

16th April 2014

To: Nationally Designated Entities for the development and transfer of technology under the UNFCCC

Dear Madams and Sirs,

The purpose of this letter is to introduce you to the Climate Technology Centre & Network's recent activities and progress, and to share with you our plans for the near future.

NDES

Currently, some 72 countries have nominated their National Designated Entities (NDEs). The progress in numbers has been particularly good during the recent month or so. I share my gratitude to those countries which have actively participated in our regional workshops and have already nominated their national technology representatives. As this letter is also sent to the UNFCCC Country Focal Points, I hereby express my plea to countries, and especially to the least developed ones, to urgently nominate their NDEs, as that is the only way to receive focused services from the CTCN.

REQUEST PROCESS

Responding to requests for technology assistance from developing countries is our core work. At the moment, we have received six official requests from Chile, Colombia, Honduras and Pakistan. We expect this number to grow quickly in the coming weeks. I strongly encourage other countries to join in on this great initial start from the Latin American countries and Pakistan. When we receive your request, we will assess its eligibility according to the criteria established by the CTCN's Advisory Board, and inform you within a few weeks of the outcome. If the request is eligible, we will assign the appropriate consortium members and other relevant experts to work with you to carry out the proper response actions together.

Regarding the request process, please familiarize yourself with the procedures outlined in the [NDE Manual](#), and ask our team if you need any assistance in completing the necessary request. We are here to support you.

CAPACITY BUILDING AND AWARENESS RAISING

We have held numerous regional seminars and workshops throughout Africa, Asia, Europe, Latin America and the United States in order to make our existence and services familiar to you. We just completed regional NDE workshops in Nairobi and Lima, and will continue with workshops in Cote D'Ivoire and with the Pacific and Caribbean Small Island Developing States.

I definitely understand that we need much more capacity building and awareness rising across regions and themes, and therefore ask you to send me any ideas and suggestions

Climate Technology Centre and Network

UN City, Copenhagen, Denmark

Email: ctcn@unep.org

UNEP CTCN webpage: www.unep.org/climatechange/ctcn

on the needs and issues to be covered in your respective countries and regions. We are developing a comprehensive capacity building framework, involving all of our 13 consortium member institutions as well as Network members, and need your input.

CLIMATE TECHNOLOGY NETWORK

We have already received ten applications for membership to the Climate Technology Network. I have endorsed four of the applicants thus far, including:

- The Renewable Energy Policy Network of 21st Century (REN21)
- The Renewable Energy and Energy Efficiency Partnership (REEP)
- The World Intellectual Property Organization (WIPO); and
- The Climate and Development Knowledge Network (CDKN).

I urge you to consult with relevant institutions in your countries (including academic institutions, non-governmental organizations, and the private sector) and ask them to consider applying to the Network, especially those institutions working in the field of adaptation technologies.

Finally, we are in the process of rapidly developing our Knowledge Management System, with the assistance of our Consortium Partners, such as the National Renewable Energy Laboratories (NREL), and our Strategic Partner, Det Norske Veritas (DNV-GL). We hope to start testing the system in the coming months and offer it for your use by September. We are creating a user friendly service that will provide easy access to information on a wide variety of climate technologies and how they are being used. The site will also provide information for NDEs on the request process and have the ability to monitor which countries are placing requests. We hope that this service will be of help to you in your daily work as the climate technology focal points for your countries, and we welcome all of your suggestions for the sites content and usability.

In terms of the CTCN's mission, our Work Plan and guidance to the NDEs as well as other stakeholders, you can find relevant information on our website, www.unep.org/climatechange/CTCN. The site also contains up to date information on our most recent meetings and trainings.

I wish you all success in your important duties, and reiterate my commitment to serve you in fulfilling our common responsibilities under the UNFCCC framework.

Waiting your possible proposals and comments,



Jukka Uosukainen

Director
Climate Technology Centre and Network

cc:

UNFCCC National Focal Points
Fred Onduri, Chair, Advisory Board, CTCN
Matthew Kennedy, Vice Chair, Advisory Board, CTCN
Gabriel Blanco, Chair, Technology Executive Committee
Wanna Tanunchaiwanatana, Technology Manager, UNFCCC