



First technical workshop on the revision of the guidelines for the review of biennial reports and national communications, including national inventory reviews for developed country Parties

7 – 9 October 2013
UN Campus – Langer Eugen, Room 1916
Bonn, Germany

DRAFT AGENDA

<u>Day 1: Monday, 7 October</u>	
08:00 – 08:45	Registration
09:00 – 09:15	Welcome and Opening remarks Richard Muyungi, SBSTA Chair Donald Cooper, MDA Coordinator, UNFCCC secretariat
09:15 – 09:30	Mandate and objectives of the workshop Katia Simeonova, UNFCCC secretariat
<i>Theme 1: Where are we now?</i>	
09:30 – 09:50	Introduction, overview of the current status of the work programme and organization of the work Javier Hanna, UNFCCC secretariat
09:50 – 10:20	Synthesis of Parties' submissions on the review guidelines Xuehong Wang, UNFCCC secretariat
<i>Theme 2: What the future will look like?</i>	
10:20 – 10:50	Identification of overlapping and unique information in the biennial reports, national communications and GHG inventories Ruta Bubniene, UNFCCC secretariat
10:50 – 11:10	Coffee break
11:10 – 11:50	Planning for the International Assessment and Review process <i>Timeline of reviews and multilateral assessment</i> Barbara Muik, UNFCCC Secretariat

Theme 3: What is to be done?	
11:50 – 12:20	Overview of the draft review guidelines based on Parties' submissions Xuehong Wang, UNFCCC secretariat
12:20 – 13:00	Draft guidelines for the review of BRs, NCs and GHG inventories <i>Discussion on the objectives, approach and overall structure of the review guidelines</i>
13:00 – 14:30	Lunch
14:30 – 15:10	Draft guidelines for the review of BRs, NCs and GHG inventories <i>Discussion on the format, procedures and timing of reviews (streamlining of the review process)</i>
15:10 – 15:50	Draft guidelines for the review of BRs, NCs and GHG inventories <i>Discussion on specific issues: identification of potential problems, role of the lead reviewers and the secretariat, training activities, SBSTA annual report, outline of review reports and linkages to the International Assessment and Review</i>
15:50 – 16:20	Coffee break
16:20 – 18:00	Draft guidelines for the review of BRs, NCs and GHG inventories <i>Work on the text: General approach to the review</i>
18:00 – 18:30	Summary by co-facilitators and wrap-up
18:30	End day 1
18:30	Social event - 10th floor

<u>Day 2: Tuesday, 8 October</u>	
09:00 – 10:45	Draft guidelines for the review of BRs, NCs and GHG inventories <i>Work on the text: Review of National Communications</i>
10:45 – 11:15	Coffee break
11:15 – 13:00	<i>Work on the text: Review of National Communications (continuation)</i>
13:00 – 14:30	Lunch
14:30 – 16:00	<i>Work on the text: Review of National Communications (continuation)</i>
16:00 – 16:30	Coffee break
16:30 – 18:00	<i>Work on the text: Review of National Communication (completion)</i>
18:00 – 18:30	Summary by co-facilitators and wrap-up
18:30	End day 2

<u>Day 3: Wednesday, 9 October</u>	
09:00 – 10:45	Draft guidelines for the review of BRs, NCs and GHG inventories <i>Work on the text: Review of Biennial Reports</i>
10:45 – 11:15	Coffee break
11:15 – 13:00	<i>Work on the text: Review of Biennial Reports (continuation)</i>
13:00 – 14:30	Lunch
14:30 – 16:00	<i>Work on the text: Review of Biennial Reports (continuation)</i>
16:00 – 16:30	Coffee break
16:30 – 18:00	<i>Work on the text: Review of Biennial Reports (completion)</i>
18:00 – 18:30	Summary by co-facilitators, next steps and closing of the workshop
18:30	End of workshop