



United Nations
Climate Change Secretariat

Executive Secretary

Nations Unies
Secrétariat sur les changements climatiques

Secrétaire exécutive

Date: 26 October 2016
Reference: CAS/NOTIF.2/CMA 1/Oct.16
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NOTIFICATION

United Nations Climate Change Conference Marrakech, Morocco

First session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA 1), 15–18 November 2016

To follow up the notification dated 6 October 2016 concerning the convening of the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA), I am pleased to notify Parties to the United Nations Framework Convention on Climate Change, the Kyoto Protocol and the Paris Agreement that CMA 1 will open on the morning of 15 November 2016, prior to the opening of the joint high-level segment of the twenty-second session of the Conference of the Parties (COP), the twelfth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) and CMA 1. I also take this opportunity to transmit the provisional agenda of the session.

Two annexes are attached to this notification. Annex I contains the provisional agenda for CMA 1, prepared by the secretariat in agreement with the President of COP 21 and after consulting the Bureau. Annex II provides important information on credentials of Parties to the Paris Agreement.

Parties are informed that during the Marrakech conference, the election of the Bureau of the COP, the CMP and the CMA will be held. Further information on the election is available at the following link:

<http://unfccc.int/bodies/election_and_membership/items/6558.php>.

Distribution: To Parties and observer States to the United Nations Framework Convention on Climate Change through their National Focal Points, diplomatic missions accredited to the Federal Republic of Germany and the Kingdom of Morocco.



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Furthermore, I would like to draw your attention to the document prepared by the secretariat on legal and procedural issues regarding the convening of CMA 1. The document is in the format of questions and answers, and can be found at the following link:

<http://unfccc.int/files/meetings/marrakech_nov_2016/application/pdf/questions_and_answers_on_cma_1.pdf>.

All additional information concerning CMA 1 will be posted on the UNFCCC website at <<http://newsroom.unfccc.int/cop22marrakechinformationhub/cop-22cmp-12cma-1-information-hub-negotiating-bodies/>> and <http://unfccc.int/meetings/marrakech_nov_2016/session/9967.php> once available.

Yours faithfully,

(Signed by Richard Kinley for)

Patricia Espinosa



Annex I

Provisional agenda

**Conference of the Parties serving as the meeting of the Parties to the Paris Agreement
First session
Marrakech, Morocco, 15–18 November 2016**

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Application of the rules of procedure of the Conference of the Parties;
 - (c) Election of additional officers;
 - (d) Organization of work;
 - (e) Status of ratification of the Paris Agreement;
 - (f) Approval of the report on credentials.
3. Matters relating to the implementation of the Paris Agreement.¹
4. High-level segment.
5. Other matters.
6. Conclusion of the session:
 - (a) Adoption of the report of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement at its first session;
 - (b) Closure of the session.

¹ This agenda item will address the modalities, procedures and guidelines that the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) at its first session is expected to consider and take decisions on in accordance with the mandates contained in the Paris Agreement, as well as the draft decisions to be recommended by the subsidiary bodies through the Conference of the Parties to CMA 1 for its consideration and adoption in accordance with the work programme in decision 1/CP.21, including Article 4 of the Paris Agreement and decision 1/CP.21, paragraphs 22–35; Article 6 and decision 1/CP.21, paragraphs 36–40; Article 7 and decision 1/CP.21, paragraphs 41, 42 and 45; Article 8 and decision 1/CP. 21, paragraphs 47–51; Article 9 and decision 1/CP.21, paragraphs 52–64; Article 10 and decision 1/CP.21, paragraphs 66–70; Articles 11 and 12 and decision 1/CP.21, paragraphs 81–83; Article 13 and decision 1/CP.21, paragraphs 84–98; Article 14 and decision 1/CP.21, paragraphs 99–101; and Article 15 and decision 1/CP.21, paragraphs 102 and 103. Any other matter concerning the implementation of the Paris Agreement could also be addressed by the CMA under this agenda item, as decided by the CMA. Further details on these mandates will be included in the annotations to the provisional agenda.



Annex II

Credentials of Parties to the Paris Agreement

In accordance with rule 19 of the draft rules of procedure of the Conference of the Parties (COP) (FCCC/CP/1996/2) being applied mutatis mutandis by the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA), the credentials of Parties to the Paris Agreement, as well as the names of alternate representatives and advisers, shall be submitted to the secretariat no later than 24 hours after the opening of CMA 1.

It should be emphasized that Parties to the Paris Agreement are required to submit a second instrument of credentials of representatives to CMA 1, in addition to the instrument of credentials to be submitted by Parties to the Convention and Parties to the Kyoto Protocol for COP 22 and the twelfth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP 12). Only Parties to the Paris Agreement with valid credentials will be able to participate in the adoption of decisions at CMA 1. Any later change in the composition of the delegation shall also be communicated to the secretariat as early as possible.

The credentials must be issued by the Head of State or Government or by the Minister of Foreign Affairs or, in the case of a regional economic integration organization, by a competent authority of that organization. They should indicate the date and place where the instrument was issued, be signed by the competent authority and indicate the title of the signatory. In the case of a person acting ad interim as the Head of State or Government or as the Minister of Foreign Affairs, the title must indicate that the person is exercising such powers ad interim. In this respect, the secretariat will accept the following formulations: Acting President, Acting Prime Minister, Acting Minister of Foreign Affairs, President ad interim, Prime Minister ad interim and Minister of Foreign Affairs ad interim.

Original credentials, duly signed as indicated above, written in one of the six official languages of the United Nations,^[1] should be deposited during CMA 1 with the External Relations counter, located at the Information Desk in the Conference Centre at Bab Ighli. No other office or authority of the secretariat or the Host Country is designated to receive credentials.

The receipt of the document will be acknowledged by the secretariat in writing on a copy of the original. Please provide a copy of the original document for that purpose. A list of valid credentials will be posted on the official website of the secretariat at <http://unfccc.int/2860.php>. The secretariat strongly recommends Parties to verify that their credentials have been listed on that website. In accordance with rule 20 of the draft rules of procedure being applied, the Bureau will examine the credentials and submit its report to the CMA.

^[1] Credentials may be submitted in Arabic, Chinese, English, French, Russian or Spanish. To facilitate the examination of credentials, a courtesy translation in English would be appreciated if the credentials have been executed in another language.



Information concerning the appointment of representatives participating in the sessions that is communicated by means of facsimile or e-mail or as letters or notes verbales from ministries, embassies, permanent missions to the United Nations or other participating government offices or authorities, or through local United Nations Offices, will not be considered as credentials.

Parties may also wish to note that should the secretariat be requested to confirm a quorum for the CMA to take decisions during the session, the quorum will be determined on the basis of Parties that have submitted valid credentials. In accordance with rule 31 of the draft rules of procedure being applied, the presence of two thirds of the Parties to the Paris Agreement (i.e. 57 Parties) will be required for any decision to be taken.
