

European Regional Workshop on the Implementation of Article 6 of  
the United Nations Framework Convention on Climate Change  
6-8 May 2003, "Le Grand Hornu", Mons, Belgium

**FINANCIAL SUPPORT REQUEST FORM**  
**(FOR PARTICIPANTS FROM COUNTRIES IN TRANSITION ONLY)**

On behalf of the delegation of (name of Party):.....  
.....

I hereby request financial support for the participation of the expert mentioned below in the **European Regional Workshop on the Implementation of Article 6 of the United Nations Framework Convention on Climate Change (Education, Training, Public Awareness, Public Participation, and Access to Information about Climate Change), 6-8 May 2003, "Le Grand Hornu", Mons, Belgium**

Name and title of the authorized official

.....

Signature

Date: .....

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Personal information on participant

First name: ..... Family name (Mr./Mrs./Ms.): .....

Date of birth: ..... City and country of birth: .....

Nationality: .....

Professional information

Professional title: .....

Street address and PO Box:

.....

Postal Code: ..... City: ..... Country: .....

Phone numbers: .....

Fax numbers: .....

E-mail (please specify all of them):.....

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**ITINERARY**

*Please read the instructions on the next page before completing this section*

I - YOUR TRAVEL DATES

**Out-going trip**

Departure from: ..... Date: ..... Time: ..... Via: .....

Arrival at: BRUSSELS ..... Date: ..... Time: ..... Flight No: .....

**Return trip**

Departure from: BRUSSELS ..... Date: ..... Time: ..... Via: .....

Arrival at: ..... Date: ..... Time: ..... Flight No: .....

II - PRICE QUOTATION

Please indicate the price quoted by your travel agent for the itinerary referred to above:

Quoted price/Currency: ..... Taxes inclusive (cross the choice): Yes  No

If no, specify the amount of taxes: .....

To obtain this price, reservation must be confirmed by (please specify the date): .....

Please send this form before **20 March 2003** to:

Fabrice HAVENNE  
Phone: +32 2 227 07 05  
Fax: +32 2 219 79 30  
E-mail: [fhavenne@deleuze.eunet.be](mailto:fhavenne@deleuze.eunet.be)

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**GUIDANCE ON APPLYING FOR FINANCIAL SUPPORT  
(FOR PARTICIPANTS FROM COUNTRIES IN TRANSITION ONLY)**

**Subject to the availability of funds, the host country, Belgium, will provide financial support to one participant per UNFCCC Party that is a country in transition. Accommodation for the participants receiving financial support will be provided directly at the host country's expense. Participants will be hosted in:**

**Casteau Resort Hotel  
Chaussée de Bruxelles, 38  
B-7061 Casteau  
Tel.: +32-(0)65- 32.04.00  
Fax.: +32-(0)65- 72.87.44**

Lunch will be provided free of charge to all participants at the workshop venue. Accordingly, a reduced daily subsistence allowance (DSA) will be provided in accordance with UN practice to cover transport to and from the airport, evening meals and other incidental expenses.

Please note that the host country is in a position to support travel in APEX class or equivalent only. Your official travel dates must therefore generally include a Saturday night stay.

Participants whose application for financial support has been accepted will either be issued a prepaid ticket through a travel agency or will be reimbursed upon presentation of their ticket and invoice from their travel agent.

**Participants will be informed of the procedure applicable to them upon acceptance of their application, and are requested not to purchase their ticket or make a final reservation before having received the approval of the host country.**