



**United Nations**  
Climate Change Secretariat

**Nations Unies**  
Secrétariat sur les changements climatiques

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## NOTIFICATION

### **Workshop on National Systems of Innovation** **13-14 October 2014** **Wissenschaftszentrum, Bonn, Germany**

I am pleased to notify constituencies of admitted non-governmental organizations (NGOs) of the workshop of the Technology Executive Committee on *Strengthening national systems of innovation in developing countries, covering the entire technology cycle for climate technology*, to be convened on 13–14 October 2014 in Bonn, Germany at the Wissenschaftszentrum. The workshop will be open to admitted observer organizations. Given space limitations, participation will be limited to representatives by constituency. Exact numbers of allocation will be communicated to Constituency Focal Points.

Representatives from admitted NGOs nominated by the Constituency Focal Points must register for the meeting using the Observer Registration Form for NGOs, which is sent to Constituency Focal Points. Once the Constituency Focal Points confirm the nomination, they should forward the registration form to the secretariat using the following email address:

**<cool@unfccc.int>**

The deadline for registration as an observer is **Friday, 5 September 2014, 1700 hrs. Central European Time**. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process observer registration forms for NGOs received after this deadline.

**Distribution:** To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.



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I would like to remind all constituency focal points that the Conference of the Parties, by decision 23/CP.18, invited Parties to commit to meeting the goal of gender balance by, inter alia, nominating women to bodies established under the Convention and its Kyoto Protocol, with the aim of a gradual but significant increase in the participation of women. To this end, I would like to encourage NGO constituencies to adopt a similar approach with regards to gender balance in the nomination of their respective delegations to attend the upcoming workshop.

Yours sincerely,

*(signed by Wanna Tanunchaiwatana for)*

Dechen Tsering  
Coordinator  
Finance, Technology and Capacity-Building Programme