

## I. General information

**Venue:** The fortieth sessions of the Subsidiary Body for Implementation (SBI 40) and the Subsidiary Body for Scientific and Technological Advice (SBSTA 40), as well as the fifth part of the second session of the Ad Hoc Working Group on the Durban Platform for Enhanced Action (ADP 2.5) will be held at the Maritim Hotel from 4-15 June 2014 in Bonn, Germany.

**Access:** Presenters and other participants of Side Events and/or Exhibits must be registered through a Party or an observer organization and in possession of a conference badge in order to access the conference venue. Conference badges have to be picked up before registration closes for the day. It will not be possible to issue badges after the closure of the registration desk.

**Locations:** Most side events are held at the Ministry for the Environment or the Ministry of Transport at Robert-Schuman-Platz, a short walk from the Hotel Maritim.

- [Ministry for the Environment \(MoE\)](#): Rooms SOLAR and WIND
- [Ministry of Transport \(MoT\)](#): Rooms METRO, RAIL, and TRAM
- [Hotel Maritim](#): Rooms to be announced on the CCTV monitors

Exhibits are located in the foyer and the corridor between Saal Maritim and Saal Beethoven on the ground floor of the Hotel Maritim.

For further information on the conference venue, please visit the logistics page of the secretariat's SB 40 website at the following link: [Bonn Climate Change Conference - June 2014](#)

**Meeting schedule:** For details on individual meetings, venues and other activities please consult the [UNFCCC website](#), the Daily Programme, the CCTV monitors or the noticeboards opposite the Information Counter in the foyer of the Hotel Maritim. Last-minute changes can be shown only on the CCTV monitors.

**Daily Programme:** As part of the on-going efforts to reduce the carbon footprint of the conference, the side event and exhibit schedules are made available on the secretariat website in electronic form only. In this context, the Daily Programme will also be available exclusively in electronic format. Please click [here](#).

**Information for Participants (IFP):** The IFP brochure contains information on Meeting Room Assignment (MRA), press briefings, consignments and other general notices. It may be viewed [here](#) (top right corner of the link).

**Climate Change Publications Counter:** Publications that are clearly attributed to a Party or an admitted observer organization that is not exhibiting may be distributed and displayed at the Climate Change Publications Counter, after approval. The counter is located on the ground floor in the central foyer of the Hotel Maritim. For approval, please provide a sample to the Observer Organizations Liaison Team at the Side Events and Exhibits Coordination Office (located opposite La Marée, on the ground floor of the Hotel Maritim). The counter cannot manage large volumes, but will assist in changing the range of documents on display.

Organizers of exhibits are requested to display and distribute documents at their own booths. Side event advertisements and invitations can be posted on the noticeboards located opposite the Information Counter. Documents that are deposited elsewhere or not attributed will be removed.

Contact information: Mr. Alan Vella, Associate Observer Organizations Liaison Officer, [see@unfccc.int](mailto:see@unfccc.int).

**Momentum for Change:** Please click [here](#)

**General:** Guidelines for participation at UNFCCC sessions may be found through the following [link](#). For all information requests concerning side events and exhibits, please email the secretariat on [see@unfccc.int](mailto:see@unfccc.int).