specified by the Executive Secretary (US\$ 3,356,200 for the biennium 2004–2005), and invites Parties to make contributions to this fund (see table xx below);

14. *Takes note* of the funding estimates for the Trust Fund for Supplementary Activities specified by the Executive Secretary (US\$ XXXX for the biennium 2004–2005), and invites Parties to make contributions to this fund (see table xx below);

15. *Requests* the Executive Secretary, in accordance with the provisions of Rule 15 of the draft rules of procedure being applied, to provide Parties with an *indication* of the administrative and budgetary implications of decisions to be referred by the Subsidiary Body for Scientific and Technological Advice and/or the Subsidiary Body for Implementation to the Conference of the Parties for adoption, which may have administrative and budgetary implications that cannot be met from existing resources within the core budget;

16. *Requests* the Executive Secretary to report to the Conference of the Parties at its tenth session on income and budget performance, and to propose any *adjustments* that might be needed in the programme budget for the biennium 2004–2005.

Appendix

Indicative scales of contributions 2004 and 2005

Name of Party	United Nations indicative scale 2003	UNFCCC adjusted scale for 2004	United Nations indicative scale 2003	UNFCCC adjusted scale for 2005
Afghanistan	0.001	0.001	0.001	0.001
Albania	0.003	0.003	0.003	0.003
Algeria	0.070	0.068	0.070	0.068
Angola	0.002	0.002	0.002	0.002
Antigua and Barbuda	0.002	0.002	0.002	0.002
Argentina	0.969	0.940	0.969	0.940
Armenia	0.002	0.002	0.002	0.002
Australia	1.627	1.579	1.627	1.579
Austria	0.947	0.919	0.947	0.919
Azerbaijan	0.004	0.004	0.004	0.004
Bahamas	0.012	0.012	0.012	0.012
Bahrain	0.018	0.017	0.018	0.017
Bangladesh	0.010	0.010	0.010	0.010
Barbados	0.009	0.009	0.009	0.009
Belarus	0.019	0.018	0.019	0.018
Belgium	1.129	1.096	1.129	1.096
Belize	0.001	0.001	0.001	0.001
Benin	0.002	0.002	0.002	0.002
Bhutan	0.001	0.001	0.001	0.001
Bolivia	0.008	0.008	0.008	0.008
Bosnia & Herzegovina	0.004	0.004	0.004	0.004
Botswana	0.010	0.010	0.010	0.010
Brazil	2.390	2.319	2.390	2.319
Bulgaria	0.013	0.013	0.013	0.013
Burkina Faso	0.002	0.002	0.002	0.002
Burundi	0.001	0.001	0.001	0.001
Cambodia	0.002	0.002	0.002	0.002
Cameroon	0.009	0.009	0.009	0.009
Canada	2.558	2.482	2.558	2.482
Cape Verde	0.001	0.001	0.001	0.001
Central African Republic	0.001	0.001	0.001	0.001
Chad	0.001	0.001	0.001	0.001
Chile	0.212	0.206	0.212	0.206
China	1.532	1.487	1.532	1.487
Colombia	0.201	0.195	0.201	0.195
Comoros	0.001	0.001	0.001	0.001
Congo	0.001	0.001	0.001	0.001
Cook Islands	0.001	0.001	0.001	0.001
Costa Rica	0.020	0.019	0.020	0.019

Name of Party	United Nations indicative scale 2003	UNFCCC adjusted scale for 2004	United Nations indicative scale 2003	UNFCCC adjusted scale for 2005
Côte d'Ivoire	0.009	0.009	0.009	0.009
Croatia	0.039	0.038	0.039	0.038
Cuba	0.030	0.029	0.030	0.029
Cyprus	0.038	0.037	0.038	0.037
Czech Republic	0.203	0.197	0.203	0.197
Democratic People's Republic of Korea	0.009	0.009	0.009	0.009
Democratic Republic of the Congo	0.004	0.004	0.004	0.004
Denmark	0.749	0.727	0.749	0.727
Djibouti	0.001	0.001	0.001	0.001
Dominica	0.001	0.001	0.001	0.001
Dominican Republic	0.023	0.022	0.023	0.022
Ecuador	0.025	0.024	0.025	0.024
Egypt	0.081	0.079	0.081	0.079
El Salvador	0.018	0.017	0.018	0.017
Equatorial Guinea	0.001	0.001	0.001	0.001
Eritrea	0.001	0.001	0.001	0.001
Estonia	0.010	0.010	0.010	0.010
Ethiopia	0.004	0.004	0.004	0.004
European Community	2.500	2.500	2.500	2.500
Fiji	0.004	0.004	0.004	0.004
Finland	0.522	0.507	0.522	0.507
France	6.466	6.275	6.466	6.275
Gabon	0.014	0.014	0.014	0.014
Gambia	0.001	0.001	0.001	0.001
Georgia	0.005	0.005	0.005	0.005
Germany	9.769	9.480	9.769	9.480
Ghana	0.005	0.005	0.005	0.005
Greece	0.539	0.523	0.539	0.523
Grenada	0.001	0.001	0.001	0.001
Guatemala	0.027	0.026	0.027	0.026
Guinea	0.003	0.003	0.003	0.003
Guinea-Bissau	0.001	0.001	0.001	0.001
Guyana	0.001	0.001	0.001	0.001
Haiti	0.002	0.002	0.002	0.002
Honduras	0.005	0.005	0.005	0.005
Hungary	0.120	0.116	0.120	0.116
Iceland	0.033	0.032	0.033	0.032
India	0.341	0.331	0.341	0.331
Indonesia	0.200	0.194	0.200	0.194
Iran (Islamic Republic of)	0.272	0.264	0.272	0.264
Ireland	0.294	0.285	0.294	0.285
Israel	0.415	0.403	0.415	0.403
Italy	5.065	4.915	5.065	4.915
Jamaica	0.004	0.004	0.004	0.004

Name of Party	United Nations indicative scale 2003	UNFCCC adjusted scale for 2004	United Nations indicative scale 2003	UNFCCC adjusted scale for 2005
Japan	19.516	18.938	19.516	18.938
Jordan	0.008	0.008	0.008	0.008
Kazakhstan	0.028	0.027	0.028	0.027
Kenya	0.008	0.008	0.008	0.008
Kiribati	0.001	0.001	0.001	0.001
Kuwait	0.147	0.143	0.147	0.143
Kyrgyzstan	0.001	0.001	0.001	0.001
Lao People's Democratic Republic	0.001	0.001	0.001	0.001
Latvia	0.010	0.010	0.010	0.010
Lebanon	0.012	0.012	0.012	0.012
Lesotho	0.001	0.001	0.001	0.001
Liberia	0.001	0.001	0.001	0.001
Libyan Arab Jamahiriya	0.067	0.065	0.067	0.065
Liechtenstein	0.006	0.006	0.006	0.006
Lithuania	0.017	0.016	0.017	0.016
Luxembourg	0.080	0.078	0.080	0.078
Madagascar	0.003	0.003	0.003	0.003
Malawi	0.002	0.002	0.002	0.002
Malaysia	0.235	0.228	0.235	0.228
Maldives	0.001	0.001	0.001	0.001
Mali	0.002	0.002	0.002	0.002
Malta	0.015	0.015	0.015	0.015
Marshall Islands	0.001	0.001	0.001	0.001
Mauritania	0.001	0.001	0.001	0.001
Mauritius	0.011	0.011	0.011	0.011
Mexico	1.086	1.054	1.086	1.054
Micronesia (Federated States of)	0.001	0.001	0.001	0.001
Monaco	0.004	0.004	0.004	0.004
Mongolia	0.001	0.001	0.001	0.001
Morocco	0.044	0.043	0.044	0.043
Mozambique	0.001	0.001	0.001	0.001
Myanmar	0.010	0.010	0.010	0.010
Namibia	0.007	0.007	0.007	0.007
Nauru	0.001	0.001	0.001	0.001
Nepal	0.004	0.004	0.004	0.004
Netherlands	1.738	1.687	1.738	1.687
New Zealand	0.241	0.234	0.241	0.234
Nicaragua	0.001	0.001	0.001	0.001
Niger	0.001	0.001	0.001	0.001
Nigeria	0.068	0.066	0.068	0.066
Niue	0.001	0.001	0.001	0.001
Norway	0.646	0.627	0.646	0.627
Oman	0.061	0.059	0.061	0.059
Pakistan	0.061	0.059	0.061	0.059

Name of Party	United Nations indicative scale 2003	UNFCCC adjusted scale for 2004	United Nations indicative scale 2003	UNFCCC adjusted scale for 2005
Palau	0.001	0.001	0.001	0.001
Panama	0.018	0.017	0.018	0.017
Papua New Guinea	0.006	0.006	0.006	0.006
Paraguay	0.016	0.016	0.016	0.016
Peru	0.118	0.115	0.118	0.115
Philippines	0.100	0.097	0.100	0.097
Poland	0.378	0.367	0.378	0.367
Portugal	0.462	0.448	0.462	0.448
Qatar	0.034	0.033	0.034	0.033
Republic of Korea	1.851	1.796	1.851	1.796
Republic of Moldova	0.002	0.002	0.002	0.002
Romania	0.058	0.056	0.058	0.056
Russian Federation	1.200	1.164	1.200	1.164
Rwanda	0.001	0.001	0.001	0.001
Saint Kitts and Nevis	0.001	0.001	0.001	0.001
Saint Lucia	0.002	0.002	0.002	0.002
Saint Vincent and the Grenadines	0.001	0.001	0.001	0.001
Samoa	0.001	0.001	0.001	0.001
San Marino	0.002	0.002	0.002	0.002
Sao Tome & Principe	0.001	0.001	0.001	0.001
Saudi Arabia	0.554	0.538	0.554	0.538
Senegal	0.005	0.005	0.005	0.005
Serbia and Montenegro	0.020	0.019	0.020	0.019
Seychelles	0.002	0.002	0.002	0.002
Sierra Leone	0.001	0.001	0.001	0.001
Singapore	0.393	0.381	0.393	0.381
Slovakia	0.043	0.042	0.043	0.042
Slovenia	0.081	0.079	0.081	0.079
Solomon Islands	0.001	0.001	0.001	0.001
South Africa	0.408	0.396	0.408	0.396
Spain	2.519	2.444	2.519	2.444
Sri Lanka	0.016	0.016	0.016	0.016
Sudan	0.006	0.006	0.006	0.006
Suriname	0.002	0.002	0.002	0.002
Swaziland	0.002	0.002	0.002	0.002
Sweden	1.027	0.996	1.027	0.996
Switzerland	1.274	1.236	1.274	1.236
Syrian Arab Republic	0.080	0.078	0.080	0.078
Tajikistan	0.001	0.001	0.001	0.001
Thailand	0.294	0.285	0.294	0.285
The Former Yugoslav Republic of Macedonia	0.006	0.006	0.006	0.006
Togo	0.001	0.001	0.001	0.001
Tonga	0.001	0.001	0.001	0.001
Trinidad and Tobago	0.016	0.016	0.016	0.016

Name of Party	United Nations indicative scale 2003	UNFCCC adjusted scale for 2004	United Nations indicative scale 2003	UNFCCC adjusted scale for 2005
Tunisia	0.030	0.029	0.030	0.029
Turkmenistan	0.003	0.003	0.003	0.003
Tuvalu	0.001	0.001	0.001	0.001
Uganda	0.005	0.005	0.005	0.005
Ukraine	0.053	0.051	0.053	0.051
United Arab Emirates	0.202	0.196	0.202	0.196
United Kingdom of Great Britain and Northern Ireland	5.536	5.372	5.536	5.372
United Republic of Tanzania	0.004	0.004	0.004	0.004
United States of America ^a	22.000	21.349	22.000	21.349
Uruguay	0.080	0.078	0.080	0.078
Uzbekistan	0.011	0.011	0.011	0.011
Vanuatu	0.001	0.001	0.001	0.001
Venezuela	0.208	0.202	0.208	0.202
Viet Nam	0.016	0.016	0.016	0.016
Yemen	0.006	0.006	0.006	0.006
Zambia	0.002	0.002	0.002	0.002
Zimbabwe	0.008	0.008	0.008	0.008
TOTAL	102.974	100.000	102.974	100.000

^a The secretariat has taken note of the position of the United States of America that its contributions to the core budget for the 2004–2005 biennium will be at the level of the UNFCCC indicative scale for the United States of America, minus its proportionate share of the preparatory activities relating to the entry into force of the Kyoto Protocol.

Annex III

TERMS OF REFERENCE FOR THE FIRST COMPREHENSIVE REVIEW OF THE IMPLEMENTATION OF THE FRAMEWORK FOR CAPACITY-BUILDING IN DEVELOPING COUNTRIES

A. Objectives of the comprehensive review

1. The comprehensive review of the implementation of the framework for capacity-building in developing countries has the following objectives:

(a) To take stock of, and assess the quality and effectiveness of, capacity-building activities directly relating to decision 2/CP.7;

(b) To examine possible gaps between the provisions of decision 2/CP.7 and the implementation of capacity-building activities.

2. This is the first comprehensive review and as such should take place according to the time frame set by paragraph 22 (h) of the report of the Subsidiary Body for Implementation (SBI) at its eighteenth session (FCCC/SBI/2003/8), in a cost-effective manner, while not compromising the quality and effectiveness of the review. It may be used to refine capacity-building efforts and future review processes.

B. General principles in the comprehensive review process

3. The comprehensive review of the implementation of the framework for capacity-building in developing countries should be based on the guiding principles and approaches outlined in section B of the framework annexed to decision 2/CP.7.

C. Information sources for the review

4. Information on capacity-building activities should be drawn from various sources, including national communications of Parties, national adaptation programmes of action (NAPA) and national capacity self assessment (NCSA) reports, national poverty reduction strategy papers, national sustainable development strategies, reports of the Global Environment Facility, bilateral and multilateral development agencies, international organizations and non-governmental organizations, submissions and other relevant secretariat documents.

D. Expected outcomes of the comprehensive review

5. Capacity-building activities that should be considered in the review process include those relating to the areas identified in paragraphs 15 to 17 of the framework annexed to decision 2/CP.7, and actions by Parties to enhance the implementation of the framework, as identified in paragraphs 18 to 20 thereof.

6. The comprehensive review should result in a report from the SBI at its twentieth session on the range and effectiveness of capacity-building activities in developing countries aimed at implementing decision 2/CP.7, that will lead to a decision on the comprehensive review at the tenth session of the Conference of the Parties. The report should also include, inter alia:

(a) Descriptions of capacity-building programmes and activities;

(b) Identification of needs and gaps and assessment of factors and constraints in capacity-building activities in developing countries that influence the effectiveness of capacity-building

projects and programmes, as well as best practices, future opportunities, challenges and barriers, and possible areas for improvement;

- (c) Recommendations for the further implementation of the capacity-building framework;
- (d) Key results and impacts that were achieved;
- (e) Extent and variety of stakeholders (non-governmental organizations, the private sector, community organizations, etc.) involved in and benefiting from capacity-building activities;
- (f) Availability of and access to resources, and effectiveness of their deployment;
- (g) Sustainability of capacity-building activities and the extent of national engagement;
- (h) Extent to which capacity-building activities support the initial scope of needs and areas as listed in paragraph 15 of the framework annexed to decision 2/CP.7.

7. The comprehensive review should also result in recommendations on steps to be taken by the SBI to monitor regularly capacity-building activities undertaken pursuant to decision 2/CP.7.

Annex IV

NOMINATIONS

**Members of the Consultative Group of Experts (CGE) on National Communications
from Parties not included in Annex I to the Convention**

Africa

Ms. Emily Ojoo-Massawa (Kenya)

Mr. Mohammed Etayari (Libya)

Ms. Marilia Manjate (Mozambique)

Mr. Samuel Adejuwon (Nigeria)

Ms. Madeleine Diouf (Senegal)

Latin America and the Caribbean

Mr. Brian Challenger (Antigua and Barbuda)

Mr. Arthur Rolle (Bahamas)

Mr. Luis Paz Castro (Cuba)

Mr. Luis Santos (Uruguay)

The fifth member from this region will be nominated at SBI 19.

Asia and the Pacific

The regional group could not reach agreement on its nominees and will continue its consultations, with the aim of having a decision at SBI 19.

Annex I

Mr. Lambert Schneider (Germany)

Mr. Klaus Broersma (Netherlands)

Mr. Ivan Mojik (Slovakia)

Mr. Othmar Schwank (Switzerland)

Mr. Jack Fitzgerald (USA)

Nomination of the sixth member from the Annex I group will be made after further consultations within this group.

Relevant international organizations

Ms. Bo Lim (National Communication Support Unit of the United Nations Development Programme)

Mr. Taka Hiraishi (Intergovernmental Panel on Climate Change/Greenhouse Gas Inventory Task Force)

Mr. Ravi Sharma (Climate Change Enabling Activities/United Nations Environment Programme)

Members of the Least Developed Countries Expert Group (LEG)

Ms. Madeleine Diouf (Senegal)

Mr. Klaus Broersma (Netherlands)

Annex V

**LIST OF DOCUMENTS BEFORE THE SUBSIDIARY BODY FOR IMPLEMENTATION
AT ITS EIGHTEENTH SESSION**

Documents prepared for the session

FCCC/SBI/2003/1	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/SBI/2003/2	Arrangements for intergovernmental meetings. Ninth session of the Conference of the Parties. Future sessional periods. Note by the Executive Secretary
FCCC/SBI/2003/3	Arrangements for intergovernmental meetings. Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol. Note by the Executive Secretary
FCCC/SBI/2003/4	Article 6 of the Convention. Proposal for an information network clearing house
FCCC/SBI/2003/5 and Add.1	Administrative and financial matters. Programme budget for the biennium 2004–2005. Proposed programme budget of the UNFCCC Secretariat. Note by the Executive Secretary
FCCC/SBI/2003/6	Implementation of Article 4, paragraphs 8 and 9, of the Convention. Matters relating to the least developed countries. Report on the third meeting of the Least Developed Countries Expert Group
FCCC/SBI/2003/7 and Add.1–4	National communications from Parties included in Annex I to the Convention. Compilation and synthesis of third national communications. Compilation and synthesis report on third national communications
FCCC/SBI/2003/INF.1	Financial matters relating to Parties not included in Annex I to the Convention. Provision of financial and technical support. Activities of the secretariat to facilitate the provision of financial and technical support for the preparation of national communications from Parties not included in Annex I to the Convention and information on those communications
FCCC/SBI/2003/INF.2	Other matters. The use of guidelines for the preparation of national communications from Parties not included in Annex I to the Convention: report of the workshop. Report of the workshop on the use of the guidelines for the preparation of national communications from Parties not included in Annex I to the Convention

- FCCC/SBI/2003/INF.3 Financial matters relating to Parties not included in Annex I to the Convention. Financial mechanism: the Special Climate Change Fund. Summary of views from Parties on activities, programmes and measures of the Special Climate Change Fund
- FCCC/SBI/2003/INF.4 National communications from Parties included in Annex I to the Convention. Status report on the in-depth reviews of third national communications.
- FCCC/SBI/2003/INF.5 Financial matters relating to Parties not included in Annex I to the Convention. Provision of financial and technical support. Information on activities by the Global Environment Facility
- FCCC/SBI/2003/INF.6 Implementation of Article 4, paragraphs 8 and 9, of the Convention. Matters relating to the least developed countries. Views from the Least Developed Countries Expert Group on strategies for implementing national adaptation programmes of action and ways and means to address the various elements of the least developed countries work programme
- FCCC/SBI/2003/INF.7 Administrative and financial matters. Interim financial performance for the biennium 2002–2003. Status of contributions as at 15 May 2003
- FCCC/SBI/2003/INF.8 Capacity-building. Compilation and synthesis of information related to the comprehensive reviews of the implementation of decisions 2/CP.7 and 3/CP.7 of the Conference of the Parties
- FCCC/SBI/2003/INF.9 Capacity-building. Compilation and synthesis of actions taken by developing countries and Parties with economies in transition to identify their priority needs and of actions taken by Parties included in Annex II to the Convention to implement decisions 2/CP.7 and 3/CP.7
- FCCC/SBI/2003/INF.10 Capacity-building. Compilation and synthesis of information provided by the Global Environment Facility and relevant international organizations on progress made in the implementation of capacity-building projects and programmes
- FCCC/SBI/2003/INF.11 Financial matters relating to Parties not included in Annex I to the Convention. Provision of financial and technical support. List of projects submitted by Parties not included in Annex I to the Convention in accordance with Article 12, paragraph 4, of the Convention
- FCCC/SBI/2003/INF.12 Financial matters relating to Parties not included in Annex I to the Convention. Financial mechanism: the Special Climate Change Fund. Activities, programmes and measures of the Special Climate Change Fund. Views from the Least Developed Countries Expert Group

- FCCC/SBI/2003/INF.12
Add.1
- Financial matters relating to Parties not included in Annex I to the Convention. Financial mechanism: the Special Climate Change Fund. Activities, programmes and measures of the Special Climate Change Fund. Views from the Least Developed Countries Expert Group. Addendum. Views from the Expert Group on Technology Transfer
- FCCC/SBI/2003/MISC.1
and Add.1
- Financial matters relating to Parties not included in Annex I to the Convention. Financial mechanism: the Special Climate Change Fund. Activities, programmes and measures of the Special Climate Change Fund. Submissions from Parties
- FCCC/SBI/2003/MISC.2
- Capacity-building. Information from the Global Environment Facility and relevant international organizations on progress in the implementation of projects and programmes responding to decision 2/CP.7. Submissions from the GEF and relevant international organizations
- FCCC/SBI/2003/MISC.3
- Implementation of Article 4, paragraphs 8 and 9, of the Convention. Progress on the implementation of activities under decision 5/CP.7. Further views relating to progress in the implementation of decision 5/CP.7. Submissions from Parties
- FCCC/SBI/2003/MISC.4
and Add. 1
- Implementation of Article 4, paragraphs 8 and 9, of the Convention. Matters relating to the least developed countries. Views on strategies for implementing national adaptation programmes of action and ways and means to address the various elements of the least developed countries work programme. Submissions from Parties
- FCCC/SBI/2003/MISC.5
- Capacity-building. Comprehensive review of the implementation of capacity-building frameworks for developing countries and countries with economies in transition and actions taken by Parties relating to capacity-building. Submissions from Parties
- FCCC/SBI/2003/MISC.6
- Other matters. Proposal by Croatia on land use, land-use change and forestry. Data and information on land use, land-use change and forestry in Croatia. Submission from a Party
- FCCC/SBI/2003/MISC.7
- Other matters. Special circumstances of Croatia under Article 4, paragraph 6, of the Convention. The Bosnia and Herzegovina position on the special circumstances of Croatia under Article 4, paragraph 6, of the Convention. Submission from a Party
- FCCC/SBI/2003/MISC.8
- Financial matters relating to Parties not included in Annex I to the Convention. Provision of financial and technical support. Views of Parties on experience with the Global Environment Facility or its implementing agencies in relation to the preparation of national communications. Submissions from Parties

- FCCC/SBI/2003/L.1 Report on the session. Draft report of the Subsidiary Body for Implementation on its eighteenth session
- FCCC/SBI/2003/L.2 Administrative and financial matters. Interim financial performance for the biennium 2002–2003. Status of contributions as at 15 May 2003. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.3 and Add.1 Arrangements for intergovernmental meetings. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.4 Capacity-building. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.5 Article 6 of the Convention. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.6 Other matters. Proposal by Croatia on land use, land-use change and forestry. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.7 Other matters. Special circumstances of Croatia under Article 4, paragraph 6, of the Convention. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.8 National communications from Parties included in Annex I to the Convention. Compilation and synthesis of third national communications. Status report on the review of third national communications. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.9 Implementation of Article 4, paragraphs 8 and 9, of the Convention. Matters relating to the least developed countries. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.10 Financial matters relating to Parties not included in Annex I to the Convention. Provision of financial and technical support. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.11 Other matters. The use of guidelines for the preparation of national communications from Parties not included in Annex I to the Convention: report of the workshop. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.12 Implementation of Article 4, paragraphs 8 and 9, of the Convention. Progress on the implementation of activities under decision 5/CP.7. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.13 Financial matters relating to Parties not included in Annex I to the Convention. Financial mechanism: the Special Climate Change Fund. Draft conclusions proposed by the Chair
- FCCC/SBI/2003/L.14 Administrative and financial matters. Programme budget for the biennium 2004–2005. Draft conclusions proposed by the Chair