



CGE/2007/8/2
7 February 2007

**8th Meeting¹ of the Consultative Group of Experts
on National Communications from Parties not included in Annex I to the Convention
Belize City, Belize,
1–3 March 2007**

I. Provisional agenda

1. Opening of the meeting
2. Adoption of the agenda of the 8th meeting and minutes of the 7th meeting of the CGE
3. Procedural matters
4. Work plan of the CGE for 2007
 - a) Take stock of the implementation of the work programme 2003–2007 and identify possible elements for a future role for the group in facilitating the improvement of national communications of non-Annex I Parties (FCCC/SBI/2006/11, paragraph 28).
 - b) Examination of initial national communications submitted after 1 April 2005
5. Requests from COP 12 / SB 25
 - a) Nairobi work programme on impacts, vulnerability and adaptation to climate change
 - b) Workshop on exchange of experiences and good practices among non-Annex I Parties in preparing national communications and on cross-cutting issues
 - c) Provision of technical advice to Parties on the availability and use of tools and methodologies for bottom-up approaches to vulnerability and adaptation assessments
6. Status of CGE cooperation with other expert groups and NCSP
7. Any other business

¹ This is an ad hoc meeting of the CGE.

II. Annotations to the provisional agenda

Thursday, 1 March 2006

- 9:00 – 9:30 Registration
(Please bring passport, ticket and boarding passes to the meeting venue).
- 9:30 – 12:30 Informal thematic group meetings
Team leaders (GHG inventories: Mr. Taka Hiraishi; V&A: Mr. Arthur Rolle; Mitigation: Mr. Jose Villarin; Cross-cutting issues: Mr. Luis Paz Castro) will meet with their respective thematic working groups to discuss pending issues.
- 12:30 – 14:00 Lunch
- 14:00 – 14:10 1. Opening of the meeting

Ms. Lilian Portillo, Chair, CGE
Ms. June Budhoomam, UNFCCC secretariat
Representative from the Government of Belize
- 14:10 – 14:45 2. Adoption of the minutes of the 7th CGE meeting (CGE/2007/8/1) and adoption of the provisional agenda of the 8th meeting (CGE/2007/8/2)

Ms. Lilian Portillo, Chair, CGE
3. Procedural matters

Ms. June Budhoomam, UNFCCC secretariat
- 14:45 – 15:00 Coffee/tea break
- 15:00 – 18:00 4. Work plan of the CGE for 2007

a) Take stock of the implementation of the work programme 2003–2007 and identify possible elements for a future role for the group in facilitating the improvement of national communications of non-Annex I Parties (Mandate: FCCC/SBI/2006/11, paragraph 28).

Background: The SBI requested the CGE to take stock of the implementation of its work programme 2003–2007 (CGE/2007/8/3) and to identify possible elements for a future role for the group in facilitating the improvement of national communications of non-Annex I Parties and to report to the SBI at its twenty-sixth session (May 2007). At its seventh meeting, the Group agreed on the possible elements of the report on the outcomes of the stock-taking exercise.

Actions:

1. The Chair may wish to invite the working group members, Mr. Jack Fitzgerald, Mr. Jose Villarin and Mr. Othmar Schwank, to introduce the draft “Report on Programme Implementation and Possible Elements for a Future Role in Support of National Communications Preparations for non-Annex I Parties” (CGE/2007/8/4).

2. The CGE is invited to consider and finalize the draft report.

Friday, 2 March 2006

09:00 – 10:30 4. Work plan of the CGE for 2007

- b) Examination of initial national communications submitted after 1 April 2005.

Background: At SBI 24, Parties requested the CGE to examine the initial national communications submitted to the secretariat after 1 April 2005 and to report to the SBI at its twenty-seventh session (December 2007). To date, the secretariat received a total of 12 initial national communications. At its seventh meeting, the Group agreed that the Coordinators of the thematic groups will communicate with its members on the process of examining national communications. The following are the coordinators of the thematic groups: Mr. Taka Hiraishi (GHG inventories); Mr. Arthur Rolle (V&A); Mr. Jose Villarin (Mitigation); Mr. Luis Paz Castro (Cross-cutting issues).

Actions:

1. The Group will agree on the format for reporting of information and the timetable for the preparation of the report.
2. Thematic groups will meet to discuss key findings and recommendations.

10:30 – 10:45 Coffee/tea break

10:45 – 12:30 Continuation of discussion on the examination of initial national communications

12:30 – 13:30 Lunch

13:30 – 15:45 5. Work relating to expert groups at COP 12 / SB 25

- a) Nairobi work programme on impacts, vulnerability and adaptation to climate change (Mandate: FCCC/SBSTA/2006/L.26)

Background: At SB25, Parties adopted the Nairobi work programme on impacts, vulnerability and adaptation to climate change (**CGE/2007/8/5**) in accordance with decision 2CP.11. The work programme included a request for the secretariat to prepare, by its twenty-seventh session, a synthesis report on the following information from the views contained in submissions from Parties and relevant organizations, and the relevant outputs from the work of the LEG, the CGE and the EGTT:

- i. Existing and emerging assessment methodologies and tools; and views on lessons learned from their application; opportunities, gaps, needs, constraints and barriers; possible ways to develop and better disseminate methods and tools; and training opportunities (FCCC/SBSTA/2006/L.26, para. 21);
- ii. Adaptation approaches, strategies, practices and technologies for adaptation at the regional, national and local levels in different sectors as well as on experiences, needs and concerns (FCCC/SBSTA/2006/L.26, para. 44).

Action: The CGE may wish to consider the work programme and identify what inputs the Group will provide to the synthesis report and possible contribution to the overall work programme.

15:45 – 16:00

Coffee/tea break

16:00 – 18:00

b) Workshop on exchange of experiences and good practices among non-Annex I Parties in preparing national communications and on cross-cutting issues

Background: The SBI at its twenty-fifth session, endorsed the efforts of the CGE to implement its work programme for 2007 and noted the workshop on exchange of experiences and good practices among non-Annex I Parties in preparing national communications and on cross-cutting issues. This workshop combines the secretariat meeting of Project Coordinators to discuss issues relating to the application of guidelines on national communications and the proposed workshop on cross-cutting themes identified in the work programme 2003-2007.

Actions:

1. The Chair may wish to invite Mr. Jack Fitzgerald, Mr. George Manful and Mr. Yolando Velasco to introduce the draft workshop agenda and the logistical arrangements (CGE/2007/8/6).
2. The CGE is invited to consider and finalize the venue of the workshop, the objectives and possible workshop agenda.

Saturday, 3 March 2006

09:00 – 10:30

c) Provision of technical advice to Parties on the availability and use of tools and methodologies for bottom-up approaches to vulnerability and adaptation assessments

Background: At the 7th meeting of the CGE, the Group discussed the proposal of Australia to organize a workshop to respond to SBI 24 request to the CGE to advise the SBI at its twenty-fifth session on the provision of technical assistance to non-Annex I upon request in identifying tools and methods needed to prepare national communications. The Group proposed that the Chair meet with representatives of Australian delegation and NCSP to discuss possible collaboration.

After a series of meetings in Nairobi between the CGE members present, interested Parties, representatives from agencies and the Australian delegation, the CGE Chair concluded that the proposed workshop do not respond to SBI 24 mandate. It is, however, closely related to the mandate of the CGE to advise the SBI on ways to improve the reporting of projects identified in the national communications from non-Annex I Parties.

At SBI 25, Parties requested the CGE through the secretariat, within its existing work programme, in cooperation with the ISDR, the UNITAR, the NCSP of the GEF, UNDP and UNEP, and other international organizations, to continue to provide technical advice to Parties on the availability and use of tools and methodologies for bottom-up approaches to vulnerability and adaptation assessments. (Mandate: FCCC/2006/28, para.22).

Actions:

1. The Chair to request Mr. Yolando Velasco, UNFCCC secretariat, to report on the outcomes of the meetings in Nairobi and the status of the Australian proposal.
2. The group may wish to consider the draft agenda (CGE/2007/8/7) and identify its role in the workshop.
3. The Group to discuss and agree on actions to respond to the mandates from SBI 24 and SBI 25 on technical assistance to Parties on tools and methodologies to prepare national communications.

10:30 – 10:45

Coffee/tea break

10:45 – 12:30

6. Status of CGE cooperation with other expert groups and NCSP

Background: The Chairs of the CGE and LEG met at COP 12 to discuss areas for collaboration and next steps to respond to an SBI request relating to the preparation of a concept paper by the LEG on how to integrate information contained in NAPAs into the national communications. The Chairs discussed and agreed on the next steps including timetable for exchange of information regarding the template on cross-cutting issues and the concept paper on how to integrate NAPAs into national communications.

At its seventh meeting, the group emphasized the importance of coordinating workshop/activities between the CGE and the NCSP, whenever possible and appropriate, and noted that the difference between the two is determined by the scope of their missions and by the geographic level at which they operate. Members agreed to contribute ideas through the CGE list serve on how to improve cooperation between the two groups. The NCSP advisory committee met on 27 February 2007 in New York to discuss the work programme of the NCSP for 2007.

Actions:

1. The CGE Chair will report to the group on the outcomes of her discussion with the LEG Chair held during COP 12.
2. The Chair will request Mr. Taka Hiraishi to report on the activities of the EGTT and present the paper he prepared at the seventh meeting of the Group (CGE/2007/8/8) on possible areas of cooperation between the CGE and EGTT.
3. The Chair will request Ms. June Budhooram, UNFCCC secretariat, to report on the activities of the LEG and the status of the work on integrating NAPAs into national communications.
4. The Chair and Martha Perdomo will report on the outcomes of the meeting of the NCSP Advisory Committee.
5. The Group will define the roles, objectives and possible collaboration of activities between the CGE and NCSP. Mr. Jack Fitzgerald will present his views (CGE/2007/8/9) to facilitate the discussion.

- 12:30 – 13:30 Lunch
- 13:30 – 15:00 6. Status of CGE cooperation with other expert groups and NCSP (continuation)
- 15:00 – 15:15 Coffee/tea break
- 15:15 – 18:00 7. Any other business
- a) Reports of the CGE to SBI 26
 - i. Report of the activities of the CGE
 - ii. Oral presentation by the Chair of the CGE
 - b) Summary of follow-up actions for CGE
 - c) Date and venue of the next meeting of the CGE
