

## Consignments and shipping information for COP 17

### Consignments

Consignments to Durban are handled by DB Schenker South Africa. Consignments will be received at the main warehouse starting 21 November 2011 at the address below:

**Schenker Warehouse South Africa  
2/4 Murrayfield Park  
c/o Avenue & Prospecton Road  
Prospecton, Durban  
SOUTH AFRICA  
Attention:  
Mr. Alan Wise, Warehouse/Distribution Manager  
Tel.: (+27) 31 902 9649**

DB Schenker South Africa has been appointed as the official warehousing and distribution services provider contracted by the South African Government (Department of International Relations and Cooperatio (DIRCO). DB Schenker South Africa is also available to handle Import/Export customs clearing, freight forwarding and warehousing/distribution logistics on behalf of the Delegates/Exhibitors via its Durban office. Please note that all transaction will be handled on a strict cash in advance, or cash on delivery basis, before delivery can be effected to the International Convention Center (ICC) Durban. For further information on customs clearance matters, please contact directly:

• **Mr. DENO MOODLAYIAR**  
Tel.: 0027 31 569 7500,  
Mobile: 0027 83 635 4319  
E-Mail: [deno.moodlayiar@dbschenker.com](mailto:deno.moodlayiar@dbschenker.com)

• **Mr. ALAN HARRIS**  
Mobile: 0027 83 677 3987  
E-Mail– [alan.harris@dbschenker.com](mailto:alan.harris@dbschenker.com)

To facilitate customs clearance, all consignments sent to COP 17/ CMP 7, and are part of the exhibition material, should be clearly labelled as “non-commercial goods for education and training purposes only”.

To facilitate the tracking of the receivee, the sender organization, recipient/responsible person, telephone number or e-mail address should be clearly visible on the consignment label.

Labels for consignment to EXHIBIT, SIDE EVENT and DELEGATION are different for storage reasons, therefore please mark the consignment accordingly.

The labels may be obtained upon request by e-mail:

SIDE EVENT and EXHIBITION: [see@unfccc.int](mailto:see@unfccc.int)  
DELEGATION: [consignments@unfccc.int](mailto:consignments@unfccc.int)

**For tracking your consignment effectively you are requested to send your tracking number OR Airwaybill number in a scanned format to the following email address:**

**[consignments@unfccc.int](mailto:consignments@unfccc.int)**

along with the name of the organization that is sending the goods and the name of the receivee who will sign off the consignments at the venue.