

Registration	2
General information	3
Documents	3
Meeting rooms	4
Maps	5
Services to participants	8
Computers and photocopiers	10
Public phones and fax machines	10
Consignments.....	10
Catering	11
Lost and found.....	11
Meditation room.....	11
Emergencies	12
Information about Bonn.....	12
Sustainable Bonn addresses participants	13
Social events	13
Important telephone numbers in Bonn	14
Consulates and embassies in or near Bonn.....	14
Services in Bonn	16

Registration

Where do I get my badge?

Parties, observers and press can register and have their photos taken for badges at the **Registration Counter** located at the entrance of the Hotel Maritim.

Badges are issued to representatives of Parties or observer organizations on the basis of a letter of nomination from Parties or observer organizations.

Press badges are issued to accredited press representatives on presentation of a valid national press card, a letter of assignment and two photo identification documents (e.g. passport, driver's licence, national ID card, work identity card) or a photo press card from the United Nations in Geneva, Nairobi, New York or Vienna. Press badges allow access to all public meetings and sessions unless indicated otherwise or for security reasons.

Double registration for the informal meetings (e.g. simultaneously as a nominee of a Party and of an observer organization, or simultaneously as a nominee of a Party and as a press representative) is not permitted.

Hours and contact information

Wednesday, 7 April to Sunday, 11 April
08.00–18.00

Hedwig Sandoval
Tel.: +49 228 5368 4569
Fax: +49 228 5369 9090

Enjoy using the UNFCCC lanyard for your badge. Please keep it for use at your next UNFCCC meeting. If you would like to update your badge photo, please ask at the Registration Counter.

How can I correct an entry in the list of participants?

Please take your comments and corrections to Hedwig Sandoval at the Registration Counter.

Please note that access to the conference area is restricted to registered participants of the meetings. In order to comply with the security requirements of the secretariat, participants are expected to wear their badges at all times and in all areas. Lost badges should be reported to the Registration Counter immediately.

General information

The **Information Counter**, located at the entrance of the Hotel Maritim, to the right-hand side, provides information about the meetings and the venues. In addition, copy cards for using the photocopiers may be purchased here.

Hours and contact information

Thursday, 8 April to Sunday, 11 April
08.00–18.00

Tel.: +49 228 5368 4704

Fax: +49 228 5369 9093

Documents

Where do I get the Daily Programme and official documents?

The Daily Programme is available at the **Documents Counter**, located in the foyer of the Hotel Maritim, and on the UNFCCC website at:

<http://unfccc.int/meetings/intersessional/bonn_10/daily_programme/items/5527.php>

The Daily Programme provides detailed information on all scheduled meetings of the AWG-KP and the AWG-LCA, meetings of other groups, side events and other announcements.

Information in the Daily Programme is subject to change. For the most recent information regarding meetings and rooms, please check the **CCTV monitors** located inside the Hotel Maritim. This information may also be found on the UNFCCC website <www.unfccc.int>.

In addition to the Daily Programme, all official documents and the list of participants are available at the Documents Counter. UNFCCC documents are also available on the UNFCCC website or by e-mail upon request to: <secretariat@unfccc.int>.

Pigeonholes for Parties and intergovernmental organizations are located adjacent to the Documents Counter.

Hours and contact information

Thursday, 8 April to Sunday, 11 April
08.00–18.00

Tel.: +49 151 5433 2614

Meeting rooms

Where can I book a meeting room?

Meeting rooms can be reserved at the **Meeting Room Assignment Counter**, located next to the Information Counter. Meeting rooms are available **free of charge!** Location and time may change depending on the necessities of the negotiation process. It is therefore advisable to reconfirm your booking at least two hours before the meeting.

Hours and contact information

Thursday, 8 April to Sunday, 11 April
08.00–18.00

Peter Kakucska
Tel.: +49 151 5433 2628
pkakucska@unfccc.int

Paul Jimenez
Tel.: +49 151 5433 2627
pjimenez@unfccc.int

Where are the meeting rooms?

All meetings of the AWG-KP and the AWG-LCA and UNFCCC events are held inside the Hotel Maritim. The "Saal Maritim" plenary hall and the Beethoven, Liszt, Schumann and Reger meeting rooms are located on the ground floor. Please see the floor plan on page 6 for the exact location of each room.

In addition to the meeting rooms on the ground floor, smaller meeting rooms are located on the first floor of the Hotel Maritim. Please see the floor plan on page 7.

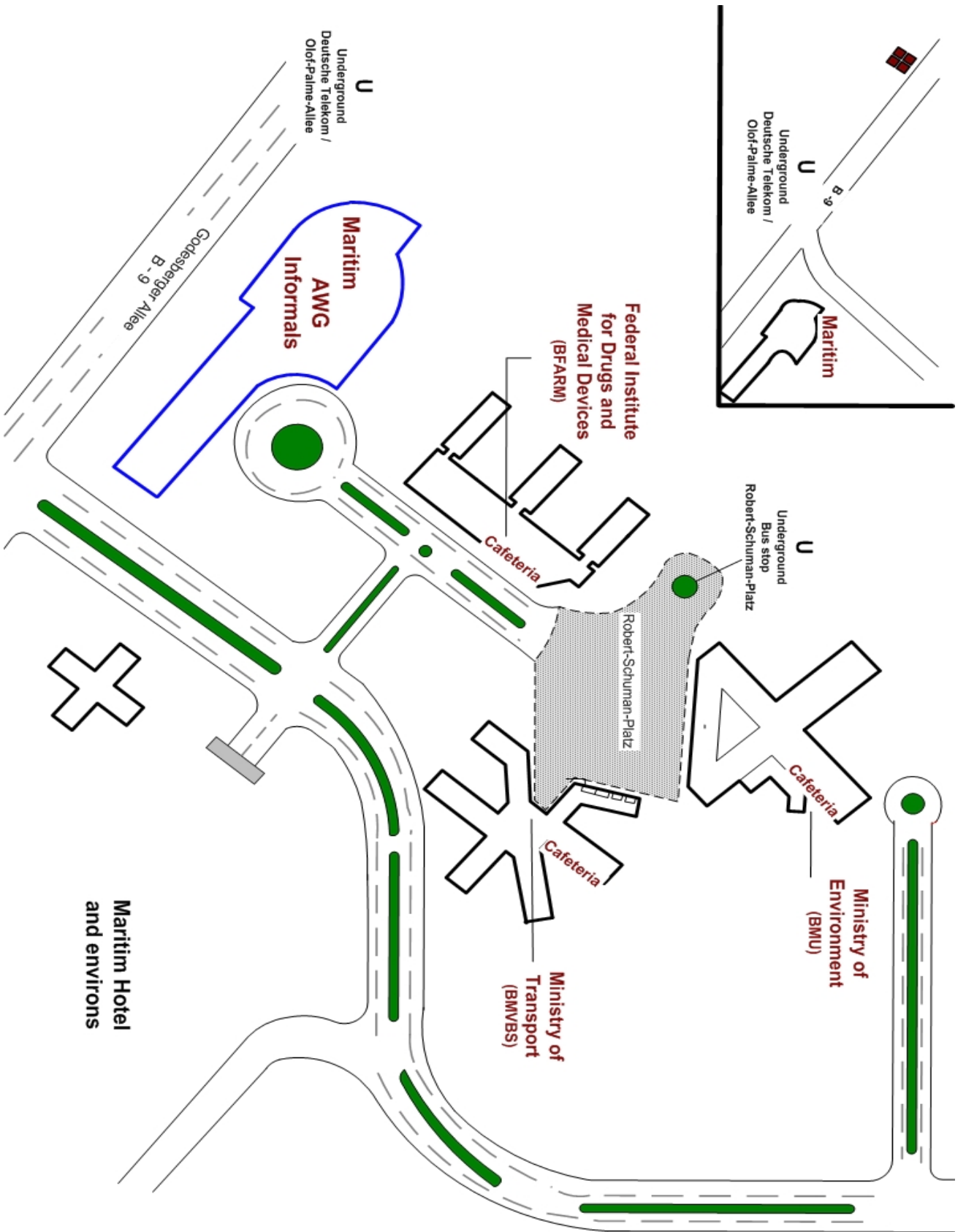
Information for observer organizations

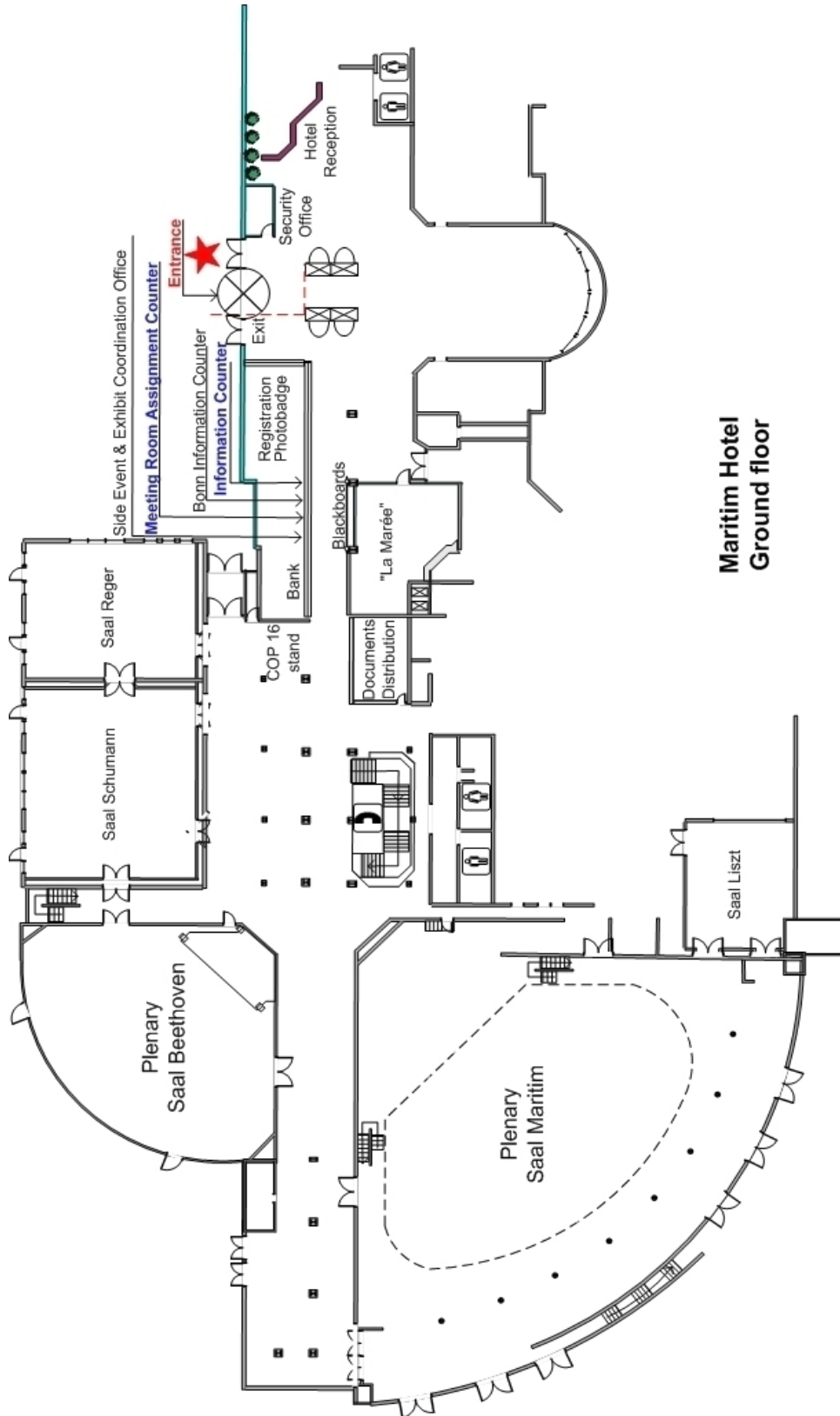
Meetings

YOUNGO	08.00 - 09.00 (daily)	Ministry of Transport, Room TRAM
BINGO	09.00 - 10.00 (daily)	Ministry of Environment, Room SOLAR

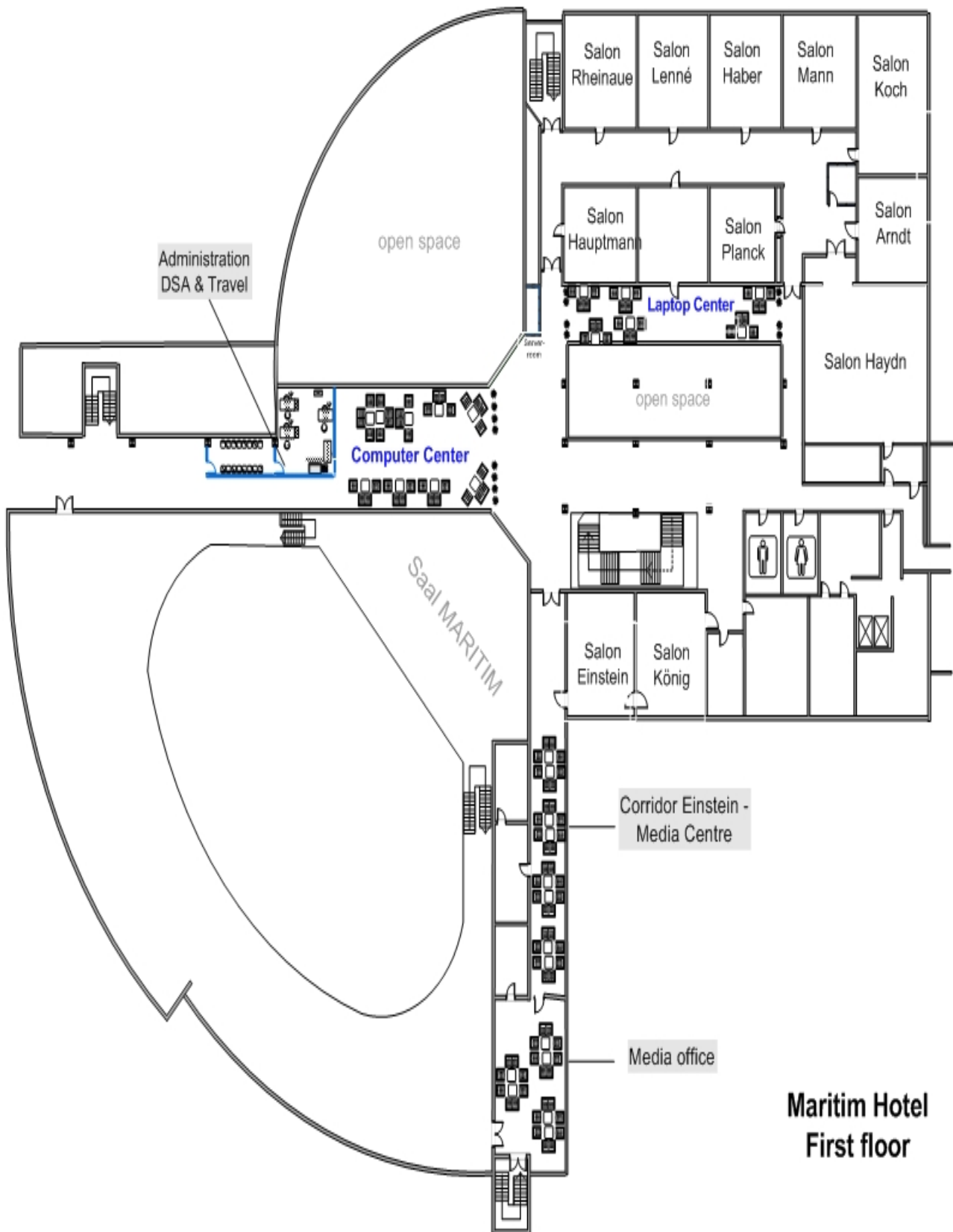
Other ad hoc constituency daily meetings may be announced in the Daily Programme and on the CCTV monitors.

Maps





**Maritim Hotel
Ground floor**



**Maritim Hotel
First floor**

Services to participants

DSA disbursement

Delegates from Parties eligible for funding should present their travel documents (including an official identification document) at the DSA/Travel Office located on the first floor of the Hotel Maritim prior to collecting their daily subsistence allowance (DSA) from the bank (please see below).

Hours and contact information

DSA/Travel Office

Thursday, 8 April to Sunday, 11 April

09.00–12.00

13.00–17.00

DSA payments

Friederike Monschau

Tel.: +49 151 5433 2667

fmonschau@unfccc.int

Travel

Katrin Lucas

Tel.: +49 151 5433 2666

klucas@unfccc.int

Banking

Deutsche Bank will disburse DSA to funded delegates and provide currency exchange services in the foyer of the Hotel Maritim opposite the Documents Counter.

Hours

Thursday, 8 April	09.00–16.00
Friday, 9 April	09.00–16.00

An ATM machine is available on a 24-hour basis opposite the hotel reception.

Media Centre

The **Media Centre** is located on the first floor along corridor Einstein (after Salon Einstein). Services include PCs with Internet access and plug and play facilities to accredited press and media representatives. The UNFCCC media support staff have their offices on the first floor (please see map on page 7).

Press and media facilities will be available from Friday, 9 April to Sunday, 11 April.

Contact

John Hay
Tel.: +49 151 5433 2657
jhay@unfccc.int

Carrie Assheuer
Tel.: +49 151 5433 2648
cassheuer@unfccc.int

Computers and photocopiers

The **Computer Centre** is located on the first floor of the Hotel Maritim next to the DSA/Travel Office. Computers and high-speed printers are available from Thursday, 8 April to Sunday, 11 April for participants on a first come, first served basis. These computers allow Internet access and are equipped with word processing and spreadsheet software.

Please be considerate and do not monopolize the equipment. It is intended for use by all participants. In addition, participants can connect laptops to the Internet at 'plug and play' desks in the **Laptop Centre**, located on the first floor in front of the Hauptmann and Planck meeting rooms. Instructions are posted on the desks.

Two card-operated photocopying machines are available on the ground floor next to the main staircase. Copy cards can be purchased from the **Information Counter**. In case of technical problems, please contact the staff at the Information Counter.

Public phones and fax machines

Coin- and card-operated telephones, and card-operated fax machines, are available in the foyer of the Hotel Maritim. Deutsche Telekom cards can be purchased at the newspaper kiosk, located at the entrance to the Hotel Maritim opposite the reception area.

Please note that the coin-operated telephones belong to the Hotel Maritim and that calls from these phones are charged at a higher rate.

Consignments

For information on consignments, please contact the shipment focal points or visit them at the **Meeting Room Assignment Counter**.

Contact information

Alice Evans

Tel.: +49 151 5433 2621

Catering

The “Rôtisserie” (restaurant), “Brasserie” (café) and “Piano Bar” are located near the Conference Affairs office in La Marée in the foyer of the Maritim Hotel. A coffee and snack bar is located next to Saal Beethoven.

Cafeterias are also available in the government buildings (Ministry of Environment, Ministry of Transport and Federal Institute for Drugs and Medical Devices) close to the Hotel Maritim. Please see the map on page 5.

Hours of the government cafeterias

Thursday, 08 April

Meals 07:30–15:15

Friday, 9 April

Meals 07:30–14:15

Saturday, 10 April to 11 Sunday, April

Kiosk 10:00–14:00

Where to eat near the Hotel Maritim

Please pick up a copy of ‘**BonnJour**’, available at the Information Counter at the entrance of the Hotel Maritim, for listings of nearby restaurants.

Lost and found

Lost and found items are kept in the **Security Office**, located at the entrance of the Hotel Maritim, to the left-hand side. For security reasons, unattended items found anywhere on the conference premises will be removed.

Tel.: +49 228 5368 4794

Meditation room

The **Meditation Room** is located on the first floor of the Hotel Maritim, behind Salon Haydn in the corridor leading to the UNFCCC staff offices.

Emergencies

For medical emergencies, please contact the German Red Cross, located in the **Emergency Room**, on the ground floor in the corridor next to the main staircase.

Tel.: +49 228 8108 735

For other emergencies, please contact United Nations security staff (wearing a United Nations uniform or armband) located at the entrance or call:

Tel.: +49 228 5368 4794

Information about Bonn

The **Bonn Tourism Counter** (Tourismus & Congress) is located next to the Information Counter. It has information on hotel reservations, local transportation, train and air travel, as well as tourist information about Bonn and Germany. In addition, the Bonn Tourism Counter sells public transport tickets at a favourable rate.

Participants who booked their hotel with Tourismus & Congress will receive free airport transfer and public transport tickets during their stay in Bonn.

Hours and contact information

Thursday, 8 April to Friday, 9 April
08.00–17.00

Saturday, 10 April to Sunday, 11 April
11.00–15.00

Tel.: +49 228 5368 4703

http://www.bonn-region.de/english/kongress-kontingente/kongress-liste/kongress-detail.html?tx_sbstouristicaxml_pi1

Sustainable Bonn addresses participants

Looking for greener options?

Dear Participants of the AWG April sessions,

You have come to Bonn to negotiate further steps towards a binding climate agreement. In Germany's United Nations City, 39 Partners of Sustainable Bonn extend a warm welcome to you! Hotels, Caterers, Conference Centers (including your conference venue Maritim Hotel), our youth hostel and even museums. These businesses share your commitment to sustainability and they would like to offer you smart and sustainable options – from energy efficient heating to fairtrade and regional food.

Sustainable Bonn is proud to be a project of the UN Decade on Education for Sustainable Development 2007. More information is available for download on www.sustainable-bonn.de

The Partners of Sustainable Bonn are looking forward to your visit!

Anything else I should know?

Food and drink are not permitted in the meeting rooms.

Please help keep the conference premises a non-smoking environment. Smokers are encouraged to enjoy the fresh air around the Hotel Maritim.

Participants are requested not to remove interpretation headsets from the foyers or meeting rooms.

To align ourselves with current waste regulations and to help protect the environment, we ask all participants and colleagues to follow the advice below. Three different types of waste bin are allocated around the conference premises. Please sort waste according to:

Blue bins:	paper
Black bins:	packing material
Light grey bins:	other waste

We appreciate all the efforts made by participants and staff to achieve a cleaner environment.

Social events

There will be no reception as in previous meetings due to the short duration of this session.

Important telephone numbers in Bonn

Police	110
Fire brigade	112
Emergency doctor/Ambulance	112
Telephone information service	11833 (national) 11834 (international)
Taxi service	+49 228 55 5555

Consulates and embassies in or near Bonn

(The country code for Germany is +49 and the area code for Bonn is 228)

Belarus	Fritz-Schäffer-Str. 20 53113 Bonn	Tel.: (0228) 201 1310 Fax: (0228) 201 1319
Bulgaria	Auf der Hostert 6 53173 Bonn	Tel.: (0228) 36 3061 Fax: (0228) 35 8215
Cameroon	Rheinallee 76 53173 Bonn	Tel.: (0228) 35 6038 Fax: (0228) 35 9058
Central African Republic	Johanniterstr. 19 53113 Bonn	Tel.: (0228) 23 3564 Fax: (0228) 61 5928
Congo	Rheinallee 45 53173 Bonn	Tel.: (0228) 35 8355 Fax: (0228) 369 8623
Cuba	Kennedyallee 22–24 53175 Bonn	Tel.: (0228) 3090 Fax: (0228) 30 9244
Czech Republic	Ferdinandstr. 27 53127 Bonn	Tel.: (0228) 919 777 Fax: (0228) 919 7150
Democratic Republic of the Congo	Im Meisengarten 133 53179 Bonn	Tel.: (0228) 85 8160 Fax: (0228) 34 0398
Greece	Grafenberger Allee 128A 40237 Düsseldorf	Tel.: (0211) 681 8500 Fax: (0211) 6878 5033

India	Friedrich-Ebert-Anlage 26 60326 Frankfurt	Tel.: (069) 1530 0518 Fax: (069) 55 4125
Kazakhstan	Theaterplatz 1 53177 Bonn	Tel.: (0228) 40 3870 Fax: (0228) 403 8720
Kyrgyzstan	Ännchenstr. 61 53177 Bonn	Tel.: (0228) 36 5230 Fax: (0228) 36 5191
Liberia	Mainzer Str. 259 53179 Bonn	Tel.: (0228) 923 9173 Fax: (0228) 923 9173
Lithuania	Konstantinstr. 25A 53179 Bonn	Tel.: (0228) 91 4910 Fax: (0228) 914 9115
Philippines	Maximilianstr. 28b 53111 Bonn	Tel.: (0228) 267 9911 Fax: (0228) 22 1968
Peru	Brunnenallee 18 53173 Bonn	Tel.: (0228) 35 3672 Fax: (0228)35 1124
Qatar	Brunnenallee 6 53177 Bonn	Tel.: (0228) 95 7520 Fax: (0228) 957 5255
Republic of Korea	Mittelstr. 43 53175 Bonn	Tel.: (0228) 94 3790 Fax: (0228) 372 7894
Russian Federation	Waldstr. 42 53177 Bonn	Tel.: (0228) 31 2074 Fax: (0228) 31 1563
Saudi Arabia	Wurzerstr. 47 53175 Bonn	Tel.: (0228) 30 8280 Fax: (0228) 308 2830
Sierra Leone	Rheinallee 20 53173 Bonn	Tel.: (0228) 35 2001 Fax: (0228) 36 4269
Slovakia	August-Bierstr 31 53129 Bonn	Tel.: (0228) 91 4550 Fax: (0228) 914 5538
The former Yugoslav Republic of Macedonia	Sträßchensweg 6 53113 Bonn	Tel.: (0228) 92 3690 Fax: (0228) 23 1025
United Arab Emirates	Erste Fährgasse 6 53113 Bonn	Tel.: (0228) 26 7070 Fax: (0228) 267 0714
United Kingdom of Great Britain and Northern Ireland	Yorckstrasse 19 40476 Düsseldorf	Tel.: (0211) 9 4480 Fax: (211) 48 6359
United States of America	Willi-Becker-Allee 10 40227 Düsseldorf	Tel.: (0211) 788 8327 Fax: (0211) 788 8938

Viet Nam

Konstantinstr. 37
53179 Bonn

Tel.: (0228) 957 5411
Fax: (0228) 35 1866

Source: German Foreign Office
<<http://www.auswaertiges-amt.de/www/de/infoservice/download/pdf/liste.pdf>>

Services in Bonn

Deutsche Bahn AG (Railway) Bonn train station
Tel.: (01805) 99 6633

Bad Godesberg train station
Tel.: (0228) 36 3248

Cologne/Bonn Airport Tel.: (02203) 404 0012

Bus 670
(to and from Bonn train
station)

Post Office Münsterplatz, Bonn centre

Opening hours:
Monday–Friday
09.00–20.00

Saturday
09.00–14.00

More information about Bonn and the surrounding area can be obtained at the
Bonn Tourism Counter.
