



UN Department of Safety and Security

UNDSS Security Detachment
United Nations Framework Convention On Climate Change COP 19
Warsaw, Poland 11 to 22 November 2013



Application for Decals for Vehicles transporting Ministers

1. Only vehicles fitted with a decal will be allowed access to the Blue Zone. **All vehicles will need to comply with security controls put in place.**
2. Decals for the Blue Zone will be exclusively issued to vehicles transporting **Ministers and Heads of UN Agencies.**
3. The Decals are issued to Minister's/HOA's vehicles for parking purposes only, after drop-off of all personnel at the main gate. The drop off is at the perimeter of the Blue Zone.
4. Countries and UN delegations will submit their applications for decals in accordance with these instructions, in the understanding that there will be only **ONE (1)** decal per accredited Minister or Head of UN Agency and that the size of the VIP vehicle should not contain more than 7-seats.
5. All persons will be dropped off at the perimeter of the Blue Zone in front of the main entrance leading towards screening area 2 (tent) and further to Krolak tunnel. Only the driver of the vehicle will then proceed to Gate 7 and park at -4 level after being subject to a vehicle search by Polish Law Enforcement Services.
6. Height restrictions into the covered parking area should be considered!

PROCEDURES FOR APPLYING

7. Country Delegations are requested to submit a Note Verbale accompanying the present application, indicating the license plate and type of vehicle. Both documents may be sent as of 4 November 2013 to the UNDSS Focal Point for Decals Management at security-unfccc@unfccc.int, or delivered in person to the UN Security Office, as of 8 November 2013.

COUNTRY NAME	LICENSE PLATE	TYPE OF VEHICLE
ONE (1) MINISTER OR UN HEAD OF AGENCY (Gate 7, from Siwiec street)		
MINISTER OR HEAD OF UN AGENCY		
Number vehicle authorization (UN security only):	VIP:	Remarks

8. Decals can be collected at the UN Security Office, as of 8 November 2013, however, only 24 hours after having sent the current application form and the Note Verbale. Decals will be issued only if the procedure herein described has been adhered to. Decals will be handed over to accredited members of the respective Country or UN Agency against a signature for record.
9. A parking area will be reserved for persons with disabilities.