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NOTIFICATION

Joint meeting of the Adaptation Committee and the Nairobi work programme: Available tools for the use of indigenous and traditional knowledge and practices for adaptation, needs of local and indigenous communities, and the application of gender-sensitive approaches and tools for adaptation

**Bonn, Germany
1 – 4 April 2014**

Pursuant to conclusions of the Subsidiary Body for Scientific and Technological Advice (SBSTA) at its 38th and 39th sessions and the Adaptation Committee (AC)'s work plan, I am pleased to notify constituencies of admitted non-governmental organizations that the joint meeting of the AC and the Nairobi work programme (NWP): Available tools for the use of indigenous and traditional knowledge and practices for adaptation, needs of local and indigenous communities, and the application of gender-sensitive approaches and tools for adaptation will take place at the United Nations Campus (Altes Abgeordneten Haus) in Bonn, Germany, from 1 to 4 April 2014.

In accordance with the modalities and procedures adopted by SBSTA at its 38th and 39th sessions and the AC's work plan, the joint meeting of the AC and the NWP will be open to admitted observer organizations. Given space limitations, participation will be limited to representatives by constituency. Exact numbers of allocation will be communicated to Constituency Focal Points.

Representatives from NGOs nominated by the Constituency Focal Point must register for the meeting using the Observer Registration Form for NGOs, which is sent to Constituency Focal Points. Once the Constituency Focal Points confirm the nomination(s), they should forward the registration form to the secretariat using the following email address:

<jcorssen@unfccc.int>

The deadline for registration as an observer is Friday, 7 March 2014. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process observer registration forms for NGOs received after this deadline.



Distribution: To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.

I would like to remind all constituency focal points that the Conference of the Parties, by decision 23/CP.18, invited Parties to commit to meeting the goal of gender balance by, inter alia, nominating women to bodies established under the Convention and its Kyoto Protocol, with the aim of a gradual but significant increase in the participation of women. To this end, I would like to encourage NGO constituencies to adopt a similar approach with regards to gender balance in the nomination of their respective delegations to attend the upcoming meeting.

Yours sincerely,

(signed by)
Youssef Nassef,
Coordinator,
Adaptation Programme