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INFORMATION ON ACCREDITATION

Accreditation for the United Nations Climate Change Conference (UNFCCC COP 16 and CMP 6), in Cancún, Mexico from 29 November to 10 December 2010 is open

As part of its stocktaking following the Copenhagen conference, the UNFCCC secretariat has taken a number of actions to ensure prompt processing of accreditation requests. These actions include providing more information to media on the conference and its logistical arrangements, early provision of information on opening and closing of the accreditation service, and the implementation of the first phase of an integrated press accreditation and registration system.

Deadline: Tuesday, 2 November 2010

Why the early deadline? The early deadline will help manage demand and avoid a last minute rush that could overwhelm available capacity. In addition, sufficient time must be allowed for participating media to apply for and receive visas, when required, to enter Mexico..

Press Accreditation

Accreditation will be granted upon presentation of valid press credentials in accordance with United Nations requirements outlined in the [accreditation information](#) section on the UNFCCC website.

Sending accreditation materials

All credentials may be sent by fax to: +49 228 815 1995 or +49 228 815 1999. Credentials may also be scanned into a graphics format (.bmp. gif. jpg, tif) or as .PDF and sent by e-mail to: PressReg@unfccc.int

PLEASE NOTE: there is a limit for incoming emails of 10MB. Please make sure that attachments do not exceed this size; otherwise, the secretariat will be unable to receive your materials.

Additional information required

The implementation of the first phase of the UNFCCC integrated online registration system requires that each media representative requesting accreditation enter the following additional data on the online form :

- Date of birth
- Passport or other photo identification number (drivers license, etc.)

It is, therefore, no longer necessary to send a copy of your passport or personal ID.



All data must be entered exactly as it appears in the official photo identification document which the participant will be requested to present at the registration desk.

Identification number, date of birth and name are for identification verification only and will not be made available to anyone outside of UNFCCC secretariat. Please note: this information is being requested of all participants to the conference (Parties, observer organizations, UN agencies)

Ceiling on media participation inside the conference venues

To ensure that all media have adequate access to available facilities within which to work and for security and safety reasons, maximum media participation is 2,000 persons. Early media accreditation is therefore advisable. All media will have full access to the facilities and services described below.

OTHER PRACTICAL INFORMATION

Visa Requirements

Please visit the host country website for [visa requirements](#).

Press and Media representatives bringing into Mexico professional equipment exceeding items allowed as luggage free of import taxes for tourists must obtain a “Correspondent visa” at the nearest Mexican embassy or consulate. Media representatives will prepare a list of the said professional equipment, which a Mexican diplomatic office will need to certify/stamp.

That list must include the following information for each item: description, serial number, brand, country of origin and approximate price in U.S. dollars.

Accommodation

Accommodation is available at [official conference hotels](#), or at any other hotel of choice. A free continuous transport system will operate between all official conference hotels and the Cancunmesse venue. All access to the Moon Palace will be through the security check point at the Cancunmesse. Continuous shuttle buses will take participants from the Cancunmesse to the Moon Palace. **No direct access to the Moon Palace will be granted.** Inside the Moon Palace, shuttle buses will operate every 12 minutes between the Nizuc Lobby Building (Media Centre/IBC), the Expo Centre and the Sunrise Lobby Building.

More information on the [location of the venues](#) .

The venue and its facilities

Venue: the Moon Palace Golf and Spa Resort and the Cancunmesse Exhibition Centre

A media centre, including an International Broadcast Centre (IBC), will be established at the Moon Palace (Nizuc Lobby Building) providing facilities to fulfil the needs of television and radio broadcasters and News Agencies, including work spaces offered on an approval basis subject to the number of applications received.

Applications by broadcasters for IBC work spaces may be made now and will be received until Monday, 25 October 2010. Each applicant will receive an e-mail acknowledgement with confirmation and allocations confirmed by Tuesday, 2 November 2010.

Overview of COP 16/CMP 6 Meeting Venues

Moon Palace:

- Sunrise Lobby Building: Plenary I
- Expo Centre Building: Plenary II and press conference rooms 1 & 2
- Nizuc Lobby Building: Media Centre and International Broadcast Centre (IBC)

Cancunmesse:

- Press accreditation and registration
- Security screening and access
- Press conference room 3
- All exhibitions and side events

Press Working Area

- Approximately 600 working spaces including desks, chairs and electrical sockets as well as XLR connectivity and some RJ45 plugNplay Internet access points.
- 120 PC computer centre with printing facilities.
- Work spaces for News Agencies will have RJ45 connectivity.
- WiFi connectivity will be available throughout the Media Centre.
- CCTV Monitors will be available around the Press Area providing live coverage of all proceedings.

Television and Radio Services

The IBC will provide working facilities for broadcasters, including the provision of standup positions, MCR and distribution services. Broadcasters having an interest to use these services should contact: ibc@unfccc.int

Facts to Consider

Power Supply in Mexico is 110volts.

Broadcast Signal will be in NTSC.

Broadcast Signal will only be available for download through SDI.

Closed Circuit TV Facility

The Host Broadcaster will cover all proceedings from gavel-to-gavel in Plenaries 1 & 2 and Press Conference Rooms 1, 2 & 3. All the coverage will be available to be monitored on the CCTV network and distributed to the Media Centre and IBC.