**Registration of the head of an admitted intergovernmental organization as speaker for the COP 23/CMP 13/CMA 1.2 high-level segment**

Bonn Climate Change Conference - November 2017

The opportunity for the delivery of statements by heads of admitted IGOs during the high-level segment is foreseen. Given the number of Parties and other speaker requests and the limited amount of time available for statements, it will be necessary to limit the duration of each statement to **two (2) minutes**. In fairness to all speakers, **time limits will be strictly enforced**. Following UN practice, a mechanism will be used to assist speakers with the timely delivery of their statements. A bell system will signal to speakers when the time limit is approaching. Speakers will be interrupted should they exceed the time limit.

Full texts of the official statements will be posted on the UNFCCC website after the close of the high-level segment and not circulated in hard copy. To have statements posted on the UNFCCC website, please email an electronic version of the statement to cool@unfccc.int. No distribution of hard copies of the statements will be permitted.

Kindly also note the following:

* Speaking slots are for the **head of the organization only**, it is not possible to send a deputy as replacement;
* Speaker slots will be in alphabetical order of organization name;
* Submission of the form does not constitute registration for the conference. The speaker must be duly registered and in possession of a conference badge to have access to the conference premises;
* Speaking slots are time-permitting and subject to last minute changes or cancellations.

**Requests received after Friday, 27 October 2017 cannot be considered**. Please forward this completed form to cool@unfccc.int. Please provide only typed forms.

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| **Name of speaker\*** |   |
|  | (**Mr./Ms.) (First name) (Last name)**MUST BE HEAD OF ORGANIZATION |
| **Title/Position** |   |
| **Organization** |   |
| **Onsite contact person** |   |
| **Telephone** |   |
| **Mobile phone** |   |
| **E-mail address** |   |

\*This information will be part of the official speakers list.

**With my signature, I accept the two minutes’ limitation of time for my statement:**

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| **Signature of the head of organization:** |  |