

## Visa Booth in Bangkok - Bangkok Climate Change Talks, 28 September - 9 October 2009

For those delegates attending the UNFCCC sessions in Bangkok, special arrangements have been made to provide visas free of charge that will cover the sessions in Copenhagen and, whenever possible, Barcelona. The visa booth will be conveniently located in the UN Conference Center to receive visa applications directly.

### Requirements:

It is essential that the visa application is submitted as early as possible during the conference period – preferably on the first day of the conference – to allow a proper procedure to take place.

The following documents must generally be enclosed with your visa application:

- Duly filled in and signed Schengen-visa application forms, i.e. an application form and a form for required supplementary information.

The application forms can be downloaded from the website of the Danish Immigration Service:  
[http://www.nyidanmark.dk/en-us/coming\\_to\\_dk/visa/how-to/how\\_to\\_app.htm](http://www.nyidanmark.dk/en-us/coming_to_dk/visa/how-to/how_to_app.htm)

- 1 current color passport photo, size 35 mm x 45 mm.

The size of the head must be 30-36 mm from the bottom of the chin to the top of the head, without headpiece, eyes open, mouth closed and facing the camera directly. In the case of persons wearing headpieces for religious reasons, the chin, forehead and both cheeks should be unobstructed.

- Copy of valid passport or travel document.
- A document confirming the possession of sufficient funds to cover your stay in the Schengen-area as well as the return trip e.g. bank account statement, travelers' checks and credit cards.
- Valid travel insurance policy with 30,000 euro coverage, valid in all Schengen-states.

The insurance must be valid during your entire stay in the Schengen-area and cover: 1) repatriation for medical reasons, 2) urgent medical attention, 3) emergency hospital treatment. If your visa is valid for multiple entries, your insurance must cover every entry into the Schengen-area.

- Supplementary forms of documentation may be required if necessary e.g. possession of a return ticket or hotel reservation.

Delegates that also need a visa to participate in the sessions in Barcelona must remember to indicate this in their visa application.