



Executive Secretary
Secrétaire exécutif

Bonn, 26 June 2009
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NOTIFICATION
August 2009: United Nations Climate Change
intersessional informal consultations
Bonn, 10 to 14 August 2009

I wish to notify all intergovernmental organizations (IGOs) and non-governmental organizations (NGOs) admitted as observers by the Conference of the Parties at its previous sessions that the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP) and the Ad Hoc Working Group on Long-term Cooperative Action under the Convention (AWG-LCA) will undertake intersessional informal consultations from 10 to 14 August 2009. The meetings will take place at the Hotel Maritim, Godesberger Allee, 53175 Bonn, Germany.

It would be appreciated if the names, titles and contact details (including addresses, e-mail addresses and telephone and fax numbers) of the representatives for the meetings could be communicated by each observer organization, through its designated contact point for climate change, as soon as possible and **not later than Friday, 17 July 2009**, to the following address:

Climate Change Secretariat
P.O. Box 260 124
53153 Bonn, Germany
Fax: +49 228 815 1855
E-mail: <sessions@unfccc.int>.

The provisional agendas for the sessions will be provided in due course.

The attached annex offers information for participants and important guidelines for the issuance of visas. Additional information on the sessions will soon be posted on the UNFCCC website <www.unfccc.int>.

Yours sincerely,

(original signed by Richard Kinley for)

Yvo de Boer

Distribution: To all intergovernmental organizations and non-governmental organizations admitted as observers by the Conference of the Parties.

Annex**Information for participants**

Visas	<p>All foreign delegates entering the Federal Republic of Germany must have a valid passport. Participants requiring a visa for Germany, or a transit visa, are strongly encouraged to contact the appropriate consular authorities as soon as this invitation is received. The issuance of a visa for the Schengen States may take up to two weeks from the date of submission of the visa application. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request. For more information, please visit the website of the Federal Foreign Office: <http://www.auswaertiges-amt.de/diplo/en/Startseite.html> (also available in French and Spanish).</p>
Hotels	<p>Representatives who require assistance in making a hotel reservation in Bonn should contact:</p> <p>Tourismus & Congress GmbH Adenauerallee 131 D-53113 Bonn Telephone: +49 228 910 4170 Fax: +49 228 910 4177 E-Mail: <info@bonn-region.de>.</p>
Special offer	<p>German railways Deutsche Bahn (DB) is offering Special Event Tickets to participants in the upcoming AWG meeting. First and second class return tickets will be available at reduced rates for journeys between any railway station in Germany and Bonn or Siegburg/Bonn.</p> <p>The Special Event Tickets will only be issued via a dedicated DB telephone hotline on +49 180 53 111 53. This offer will come into effect from Thursday, 16 July 2009. The booking reference is "SB Meeting".</p> <p>The Special Event Tickets are valid during the period 5–16 August 2009.</p>
Disclaimer	<p>Participants are strongly recommended to obtain international medical insurance for the period of participation. The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.</p>
Registration	<ul style="list-style-type: none">• All participants are requested to register upon arrival at the desk located in the Hotel Maritim.• A valid photo ID should be presented to the registration staff.• Early registration on Saturday, 8 August 2009, is highly recommended to avoid delays. <p>Registration times: Saturday, 8 August to Sunday, 9 August 2009 From 9 a.m. to 6 p.m.</p> <p>From Monday, 10 August until Friday, 14 August 2009 from 8 a.m. to 7 p.m.</p> <p>Double registration for the session is not permitted (i.e., State representative and observer organization representative, or state representative and press/media representative).</p>



Badges	Badges are essential in order for participants to gain access to the premises. They are issued only on the basis of a letter of nomination from Parties, observer States or observer organizations. For security reasons, all participants are requested to wear their badges at all times.
Essential documents	Please consult the UNFCCC website < http://maindb.unfccc.int/library > for all available documents.
Side events and exhibits	There will be no side events or exhibits during these meetings.
Press briefings	There will be no press briefing facilities in the Maritim Hotel.
