



Important Information for Accredited Journalists

In line with your accreditation by the UNFCCC for the coverage of the 22nd Conference of Parties (COP22) to the United Nations Framework on Climate Change scheduled in Marrakech, November 7 to 18, 2016, please find the following useful information regarding procedures for entry visas to Morocco and authorizations needed to conduct your work

1. Visas

Procedures have been put in place to facilitate the granting of visas to COP22 participants who require one.

Please note that all foreign participants wishing to enter Morocco must be in possession of a valid passport for at least 3 months.

In order to ensure an optimal management of visa requests, Morocco adopted the following procedure:

For those requesting a visa and in possession of an accreditation letter from the Secretariat of the UNFCCC, visa confirmation letters will automatically be generated by the visa management system in place. These visa confirmation letters will automatically be sent to the participant's email address as communicated via the Online Registration System-ORS and a copy to the UNFCCC Secretariat. This type of visa is delivered free of charge.

IMPORTANT

For participants whose accreditation is confirmed by the ORS it is not necessary to make a visa request to the diplomatic or consular representation of Morocco in your resident country. Participants will present their visa confirmation letter to the airline at departure and upon arrival in Morocco

More information on rules and procedures for entry visas to Morocco can be found on the following website: <http://www.consulat.ma/an/>

2. Request for authorization and declaration of material

In order to import your photo and audio/visual materials and conduct your work as a member of the media it is necessary to complete the following form and send it to: mberjelloun@cop22.ma

| Please complete this form as precisely as possible | |
|--|-----------------|
| Media Name | |
| Last Name of Journalist | |
| First Name of Journalist | |
| Nationality of Journalist | |
| Passport Number of Journalist | |
| Telephone Number | |
| Email Address | |
| Material (technical characteristics-attach technical form if possible) | |
| Airport of Arrival | |
| Airport of Departure | |
| Date of Arrival in Morocco | |
| Date of Departure from Morocco | |
| Do you wish to photograph and film in the city of Marrakech outside of the COP22 Bab Ighli conference site? | Yes / No |
| Do you wish to photograph and film outside of the city of Marrakech? | Yes/ No |
| If photographing and filming is planned outside of the Bab Ighli site please indicate location(s) | |
| Period of photographing/filmi | from ... to ... |

| | Please complete this form as precisely as possible | |
|--|--|-------------------------|
| ng | | |
| Photographing/Filming Schedule (Shooting Plan) | | |
| Subject(s) and purposes(s) of photographing/filming | | |
| Drone use planned? | Yes/No | |
| Will drone be imported or rented in Morocco? | Imported Drone | Drone rental in Morocco |
| Technical characteristics of drone (attach technical form) | | |
| If the location, period and subject of photographing/filming are different from those mentioned above please provide details in this box | | |

Sending this form will enable the granting of an authorization for importing your material and an authorization for photographing or filming to be granted by the competent authorities.

3. Necessary time to obtain authorizations

Authorization requests must be made at a **minimum 15 days prior to arrival in Morocco** in order to allow for sufficient processing time by authorities.

4. Information to keep with you

Please make sure to always have the following information with you during your travels outside of the Bab Ighli conference site. Your complete photographing/filming file should include:

- ID
- Accreditation letter from UNFCCC
- All authorizations you will have received

For more information: www.cop22.ma