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**MEDIA INFORMATION BULLETIN No. 1**

5 November 2016

## **United Nations Climate Change Conference**

Marrakech, Morocco  
7 – 18 November 2016

**22nd session of the Conference of the Parties to the United Nations Framework Convention on  
Climate Change (COP)**

**12th session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto  
Protocol (CMP)**

**1st session of the Conference of the Parties serving as the meeting of the Parties to the Paris  
Agreement (CMA)**

The COP, CMP and CMA are the supreme decision-making bodies in relation to the implementation of the Convention, the Kyoto Protocol, and the Paris Agreement, respectively.

### **Overview of the meeting venue**

- All areas are on one level, ie, ground level. This includes the two Plenary Halls, the 3 Press Conference Rooms and the Media Centre.
- The Media Centre will be a combination of 2 halls with TV, Radio, the MCR, all open-plan workstations and an area of 100 Writing Press Desks in Hall 1 and a further 500 Writing Press Desks for journalists in Hall 2.
- The Plenaries and Press Conference Rooms are all within a short walking distance of the Media Centre.

## **Media Arrangements**

### **General rules for both accredited media and country press corps support**

Visual media are permitted to film, record interviews and take photos in all public areas of the conference venue unless otherwise restricted for security reasons. Generally, all open meetings of the Conference are accessible to the print media, subject to the availability of space. For access by visual media, please contact the IBC Manager, Mr. Tim Davis (Media Centre), Tel: +212 688006505

**Please note:** No access will be granted to any media representatives to closed meetings

of the Conference or to office areas.

### **Opening of the conference**

On Monday, 7 November 2016, at 10:30 a.m., the conference will be formally opened in Plenary Marrakech. Details of the opening session will be available on the UNFCCC website under agenda item for the 7 November 2016. Speakers will include:

H.E Ms. Ségolène Royal, President of the COP21/CMP 11  
H.E. Mr. Salaheddine Mezouar, COP22/CMP12 President-designate  
Mr. Hoesung Lee, Chair of the IPCC  
Mr. Mohammed Larbi Belcadi, Mayor of Marrakech city  
Ms. Patricia Espinosa, Executive Secretary of UNFCCC

TV/Photo opportunity: Prior to the opening, a selected pool of 30 television crews and still photographers will have the opportunity to capture establishing shots inside Plenary Marrakech, from a stanchioned area at the front of the Plenary. Access will be from 10:00am. After the top table VIP's have entered the Plenary the pool of TV/photographers will be given two minutes to capture those on the podium. Once the conference is declared open, television crews will be required to leave the Plenary Hall. Still photographers in the pool may remain to take pictures of the speakers on a one-by-one basis under guidance. At the end of the Opening Ceremony all those in the pool must leave the Plenary.

A limited TV/Photographer's pool for the opening will be organised by the IBC Manager.

Press Opportunity A limited number of seats will be available in Plenary Marrakech for opening ceremony for print media and news agencies. These will be available on a first-come, first-served basis. These seats will be located at the rear of the Plenary Hall. Collection of these 'special badges' needed to access Plenary Marrakech can be collected from the Media Information Counter in the IBC on Monday 7<sup>th</sup> November 2016 from 9am.

### **Pool Signals**

Television and radio broadcasters will receive 'live' pool feeds provided by the host broadcaster, **SNRT**. Pool signals will be provided to all workstations and cubicles in the International Broadcasting Centre (IBC). The format of the pool feed is HD PAL or NTSC 16:9 delivered through SDI BNC connections with embedded audio. For Radio Broadcasters the feed will be delivered through XLR connections.

Correspondents who cannot be accommodated in the Plenary will be able to follow the proceedings on the closed-circuit television (CCTV) monitors throughout the Conference venue and in the Writing Press Area of the Media Centre.

### **Writing Press Area**

The writing press area in the Media Centre will be available for use from Sunday 6<sup>th</sup> November 2016 from 8:00 a.m. until the end of the Conference on 18<sup>th</sup> November 2016. The Writing Press Area will be open 24 hours a day, with limited services between 8:00pm and 8:00am. On the final day of the Conference, all media areas will remain operational for three hours after the formal conclusion of the conference.

The writing press area offers a total of 600 work spaces split into 3 areas.

- (i) empty working area (you bring your own laptop and connect to the internet via WiFi)
- (ii) hard wired internet access (you connect your laptop via an RJ45 connection)
- (iii) working area with computers (PC's) provided already hard wired connected to the internet.

All areas are provided with desks, chairs, lighting and power.

Wireless (WiFi) access is available throughout the conference centre at a shared speed of 1Gbx2 shared.

A Media Information Desk, located in the Media Centre will offer a selection of Conference documents as well as the Daily Programme, UNFCCC press releases and publications, the texts of speeches as provided by delegations, as well as the daily Earth Negotiations Bulletin (which summarizes the daily proceedings). The UNFCCC Secretariat pursues a PaperSmart policy, consequently most of this information will be provided electronically on the web at [unfccc.int](http://unfccc.int) .and through the Negotiator app, which is designed for iPhones and iPads). Official documents can also be accessed via the Internet at terminals in the print press area.

Proceedings in Plenary Marrakech, Plenary Casablanca and all Press Conference rooms can be followed on monitors in the writing press area. The meetings schedule will also be on display. Headphones are available in the Writing Press Area to listen to translations. Correspondents may also follow proceedings of the conference through live webcast on [unfccc.int](http://unfccc.int) .

### **International Broadcasting Centre (IBC)**

An International Broadcasting Centre (IBC) is situated in the Media Centre designed specifically to serve television and radio broadcasters and International Press Agencies. The facility will be operated by the host broadcaster **SNRT** who will provide live video and audio pool feeds and have available production and editing facilities, and will have the facility for the retrieval of meetings in .mov digital format.

Transmission facilities, stand-up positions for live programme inserts and tape play-out will be available through **SNRT**. Bookings can be made through Mr. Benzouine Tel: +212 6 60 130 218 / +212 6 60 130 216 [bookings@snrt.ma](mailto:bookings@snrt.ma)

All the open plan workstations for TV and radio broadcasters are equipped with basic furniture, a monitor and audio and video feeds from Plenary Marrakech, Plenary Casablanca and the 3 Press Conference rooms. For those TV and radio broadcasters who have not booked their own workstation, an overflow area is available with similar facilities. To book an overflow workstation on a temporary basis contact the IBC Manager, Tim Davis, Tel: +212 688006505 or visit his office in the IBC.

The Press Agency Rooms are provided with chairs, desktops, electrical sockets, TV monitor and wired internet connections designed to accommodate 9 journalists.

The host broadcaster's services in the International Broadcaster Centre will be operational from 8am-8pm daily with a skeleton staff thereafter subject to requirements.

Set-up: Broadcasters can bring in equipment to set up in their work cubicles on 5/6 November 2016 from 9:00 a.m. to 6:00 p.m. Accreditation badges must have been collected to gain access to the venue.

## **Television Coverage**

Live pool coverage of the proceedings in Plenary Marrakech, Plenary Casablanca and the 3 Press Conference rooms is being provided by the host broadcaster, **SNRT** within the IBC. This coverage is available for local and overseas television and radio broadcasters free of charge (copy-right free).

Please note: It is not possible for individual television crews to record proceedings from inside Plenary Marrakech and Plenary Casablanca. There are, however, limited possibilities throughout the Conference and, in particular, during the high-level segment (from 14<sup>th</sup> November 2016), for individual television crews to record plenary statements by country representatives. Prior arrangements for any unilateral coverage must be made with the IBC Manager, Tim Davis Tel: +212 688006505 or visit his office in the IBC.

Television crews are invited to record their own coverage of press conferences. Audio feeds will be available from XLR distribution units for television and radio journalists on a first-come-first-served basis.

## **Radio Coverage**

Audio feeds in the original/floor language French and Arabic are available from XLR distribution units in all 3 Press Conference rooms and in the open press area. For use of this facility on a temporary basis the feeds are also available in the IBC. Contact the IBC Manager, Tim Davis Tel: +212 688006505 or visit his office in the IBC.

## **Online, social media and mobile services**

Besides website information at <<http://unfccc.int>>, the secretariat is offering the mobile version of the UNFCCC website <[mobile.unfccc.int](http://mobile.unfccc.int)> and the official 'Negotiator' App for the conference.

Using the mobile application 'Negotiator', users can:

- Get logistical information about the conference (directories, venue maps, etc.);
- See the meetings rooms schedule in real-time
- View the live webcast videos
- Read the latest documents, agendas and meeting information;
- View the latest YouTube videos and photos from the conference;
- Participate in the conference via the Facebook and Twitter channels.

Please note: The 'Negotiator' can be downloaded for FREE via the iTunes and Google app store.

The secretariat is offering a special online reporting service to the media. An online video will be made available on the website <<http://unfccc.int>> summarizing the secretariat's press briefings. This video can be viewed and downloaded for podcast. The secretariat is encouraging online media to link to this online video. All videos can be found on <[YouTube.com/climateconference](http://YouTube.com/climateconference)> and on iTunes.

Community tools, such as Facebook, Twitter and Flickr, will allow participation in and response to the conference in Marrakech. All links can be found on the COP22 conference page on <<http://unfccc.int>>.

Please note: Media may address questions to the Executive Secretary, Ms. Patricia Espinosa, using Facebook or Twitter during the UNFCCC press conferences.

## **Photo Coverage**

A limited number of requests for non-flash photo access whilst plenary meetings are in session, will be dealt with on an ad hoc basis. Contact the IBC Manager who will arrange an escort by appointment.

## **Press Conferences/Briefings**

The first Press Conference will be at 2pm on 6<sup>th</sup> November 2016 in Press Conference Room Rabat hosted by the UNFCCC Secretariat and the COP22 Presidency which will officially be the ADP Opening Press Conference.

Regular press briefings by the United Nations, by national delegations and intergovernmental organizations will be held in Press Conference Room Rabat. Press briefings by non-governmental organizations representing environmental and business interest groups will be held in press conference room Dakhla and NGO Press Conferences will be held in the Action Climate Arena Fes. Press Conference Room Rabat is located in the tents behind the Restaurant opposite Plenary Casablanca which are adjacent to the international Broadcast Centre.

Be advised that some press conferences may be restricted. This may be at the request of those hosting the Press Conferences or for logistical and security reasons. Please accept the situation when faced with it.

A first press conference by the newly elected President of the conference and the UNFCCC Executive Secretary is scheduled for Monday, 7<sup>th</sup> November 2016, at 1.15 p.m.

All Press Briefings will normally be limited to 30 minutes. See the Daily Agenda for details – this is available on the CCTV network of monitors and online.

The COP President will give press briefings on a regular basis summarising the progress made at the Conference, between 1.15 – 1.45 p.m.

**Please note:** While regular press briefings will be included in the press section of the unfccc.int website, many other briefings will be announced at short notice on the CCTV programme monitors only.

## **Interviews**

The media desk information desk will assist journalists, upon request, in contacting delegates for arranging interviews.

Requests for interviews with the UNFCCC Executive Secretary should be addressed to <press@unfccc.int>. Please note that the Executive Secretary is available for a limited number of one on one interviews at the COP.

## **Live and On-Demand Streaming on Internet**

For the duration of the conference, all official meetings and press conferences can be followed live and on demand. On-demand files will be available shortly after the close of each meeting. Please check <unfccc.int> for the date and time of webcast sessions.

A comprehensive web index provides ready access to information on recorded events. Each recording is classified by date, agenda item and type of meeting. "Video anchors" will allow direct access to discussions of a particular agenda item. A timetable, [meetings listing](#), is automatically generated and posted to the website throughout the day to provide information on additions or changes in the programme schedule.

**Side events and exhibits**

More than 200 side events and 250 exhibits will take place during the conference. Side events will be held throughout the day between 11.00 a.m. and 8.00 p.m. from Monday, 7<sup>th</sup> November to Friday, 18<sup>th</sup> November, except for Sunday, 13<sup>th</sup> November 2016 and during the opening and closing sessions of the negotiation bodies.

Side event rooms as well as exhibits are located off the central boulevard. For details, please see the web schedule, the Side Events and Exhibit brochure and CCTV monitors inside the conference center.

**Media Coordination and Support**

The [UNFCCC Media Team offices](#) as well as the offices of the [Host Country Media Team](#) can be found in the Media Centre on the ground floor.

E-mail contact list	
Spokesperson Interview request for Patricia Esponosa, Executive Secretary, UNFCCC	<a href="mailto:press@unfccc.int">press@unfccc.int</a>
Press accreditation and registration	<a href="mailto:press@unfccc.int">press@unfccc.int</a>
Booking of press conferences	<a href="mailto:pressconf@unfccc.int">pressconf@unfccc.int</a>
Media Information Desk	<a href="mailto:mediainfo@unfccc.int">mediainfo@unfccc.int</a>

**PLEASE NOTE:**

Details on the opening of the HLS of the Conference, as well as special media arrangements for the high-level segment of the Conference will be announced in a later Media Information Bulletin.