



Executive Secretary
Secrétaire exécutif

Bonn, 28 June 2007

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NOTIFICATION

Vienna 2007: Intersessional meetings

I wish to notify all intergovernmental organizations (IGOs) and non-governmental organizations (NGOs) admitted as observers by the Conference of the Parties at its previous sessions of the fourth session of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG), established by decision 1/CMP.1, which will be held from 27 to 31 August 2007 at the Austria Center Vienna, Bruno-Kreisky-Platz 1, 1220 Vienna, Austria <www.acv.at>.

In addition, the fourth workshop under the dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention, pursuant to decision 1/CP.11 (Dialogue), will also take place at the Austria Center Vienna during the same period.

It would be appreciated if the names, titles and addresses (including telephone, fax and e-mail) of the representatives for the intersessional meetings could be communicated by each observer organization, through its designated contact point for climate change, as soon as possible and **not later than Monday, 30 July 2007** to the following address:

P.O. Box 260 124,
53153 Bonn, Germany
Fax: +49 228 815 1999
E-mail: secretariat@unfccc.int

Two annexes are attached to this notification. Annex I contains the provisional agenda of the fourth session of the AWG and the schedule of the Dialogue workshop. Annex II offers information for participants and important guidelines for the issuance of visas. Additional information on the intersessional meetings will soon be posted on the UNFCCC website <www.unfccc.int>.

Yours sincerely,

(signed by)

Yvo de Boer

Distribution: To all intergovernmental organizations and non-governmental organizations admitted as observers by the Conference of the Parties.



Annex I

**Provisional agenda of the
Ad Hoc Working Group on Further Commitments for
Annex I Parties under the Kyoto Protocol
at its fourth session**

1. Opening of the session
2. Organizational matters:
 - (a) Adoption of the agenda
FCCC/KP/AWG/2007/3
 - (b) Organization of the work of the session
FCCC/KP/AWG/2007/3
 - (c) Election of officers
3. Analysis of mitigation potentials and identification of ranges of emission reduction objectives of Annex I Parties
FCCC/KP/AWG/2007/MISC.4, FCCC/TP/2007/1
4. Review of work programme, methods of work and schedule of future sessions
FCCC/KP/AWG/2007/MISC.3
5. Other matters
6. Report on the session

Additional information on the intersessional meetings, including a preliminary schedule, will soon be posted on the UNFCCC website <www.unfccc.int>.



Dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention

The Conference of the Parties, by its decision 1/CP.11, resolved to engage in a dialogue, without prejudice to any future negotiations, commitments, process, framework or mandate under the Convention, to exchange experiences and analyse strategic approaches for long-term cooperative action to address climate change that includes, inter alia, the following areas:

- Advancing development goals in a sustainable way
- Addressing action on adaptation
- Realizing the full potential of technology
- Realizing the full potential of market-based opportunities.

The fourth workshop under the Dialogue will focus on overarching and cross-cutting issues, including finance. The co-facilitators of the Dialogue (Ms. Sandea De Wet (South Africa) and Mr. Howard Bamsey (Australia)) will shortly provide a scenario note to facilitate the thinking of Parties as they prepare for the workshop.

Full interpretation and webcasting facilities will be made available for the Dialogue workshop. The draft schedule for the workshop and other organizational and logistical information will be posted on the UNFCCC website <www.unfccc.int>.

Annex II**Information for participants**

Visas	<p>All foreign delegates entering the Republic of Austria must have a valid passport. Participants requiring a visa for Austria, or a transit visa, are strongly encouraged to contact the appropriate consular authorities as soon as this notification is received. The issuance of a visa for the Schengen States may take several weeks from the date of submission of the visa application. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request.</p> <p>For more information, please contact the Austrian Embassy competent for your home country. Contact details for all Austrian Embassies are available on the website of the Austrian Foreign Ministry: <http://www.bmeia.gv.at/view.php3?r_id=1&LNG=en&version> (please select the appropriate country and the search criterion "Austrian Representation" under "Country information" in the right hand corner of the window).</p>				
Essential documents	<p>Please consult the UNFCCC website at <http://maindb.unfccc.int/library> for all available documents:</p> <table border="0"><tr><td>Provisional agenda and annotations:</td><td>FCCC/KP/AWG/2007/3</td></tr><tr><td>Report of the third session and Technical paper:</td><td>FCCC/KP/AWG/2007/2 FCCC/TP/2007/1</td></tr></table>	Provisional agenda and annotations:	FCCC/KP/AWG/2007/3	Report of the third session and Technical paper:	FCCC/KP/AWG/2007/2 FCCC/TP/2007/1
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Report of the third session and Technical paper:	FCCC/KP/AWG/2007/2 FCCC/TP/2007/1				
Hotels	<p>Representatives who require assistance in making a hotel reservation in Austria may contact:</p> <ul style="list-style-type: none">• AUSTROPA Interconvention Friedrichstrasse 7 1010 Vienna Austria Telephone: +43 1 588 00 510 Fax: +43 1 588 00 520 E-mail: unfccc2007@interconvention.at <p>More information is available at: <http://www.austropa-interconvention.at/congress/unfccc/>.</p>				
Disclaimer	<p>It is strongly recommended that participants obtain international medical insurance for the period of participation. The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.</p>				



Registration	<ul style="list-style-type: none">• All participants are requested to register upon arrival at the desk located at the Austria Center Vienna.• A valid photo ID should be presented to the registration staff.• As of Saturday, 25 August 2007 the “no registration, no access” rule shall be strictly applied and will be enforced throughout the period of the intersessional meetings.• Early registration on Saturday, 25 August or Sunday, 26 August is highly recommended to avoid delays.• Nomination to the fourth session of the AWG will also allow participants to attend the dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention. <p>Registration times:</p> <p>Saturday, 25 August, from 10 a.m. to 6 p.m. Sunday, 26 August, from 10 a.m. to 6 p.m. From Monday, 27 August to Friday, 31 August from 8 a.m. to 6 p.m.</p> <p>Double registration for the intersessional meetings is not permitted (i.e., State representative and observer organization representative, or state representative and press/media representative).</p>
Badges	<p>Badges are essential in order for participants to gain access to the premises. They are issued only on the basis of a letter of nomination from Parties, observer States or observer organizations. For security reasons, all participants are requested to wear their badges at all times.</p> <p>In order to reduce costs, badges for the intersessional meetings will be produced in Bonn and taken to Vienna. Consequently, participants are strongly advised to forward their nominations to the secretariat as soon as possible so that they can be processed in a timely manner.</p>
Side events	<p>The online registration system for applications for side events and exhibits will be open from 24 to 30 July 2007 on the UNFCCC website <www.unfccc.int>. Applications require authorization by the national focal point or designated contact point of the admitted organization. Only applications focussed on the issues under discussion at the intersessional meetings will be eligible.</p> <p>Organizers and participants at side events and exhibits must be previously registered as representatives of Parties or admitted observer organizations for the intersessional meetings in order to gain access to the premises.</p>
Press briefings	<p>In order that the secretariat can provide adequate logistical and technical facilities, it would be useful to know to what extent observer organizations intend to brief the press/media during the forthcoming intersessional meetings, which they are very welcome to do. Responses should be addressed directly to Mr. John Hay, Head, Communications and Media Relations Unit, telephone: +49 228 815 1404, fax: +49 228 815 1999, e-mail: <jhay@unfccc.int> by Friday, 27 July 2007.</p>