

# Information for Participants

## BANGKOK CLIMATE CHANGE TALKS 2009

### Registration

#### Where do I get my badge?

Parties, observers and press can register and have their photos taken for badges at the Registration Counter located at the entrance of the UNCC.

Badges are issued to representatives of Parties or observer organizations on the basis of a letter of nomination from Parties or observer organizations.

Press badges are issued to accredited press representatives based on the presentation of a valid national press card, a letter of assignment and two photo identification documents (e.g. passport, driver's licence, national ID card, work identity card) or a photo press card from the United Nations in Geneva, Nairobi, New York or Vienna. Press badges allow access to all public meetings and sessions unless indicated otherwise for security reasons.

Double registration for the informal meetings (e.g. simultaneously as a nominee of a Party and of an observer organization, or simultaneously as a nominee of a Party and as a press representative) is not permitted.

#### Hours and contact information

Saturday, 26 September and Sunday, 27 September  
09.00–18.00

Monday, 28 September to Friday, 9 October  
08.00–19.00

Hedwig Sandoval

Tel.: +662 288 2908

Tel.: +662 288 2909

Fax: +662 280 6016

Enjoy using the UNFCCC lanyard for your badge. Please keep it for use at your next UNFCCC meeting. If you would like to update your badge photo, please ask at the Registration Counter.

How can I correct an entry in the list of participants?

Please take your comments and corrections to Hedwig Sandoval at the Registration Counter.

Please note that access to the conference area is restricted to registered participants of the meetings. In order to comply with the security requirements of the secretariat, participants are expected to wear their badges at all times and in all areas. Lost badges should be reported to the Registration Counter immediately.

Disclaimer: The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that you obtain international medical insurance for the period of participation.

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## General information

The Information Counter, located at the entrance of the UNCC, to the right-hand side, provides information about the meetings and the venues.

Hours and contact information

Sunday, 27 September to Friday, 9 October  
08.00–18.00

Tel.: +662 288 2879

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## Documents

### Where do I get the Daily Programme and official documents?

The Daily Programme is available at the Documents Counter, located on the second floor of the UNCC, and on the UNFCCC website at:

[http://unfccc.int/meetings/intersessional/bangkok\\_09/daily\\_programme/items/4994.php](http://unfccc.int/meetings/intersessional/bangkok_09/daily_programme/items/4994.php)

The Daily Programme provides detailed information on all scheduled meetings of the AWG-KP and the AWG-LCA, meetings of other groups and other announcements. Information in the Daily Programme is subject to change. For the most recent information regarding meetings and rooms, please check the CCTV monitors located inside the UNCC. This information may also be found on the UNFCCC website <[www.unfccc.int](http://www.unfccc.int)>.

In addition to the Daily Programme, all official documents and the list of participants are available at the Documents Counter. UNFCCC documents are also available on the UNFCCC website or by e-mail upon request to: <[secretariat@unfccc.int](mailto:secretariat@unfccc.int)>.

Pigeonholes for Parties and intergovernmental organizations are located adjacent to the Documents Counter.

Hours and contact information

Monday, 28 September to Friday, 9 October  
08.00–18.00

Tel.: +66 (0) 81 916 7280

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# Meeting rooms

## Where can I book a meeting room?

Meeting rooms can be reserved at the Meeting Room Assignment Counter, located next to the Information Counter. Meeting rooms are available free of charge! Location and time may change depending on the necessities of the negotiation process. It is therefore advisable to reconfirm your booking at least two hours before the meeting.

Hours and contact information

Monday, 28 September to Friday, 9 October  
08.00–18.00

Peter Kakucska  
Tel.: +66 (0) 81 721 5620  
pkakucska@unfccc.int

Sanjai Padmanabhan  
Tel.: +66 (0) 81 875 6984  
spadmanabhan@unfccc.int

## Where are the meeting rooms?

All meetings of the AWG-KP and the AWG-LCA and UNFCCC events are held inside the UNCC. The “ESCAP Hall” (Plenary), Conference Room 1 – 4 and Meeting Room A, C – H. All meeting rooms are located on the first floor except Plenary 1 and Conference room 1 – 2 which are located on the second floor. Please see the floor plan on pages 6-8 for the exact location of each room.

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## Catering facilities

Catering services are available on the ground and first floors of UNCC, and on the fourth floor of the Service Building. Their opening hours are as follow:

Venue	Location	Type of Service	Operating hours	Weekends operation
Cafeteria	4th Floor, Service Building	International food, cafeteria style	11:00 - 15:30	Closed
Canteen	Ground Floor, Service Building	Thai food, cafeteria style	07:00 - 14:30	Closed
Dining Room	1st Level, UNCC	International food, cafeteria style	11:30 - 15:00 18:00 - 20:30	Open
Refreshment Lounge	Ground Floor, UNCC	Grab and go, bakeries, quick meal	07:00 - 22:00	Open
Coffee Corner 1	In front of escalator, 1st Level, UNCC	Coffee, snacks	07:00 - 22:00	Open
Coffee Corner 2	In front of elevator, 1st Level, UNCC	Coffee, snacks	09:00 - 18:00	Closed

# Contact information for non-governmental organization

## **Business and industry non-governmental organizations (BINGO)**

Carlos Busquets  
Tel.: +33 1 49 53 29 75  
E-mail: cbs@iccwbo.org

## **Environmental non-governmental organizations (ENGO)**

David Turnbull  
Tel.: +1-202 609 9846  
E-mail: dturnbull@climatenetwork.org

## **Local government and municipal authorities (LGMA)**

Yunus Arikan  
Tel.: +49 228 976 299 20  
E-mail: climate.center@iclei.org

## **Indigenous peoples organizations (IPO)**

Parshuram Tamang  
Tel.: +977 1 485 475, 219 371, 243 940  
E-mail: prtamang@yahoo.co.uk, ps@tamang.wlink.com.np, iait@loxinfo.co.th

## **Research and independent non-governmental organizations (RINGO)**

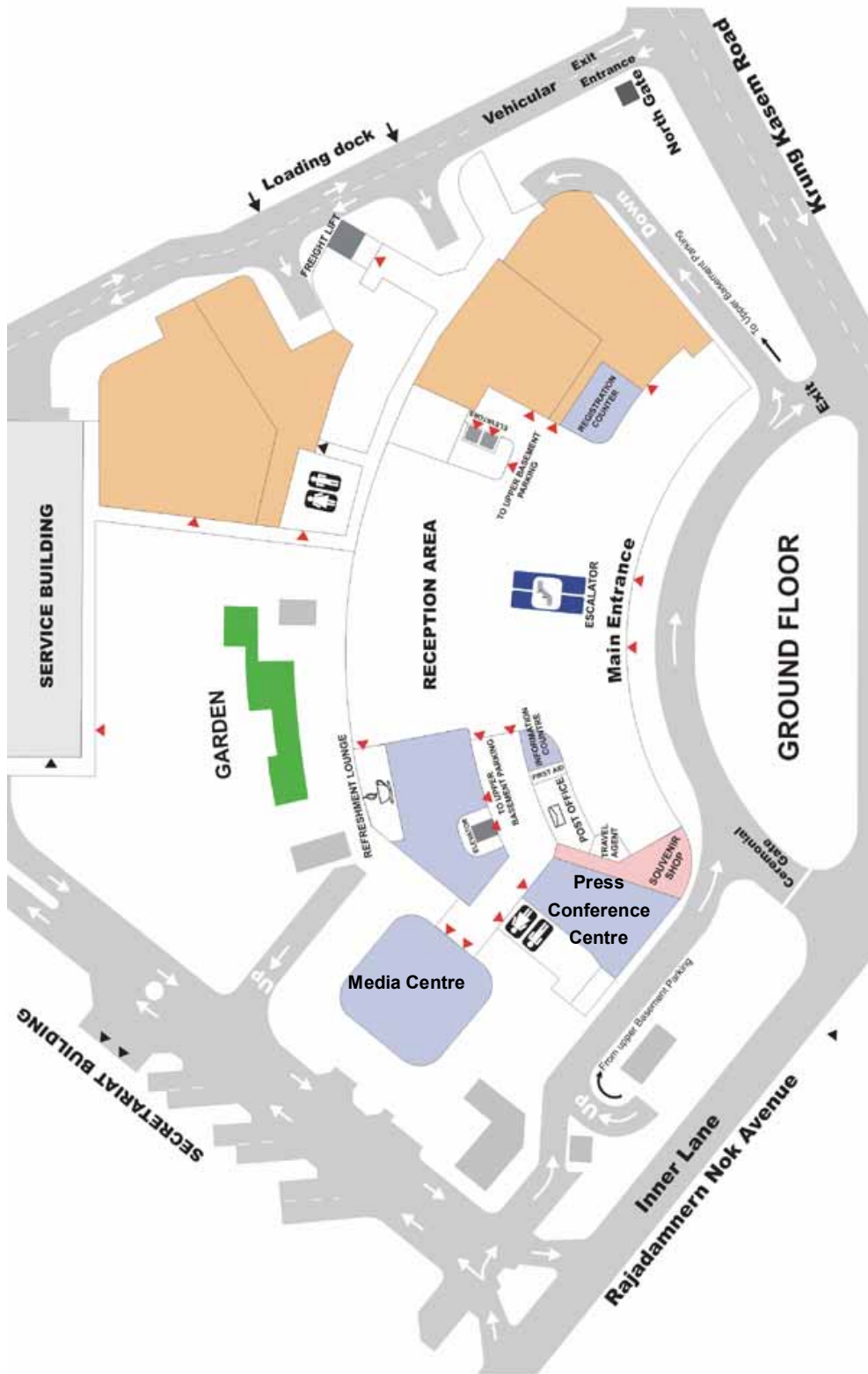
Monica Alessi  
Tel.: + 32 2 2293926  
Mob: +32 472 72 1868  
E-mail: ringos@ceps.eu; monica.alessi@ext.ceps.eu

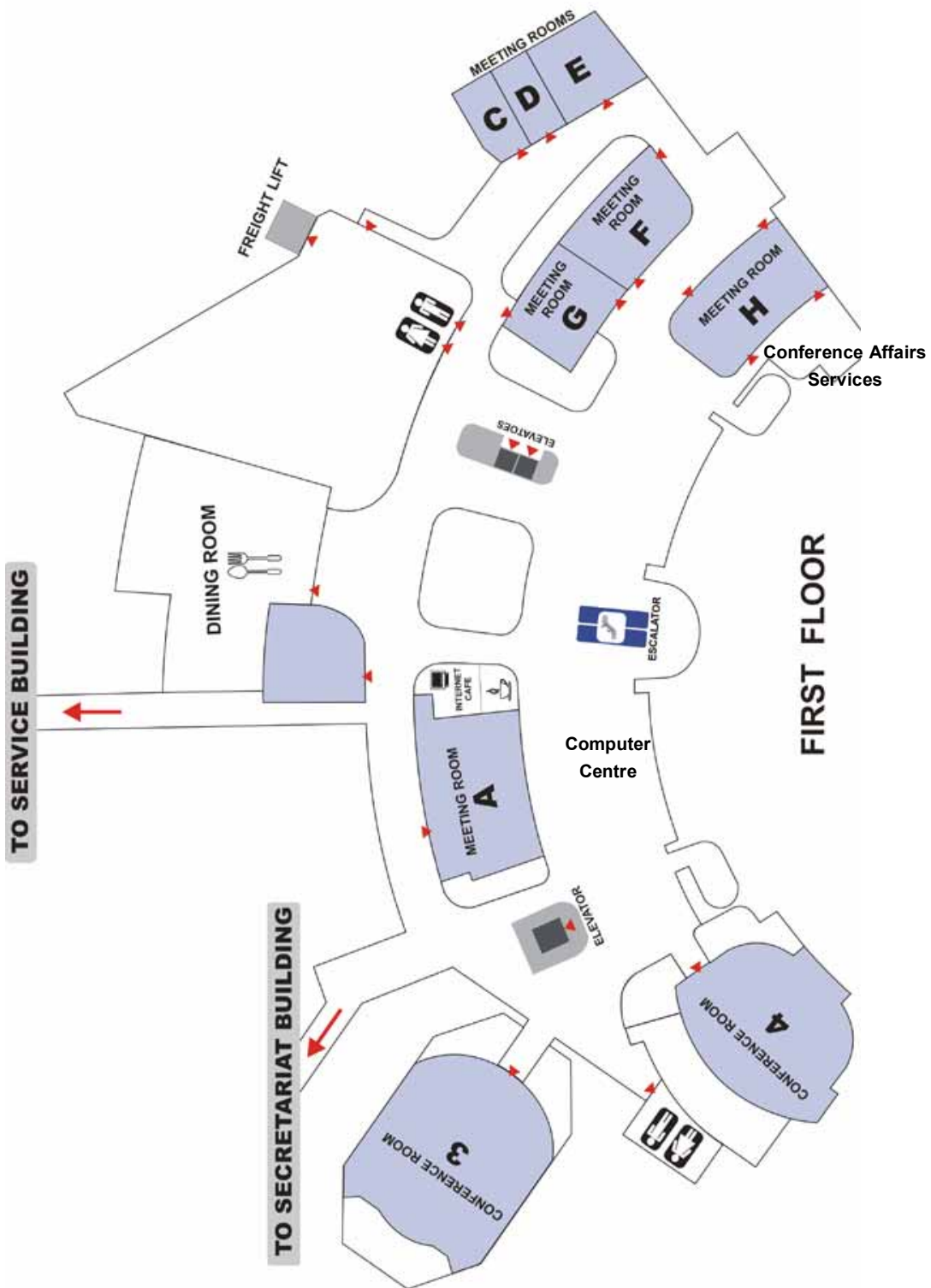
## **Trade Unions non-governmental organizations (TUNGO)**

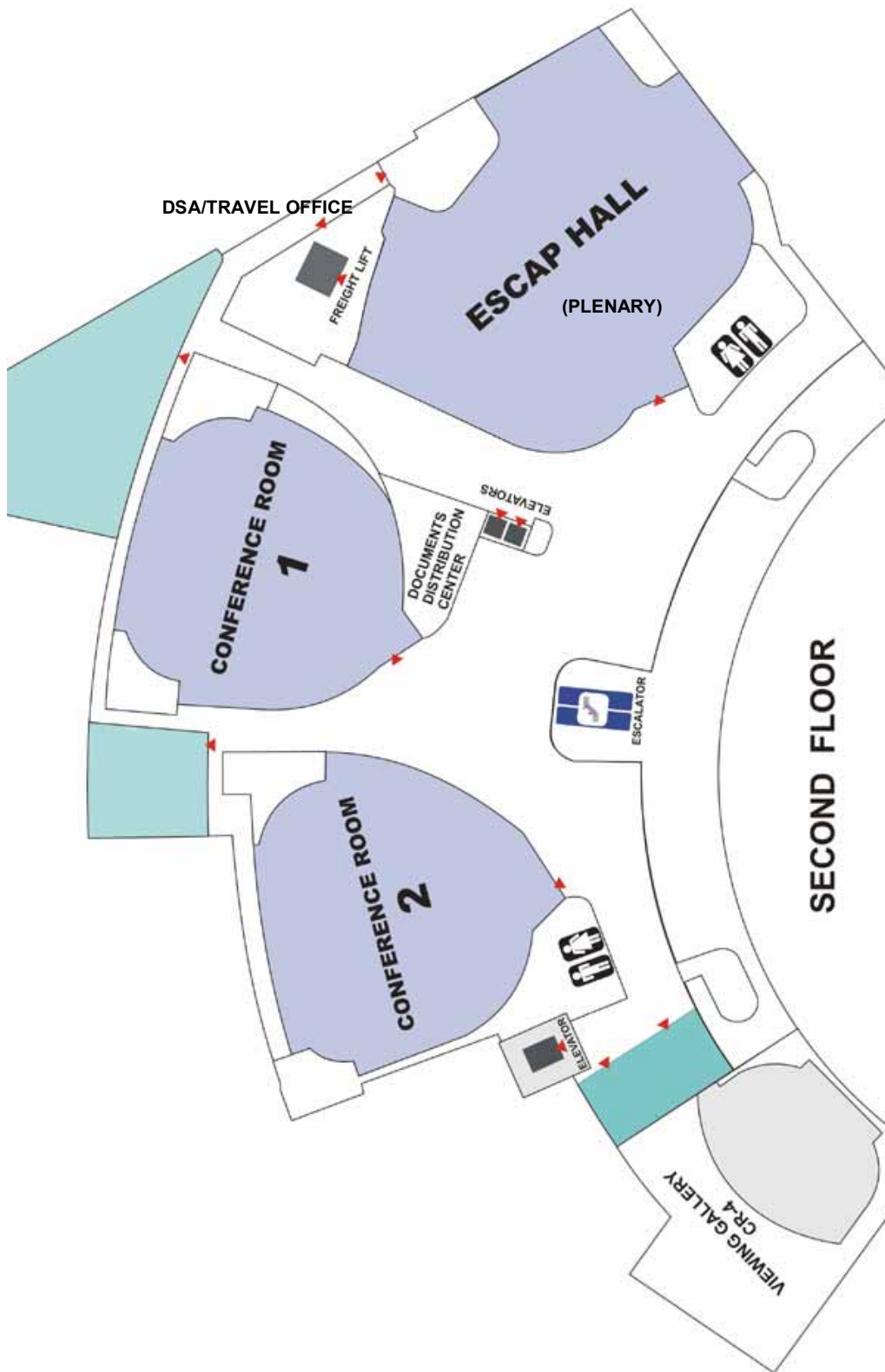
Anabella Rosemberg  
Tel.: +33 1 55373737  
E-mail: rosemberg@tuac.org

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# Maps







# Services to participants

## DSA disbursement

Delegates from Parties eligible for funding should present their travel documents (including an official identification document) at the DSA/Travel Office located on the second floor of the UNCC behind ESCAP Hall (Plenary), prior to collecting their daily subsistence allowance (DSA) from the bank (please see below).

The Siam Commercial Bank will disburse DSA to funded delegates and provide currency exchange services from a distribution desk in front of the meetings rooms. For exact location be contact the DSA/Travel Office directly.

The Bank also has a branch inside of the UNCC in which delegates can conduct other banking services.

### Hours and contact information

#### Week One

Tue, 22 September	11.00 - 15.00
Wed, 23 September	11.00 - 15.00
Thu, 24 September	11.00 - 15.00
Fri, 25 September	11.00 - 15.00

#### Week Two

Mon, 28 September	9.00 - 16.00
Tue, 29 September	11.00 - 15.00
Fri, 02 October	11.00 - 15.00

### DSA/Travel Office

#### DSA payments

Sana Lingorsky  
Tel.: +662 288 2421  
Tel.: +66 (0) 81 890 3561  
Fax: +662 280-6014  
slingorsky@unfccc.int

#### Travel

Petra Meiranke  
Tel.: +66 (0) 81 866 3815  
pmeiranke@unfccc.int

ATM machines are located outside the bank branch and in the main entrance of the UNCC.

A Currency Exchange Counter located on the First floor next to Conference Room 4 will be operational daily from 12:00 noon to 3:00 p.m.

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## **Computers and photocopiers**

UNCC offers a variety of services including a restaurant, a cafeteria, medical unit facilities, a bank, a post office, coin and card-operated telephones, Cyber Café and a Business Centre. The Business Centre will provide, on commercial basis, the following services: photocopying, facsimile (incoming and outgoing), Upon request, participants may obtain a receipt for services rendered. Participants may also access their e-mail, free of charge, at the Cyber Café situated on the first floor of the UNCC.

The Computer Centre is located on the first floor of the UNCC next to Conference Room 4. Computers and high-speed printers are available from Monday, 28 September to Friday, 9 October for participants on a first come, first served basis. These computers allow Internet access and are equipped with word processing and spreadsheet software.

Please be considerate and do not monopolize the equipment. It is intended for use by all participants. In addition, participants can connect laptops to the Internet at 'plug and play' desks in the Laptop Centre, located on the first floor in front next to Meeting Room H. Instructions are posted on the desks.

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## **Public phones and fax machines**

Coin- and card-operated telephones, and card-operated fax machines, are available in the foyer of UNCC opposite the Post office. Cards can be purchased at the Post office

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## **Consignments**

For information on consignments, please contact the shipment focal points or visit them at the Meeting Room Assignment Counter.

Contact information

Tel.: +66 (0) 81 721 5620

Tel.: +66 (0) 81 875 6984

Tel.: +66 (0) 81 915 4791

Tel.: +66 (0) 81 987 5271

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## **Emergencies**

For medical emergencies, please contact the First Aid, located at the entrance of UNCC, between the Post Office and the Information Counter.

Tel.: +662 288 2282

For other emergencies, please contact United Nations security staff (wearing a United Nations uniform or armband) located at the entrance or call:

Tel.: +662 288 1234

Tel.: +66 (0) 81 924 3991

Tel.: +66 (0) 81 929 6038

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## **Welcoming Reception**

Bangkok Climate Change Talks 2009

The Royal Thai Government cordially invites all participants to a welcoming reception on Monday, 28 September 2009 at 18:30

At Santi Maitri Building, Government House

The Government House is located across the street opposite the UN Conference Building

Please check the Daily Schedule and CCTV monitors for additional information

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## **Notices**

### **Sessions and deadlines in 2009**

Resumed AWG-KP 9 and AWG-LCA 7  
Monday, 2 November to Friday, 6 November 2009  
Fira Barcelona Convention Centre  
Barcelona, Spain

COP 15  
Monday, 7 December to Friday, 18 December 2009  
Bella Center,  
Copenhagen, Denmark

Online application period for side events and exhibits at COP 15:  
1–4 September 2009

Please check the UNFCCC website <[www.unfccc.int](http://www.unfccc.int)> regularly for the deadlines for applications for side events and exhibits at future.

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## **Information and visas for Spain and Denmark**

Information and visas free of charge for participants to Barcelona Climate Change Talks 2009 and COP 15 will be kindly provided by the Government of Denmark, host country of COP 15, at the

### **COP 15 information counter**

located on the ground Floor next to the Post Office.

## Anything else I should know?

Food and drink are not permitted in the meeting rooms. Please help keep the conference premises a non-smoking environment. Smokers are encouraged to enjoy the fresh air around the UNCC.

Participants are requested not to remove interpretation headsets from the foyers or meeting rooms.

To align ourselves with current waste regulations and to help protect the environment, we ask all participants and colleagues to follow the advice below. Three different types of waste bin are allocated around the conference premises. Please sort waste according to:

Green bins: paper  
Blue bins: metal cans  
Orange bins: plastic materials  
Metal bins: other waste

We appreciate all the efforts made by participants and staff to achieve a cleaner environment.

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## Information about Thailand

**Capital:** Bangkok (Krung Thep, meaning "city of angels")

**Geography:** The Kingdom of Thailand, covering an area of 513,115 square kilometers, lies in the heart of Southeast Asia, roughly equidistant between India and China. It shares borders with Myanmar to the west and north, Lao P.D.R. to the north and northeast, Cambodia to the east and Malaysia to the south.

### Getting Around Bangkok

Bangkok, the City of Angels, is a magical kingdom hidden away among the high rises and shopping centers, and lies on the banks of the Chao Phraya River. More information is available at:

[www.tourismthailand.org](http://www.tourismthailand.org) or [www.amazingthailand.th](http://www.amazingthailand.th)

### Official language

The official language in Thailand is Thai. However, English and Chinese are widely spoken and understood in hotels and restaurants.

### Weather and time zone information

In September/October, daytime temperatures in Bangkok range between a maximum of 35° C and a minimum of 26° C. The standard time zone is GMT + 5 hours.

### Electricity

220 volts, 50 Hertz [two-pin, flat and vertical, connection]

### Currency

The Thai currency is the Thai Baht (TB). The official exchange rate as of 01 September 2009 is 1.00 Euro = 34.02 Baht. Currencies can be exchanged at local banks and hotels or in local money changers around the city.

### Emergency Telephone Numbers

Central Emergency (Police, Ambulance, Fire) : 191  
Tourist Police (English, French and German spoken) : 1155  
Tourism Authority of Thailand (TAT) Call Centre : 1672  
Immigration Bureau : 0 2287 3101-10

### Tourist Attractions

For more information, visit [www.tourismthailand.org](http://www.tourismthailand.org)