



Date: 6 September 2013
Reference: JSK/NS/LN/aj
Direct line: +49 228 815 1568

NOTIFICATION

Joint Workshops on the Framework for Various Approaches, Non-Market-Based Approaches and the New Market-Based Mechanism

**Bonn, Germany
7–9 October 2013**

The Subsidiary Body for Scientific and Technological Advice (SBSTA), at its thirty-eighth session, requested the secretariat to organize workshops on (a) the framework for various approaches, (b) non-market-based approaches and (c) the new market-based mechanism, to advance the work of the SBSTA towards fulfilling the mandates provided in decision 1/CP.18. For efficiency purposes, these workshops will be convened jointly from 7 to 9 October 2013 at the World Conference Center, in Bonn, Germany.

I am pleased to notify admitted intergovernmental organizations that these joint workshops will be open to admitted observer organizations. Given space limitations, participation will be limited. Representatives from IGOs nominated by the Designated Contact Point must register for the meeting using the Observer Registration Form for IGOs, which is attached as Annex I. Confirmation by the Designated Contact Point is provided for in the form. The Observer Registration Form should be sent by e-mail or fax to the UNFCCC via the e-mail address, mechanisms@unfccc.int fax: +49 228 815 1999.

The agenda for the workshops and other relevant documents will be made available over the ensuing weeks on the secretariat's webpage <http://unfccc.int/cooperation_support/market_and_non-market_mechanisms/items/7712.php>. The workshop will be convened in English with no simultaneous interpretation. There will be no parallel sessions and therefore participants will be able to participate in all sessions.

The deadline for registration as an observer is **Friday, 20 September 2013**. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process Observer Registration Forms for IGOs received after this deadline.

Yours sincerely,

(Signed by)

John Kilani
Director
Sustainable Development Mechanisms



Annex I
**Joint Workshops on the Framework for Various Approaches,
Non-Market-Based Approaches and the New Market-Based Mechanism**

7–9 October 2013, Bonn, Germany

OBSERVER REGISTRATION FORM FOR IGOs

Representative nominated by the Designated Contact Point or Head of the Organisation

<i>Organization represented:</i>	
<i>First and last name:</i>	
<i>Position/Title:</i>	
<i>Address (incl. city and post code):</i>	
<i>Country:</i>	
<i>Telephone/fax:</i>	
<i>E-mail address:</i>	
<i>Nationality:</i>	
<i>Passport Number and date of issue/expiry:</i>	
I herewith confirm that the above is correct and agree to conditions set out under 'Important Information for Observers'	
Signature of the nominee / Date: _____	

Confirmation of nomination by the Designated Contact Point or Head of the Organization.

<i>Organization represented:</i>	
<i>First and last name:</i>	
<i>Telephone/fax:</i>	
<i>E-mail address:</i>	
I herewith confirm that the above is nominated as an observer to the Joint Workshops on the Framework for Various Approaches, Non-Market-Based Approaches and the New Market-Based Mechanism, and agree to the conditions set out under 'Important Information for Observers'.	
Signature of the IGO Designated Contact Point: _____	

SUBMISSION OF REGISTRATION FORM

1. This form must be submitted by the IGO Designated Focal Point.
2. The deadline for the submission of this form is: **Friday, 20 September 2013.**
3. Please complete and return this form by e-mail or by fax to:
E-mail address: mechanisms@unfccc.int; Fax Number: +49 228 815 1999



Annex II

IMPORTANT INFORMATION FOR OBSERVERS

- This registration is **only valid** for the **Joint Workshops on the Framework for Various Approaches, Non-Market-Based Approaches and the New Market-based Mechanism**.
- Please be advised that the **nominee is responsible** for making their own travel and accommodation arrangements.
- Participants are **strongly advised** to obtain international travel and medical insurance to cover them from the time they depart for the meeting until the time they return.
- The United Nations and the UNFCCC secretariat **disclaim** all responsibility for medical, accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.
- All foreign citizens entering the Federal Republic of Germany must have a valid passport. Participants requiring an entry or transit visa are strongly encouraged to contact the appropriate consular authorities as soon as this notification is received. The issuance of a visa for the Schengen States may take up to two weeks from the date of submission of the visa application. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request. For more information, please visit the website of the Federal Foreign Office:
<<http://www.auswaertiges-amt.de/diplo/en/Startseite.html>> (also available in French and Spanish). Please note that the European Union has introduced new procedures on the issuance of Schengen visas. Kindly refer to the following links for further information.
<http://ec.europa.eu/dgs/home-affairs/what-we-do/policies/borders-and-visas/visa-information-system/index_en.htm>, <[http://europa.eu/rapid/press-release MEMO-11-682_en.htm?locale=en](http://europa.eu/rapid/press-release_MEMO-11-682_en.htm?locale=en)>
- All participants are **requested to register** upon arrival at the venue for the meeting. A valid passport or a nationally approved identification card should be presented to the registration staff in order to issue the corresponding badge. Badges are essential in order for participants to gain access to the premises. For security reasons, all participants are requested to wear their badges at all times.
- In submitting the form through electronic means, the submitter **accepts all risks and responsibilities** associated with the use of electronic means of submitting the form.