

# CONFERENCE AFFAIRS SERVICES (CAS)



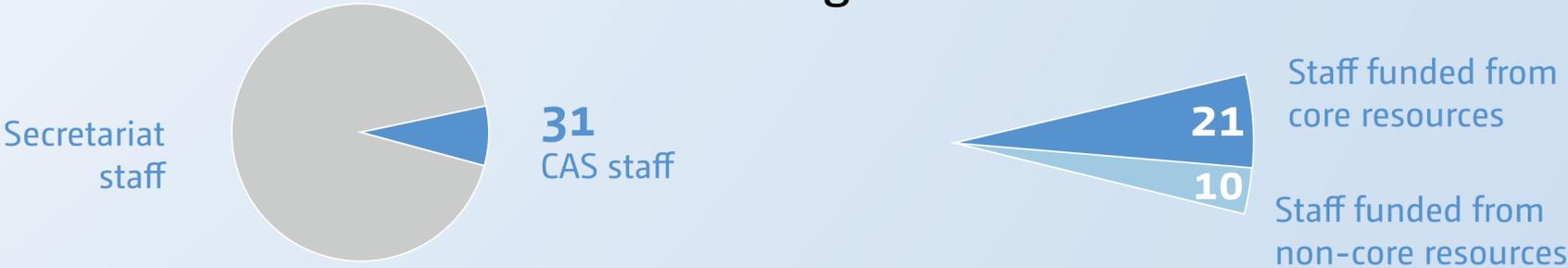
United Nations  
Framework Convention on  
Climate Change



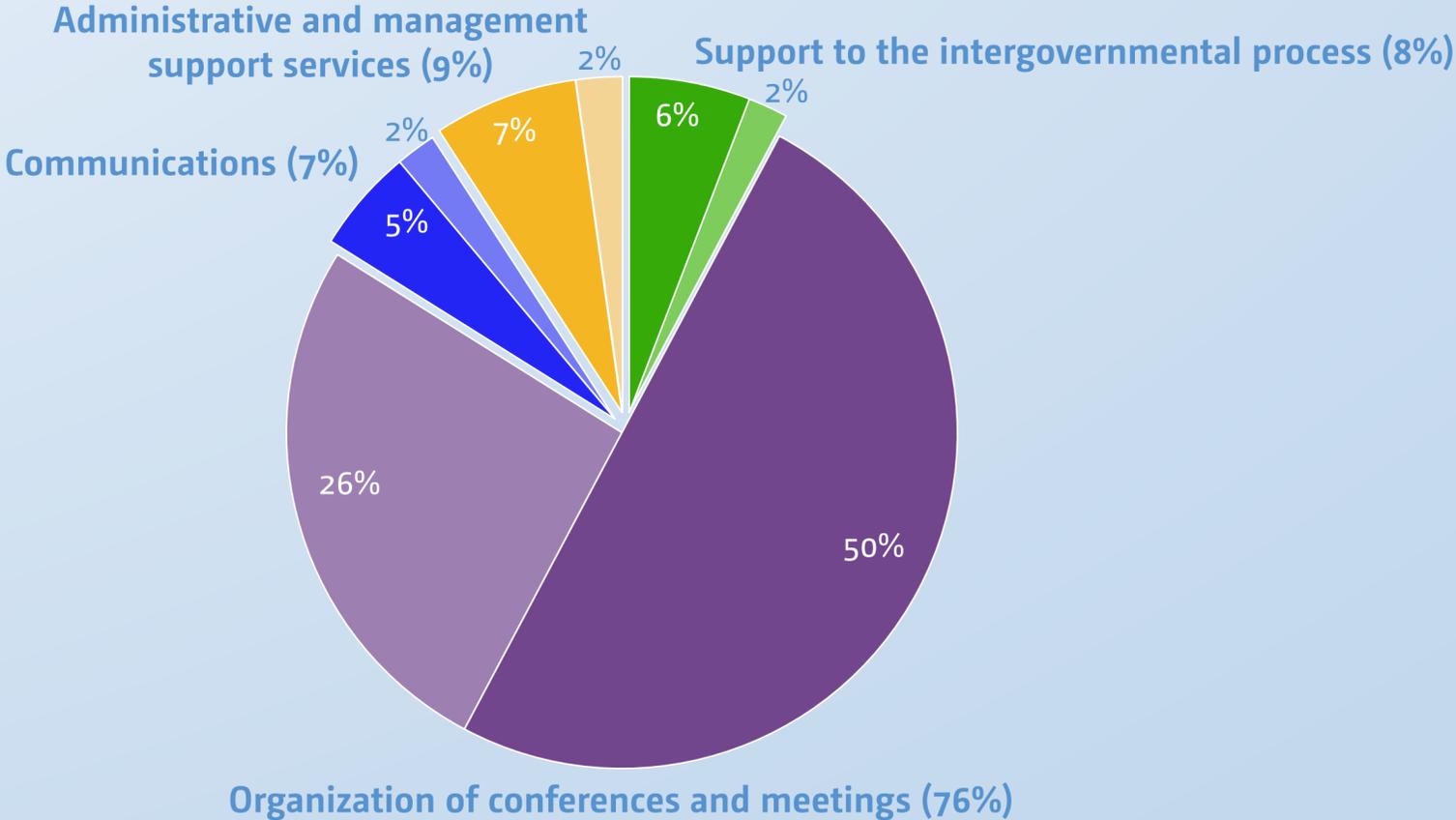
## Key areas of work

Registration, accreditation, information products and assistance with visa processing for conference participants
Protocol services
Assessment of observer requests for admission to the UNFCCC process and facilitation of observer engagement
Processing of applications for and administration of side events and exhibits
Editing, processing and publishing of documents and liaison with UN Secretariat on translation
Guidance on document preparation and processing
Logistical and technical support for sessions/meetings
Negotiation of conference host country agreements

## Staffing



## Allocation of staff resources



Dark shade - funded from core resources / Light shade - funded from non-core resources