



**Bonn, 9 February 2010**

Ref: ODES/COP15/10

Page 1 of 4

## MESSAGE TO PARTIES

### Early submission of information and views

This note contains an updated table listing upcoming deadlines for submissions of information and views invited by Convention and Kyoto Protocol bodies. The note has been prepared as a reference for Parties to facilitate the early submission of information and views requested by the COP, CMP and subsidiary bodies. Where the reports of the sessions are not yet available, the table refers to the appropriate in-session documents.

In order for documents to be produced in a timely manner and to facilitate preparations for upcoming workshops, it is important that the submissions reach the secretariat on time. Electronic submissions, either on diskette/CD-ROM or sent via e-mail, will facilitate the timely production of documents. E-mail submissions should be sent to [secretariat@unfccc.int](mailto:secretariat@unfccc.int); receipt will be acknowledged. Submissions formatted in MS Word 2000 are preferable but other software formats are also welcome. If non-electronic submissions are provided, more time will be needed to produce the document.

As submissions are compiled on an issue-by-issue basis, Parties are requested to identify each submission by its subject and mandate and, if possible, send each submission as a separate document.

Yours sincerely,

*(signed by Feng Gao for)*

Richard Kinley  
Deputy Executive Secretary

**Distribution:** To Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



## Upcoming deadlines for submission of views or information by Parties

Submission		Date
<b>2010</b>		
1.	<u>Development and transfer of technologies (SBI)</u> Following decision 2/CP.14, paragraph 3, Parties and relevant organizations, particularly those that have not done so, are invited to submit their views on the areas of focus set out in Section IV of the Terms of Reference for the review and assessment of the effectiveness of the implementation of Article 4, paragraphs 1(c) and 5, of the Convention (See Annex I of document FCCC/SBI/2008/19 and FCCC/SBI/2009/8, paragraph 72)	15 February
2.	<u>Intergovernmental Panel on Climate Change guidelines for national greenhouse gas inventories (SBSTA)</u> Submission of views from Parties on the following issues: a) The process and timelines for implementing the work programme referred to in paragraph 6 of document FCCC/SBSTA/2009/L.11; b) Issues related to the revision of the UNFCCC Annex I reporting guidelines; c) Methodological issues related to reporting when using the 2006 IPCC Guidelines; d) Areas in which the SBSTA may consider inviting the IPCC to carry out additional work and contribute to the work programme (See FCCC/SBSTA/2009/3, paragraph 103)	15 February
3.	<u>Adaptation Fund under the Kyoto Protocol (SBI)</u> Parties to submit their views and recommendations on the possible terms of reference for the review of all matters relating to the Adaptation Fund, which will be undertaken at the sixth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) in accordance with decision 1/CMP.3, paragraphs 32 to 34, including the institutional arrangements referred to in paragraphs 19 and 23 of the same decision (See FCCC/SBI/2009/8, paragraph 37)	22 March
4.	<u>International transaction log (SBI)</u> Parties to the Convention that are also Parties to the Kyoto Protocol are invited to submit their additional views on the approach to be taken by the Executive Secretary with regard to the collection of international transaction log fees (See FCCC/SBI/2009/8/Add.1 and CMP 5 decision entitled "Programme budget for the biennium 2010–2011", /CMP.5, paragraph 13)	22 March
5.	<u>Matters relating to Article 4, paragraph 8 and 9, of the Convention: Progress on the implementation of decision 1/CP.10 (SBI)</u> Parties and relevant organizations to submit their views on possible further action on this matter (See FCCC/SBI/2009/8, paragraph 45 and FCCC/SBI/2009/L.28, paragraph 2)	22 March
6.	<u>Research and systematic observation (SBSTA)</u> Views on topics to be discussed at the research dialogue meeting to take place during SBSTA 32, taking into account developments in research activities outlined in document FCCC/SBSTA/2007/4, paragraph 47 (a) to (f) (See FCCC/SBSTA/2009/3, paragraph 50)	22 March



7.	<u>Modalities and procedures for the development of standardized baselines (SBSTA)</u> Submission from Parties and intergovernmental organizations and admitted observer organizations on views related to modalities and procedures for the development of standardized baselines from the CDM that are broadly applicable, while providing for a high level of environmental integrity and taking into account specific national circumstances (See FCCC/KP/CMP/2009/L.10, paragraph 26)	22 March
8.	<u>Carbon dioxide capture and storage in geological formations (SBSTA)</u> Submission from Parties - on views related to carbon dioxide capture and storage in geological formations as a possible mitigation technology, bearing in mind the concerns related to the following outstanding issues, inter alia: (a) Non-permanence, including long-term permanence; (b) Measuring, reporting and verification; (c) Environmental impacts; (d) Project activity boundaries; (e) International law; (f) Liability; (g) The potential for perverse outcomes; (h) Safety; (i) Insurance coverage and compensation for damages caused due to seepage or leakage; (See FCCC/KP/CMP/2009/L.10, paragraph 31)	22 March
9.	<u>Activities implemented jointly under the pilot phase (SBSTA)</u> Reports on activities implemented jointly under the pilot phase, to be included in the eighth synthesis report (See decision 7/CP.14, paragraph 2, FCCC/CP/2008/7/Add.1)	1 June
10.	<u>Least Developed Countries Fund (SBI)</u> Submissions from Parties and relevant organizations of information on the preparation and implementation of national adaptation programmes of action, including on accessing funds from the Least Developed Countries Fund (See FCCC/CP/2008/7/Add.1, decision 5/CP.14, paragraph 4)	17 August
11.	<u>Matters relating to Article 4, paragraphs 8 and 9, of the Convention: Matters relating to the least developed countries (SBI)</u> Parties to submit their views on possible elements for a future mandate of the Least Developed Countries Expert Group (LEG), including its renewal and expansion (See FCCC/SBI/2009/L.27, paragraph 9)	30 August

**2012**

12.	<u>Capacity-building for countries with economies in transition under the Convention (SBI)</u> Information on how Parties have implemented capacity-building activities in EIT countries (See FCCC/SBI/2007/34, paragraph 87)	February
13.	<u>Capacity-building for countries with economies in transition under the Kyoto Protocol (SBI)</u> Information on how Parties have implemented capacity-building activities in EIT countries (See FCCC/SBI/2007/34, paragraph 123)	February



<b>Annually</b>		
14.	<u>Capacity-building under the Convention (SBI)</u> Information from Parties on the activities they have undertaken pursuant to decision 2/CP.7 and 2/CP.10, which should include, inter alia, such elements as needs and gaps, experiences and lessons learned (See FCCC/CP/2006/5/Add.1, decision 4/CP.12, paragraph 1 (a))	For 2010, deadline is 20 September
15.	<u>Capacity-building under the Kyoto Protocol (SBI)</u> Information from Parties on the activities that they have undertaken pursuant to decision 29/CMP.1 and reports from relevant multilateral and bilateral agencies and the private sector on their support of the implementation of the framework undertaken pursuant to decision 29/CMP.1, in accordance with national priorities and with the knowledge of relevant national authorities (See FCCC/KP/CMP/2006/10/Add.1, decision 6/CMP.2, paragraph 1 (a) and (b))	For 2010, deadline is 20 September