



Bonn, 18 November 2010  
CAS/OBS/NOV/10

## INFORMATION NOTE TO INTERGOVERNMENTAL AND NON-GOVERNMENTAL ORGANIZATIONS

United Nations Climate Change Conference, Cancun  
29 November to 10 December 2010

### On-site Registration Information

- Participants are requested to bring their "acknowledgement of nomination" document, which has a bar code, as well as their passport to considerably speed up the registration process. This acknowledgement document will also allow participants to **board the designated shuttle buses** to the conference site before a badge is obtained.
- Badges for participants attending **Week 2 only** can be collected from registration as of **Thursday, 2 December** until the end of the conference. These badges will be activated to allow entry beginning on Monday, 6 December. Participants for Week 2 only will not be able to proceed past registration until this date.

### Dress Code

In consultation with the Host Country and responding to numerous queries from participants, the Climate Change Secretariat would like to propose that the dress code for participants at the upcoming Conference be adapted to take into account the warm and humid conditions in Cancun. The temperature in Cancun ranges from 18° C to 27°C in December and humidity is over 85 per cent.

The President designate, Her Excellency Ms. Patricia Espinosa and Ms. Christiana Figueres, Executive Secretary of the United Nations Framework Convention on Climate Change Secretariat, have exempted secretariat staff from wearing jackets and ties. The secretariat and President designate invite participants to follow suit.

Male participants are invited to wear the traditional regional shirt from Southeastern Mexico called "Guayabera". Guayaberas are easily available in Cancún. Ladies are invited to wear also traditional light cotton dresses.



The secretariat hopes that amending the dress code will allow participants to conduct discussions in a more comfortable environment, as well as limit the use of air conditioning and thereby reduce greenhouse gas emissions.

### **Access to Plenary Halls During Opening Ceremonies**

Site access limit to Moon Palace as an entire compound is not planned at this stage. However, access to the plenary hall during the opening ceremony of COP/CMP and opening ceremony of the High Level Segment is already planned to be limited due to the capacity of the hall. For IGOs, this number is limited to the assigned seats in the plenary hall. NGO tickets to the plenary hall will be distributed through constituency focal points prior to the start of the session. Please contact your constituency focal points for further details.

In order to ensure transparency, the proceedings of these events are planned to be shown in an overflow room, on CCTV throughout the entire venue as well as on a large screen at Cancun Messe.

During the High Level Segment, those participants without planned interventions at the plenary or room bookings in the Sunrise building are strongly advised to leave the building. If this is not complied with, the Secretariat may be compelled to implement a more stringent site access limit.

We thank you for your cooperation for the greater benefit for all participants.

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**Distribution:** To all intergovernmental organizations and non-governmental organizations admitted as observers by the Conference of the Parties.