



## **Request for Expression of Interest (EOI)**

### **Framework Contract for Legal Services**

The secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) hereby solicits your expression of interest and is announcing its intent to issue an **Invitation to Bid (ITB 2017-040)** to interested and qualified companies who can provide efficient and high quality legal assistance (UNSPSC: 80121600, 80121700) in major business functional areas.

Date of this EOI: **6 October 2017**

Closing Date for Receipt of EOI: **27 October 2017**

Address EOI for the attention of: **Procurement Officer**

E-Mail Address: **quotation@unfccc.int**

#### **Description of Requirement:**

The secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) seeks qualified vendors who can provide high quality and timely legal assistance/advice, in areas including but not limited to:

1. Contracting out (outsourcing) of IT services; cloud services and infrastructure hosting solutions;
2. Software licencing, IPR and other copyright issues;
3. Partnerships and fund raising agreements

Detailed specifications will be provided as part of the Invitation to Bid, which will be issued after the closing date of this request for EOI.

The EOI should include a description of the company profile and details of relevant experience. However, such description shall be limited to 1-2 pages. Please do not include copies of certifications at this stage. EOIs that do not contain the information requested for evaluation by UNFCCC may be rejected.

We kindly request companies who are interested in responding to this EOI but have not yet submitted a vendor registration form to the UNFCCC to or start the registration process in the United Nations Global Market (UNGM) located at <http://www.ungm.org>.

This notice is posted for information only and does not constitute an invitation to bid or submit a proposal. The UNFCCC reserves the right to change or cancel these requirements at any time in the EOI and/or solicitation process. The UNFCCC Procurement and General Services Unit consider a vendor's qualifications and experience in the particular commodity/service area, and previous performance, when preparing a list of invitees. Thus submitting an EOI does not automatically guarantee a vendor will be considered for receipt of the solicitation when issued.