



NOTIFICATION

TO/A: Observer organizations
to the UNFCCC

DATE: 25 August 1997

REF: IIS/AT/INGO/OCT

FROM/DE: Michael Zammit Cutajar
Executive Secretary

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SUBJECT/OBJET: UNFCCC - sessions of the subsidiary bodies in Bonn
20 October to 31 October 1997

This message is being sent to all intergovernmental organizations (IGOs) and non-governmental organizations (NGOs) admitted as observers by the Conference of the Parties at its first and second sessions, and to those observer organizations that have been provisionally admitted since COP 2 by the subsidiary bodies of the UNFCCC.

A. Dates and schedule of sessions

The Executive Secretary wishes to announce the forthcoming sessions of the three subsidiary bodies of the Convention to be held at the Beethovenhalle, Wachsbleiche 16, D-53111, Bonn, 20 to 31 October 1997, as follows:

- Seventh session of the Subsidiary Body for Scientific and Technological Advice (SBSTA) from 20 to 29 October 1997;
- Seventh session of the Subsidiary Body for Implementation (SBI) from 20 to 29 October 1997;
- Eighth session of the Ad Hoc Group on the Berlin Mandate (AGBM), from 22 to 31 October 1997.

B. Reports and Annotated Provisional Agendas

The reports of the previous sessions and the annotated provisional agendas for the forthcoming sessions of the subsidiary bodies of the Convention will be issued under the following symbols:

Reports

FCCC/SBSTA/1997/6

FCCC/SBI/1997/16

FCCC/AGBM/1997/5

Annotated Agendas

FCCC/SBSTA/1997/7

FCCC/SBI/1997/17

FCCC/AGBM/1997/6

The provisional agendas as well as the schedule of meetings for all sessions are attached for convenience. It will be noted that, at its meeting of 8 August 1997, the Bureau of the Conference of the Parties decided to modify the schedule of meetings contained in Document FCCC/SBI/1997/11.

The report of the Ad Hoc Group on Article 13 (FCCC/AG13/1997/4) will also be available.

C. Representation

The representation of intergovernmental and non-governmental organizations as observers at sessions of the Conference of the Parties (COP) and its subsidiary bodies is regulated, *inter alia*, by Article 7, paragraph 6, of the Convention. Furthermore, it will be recalled that, at its first session, the Conference agreed that "the secretariat should invite to the future sessions of the Conference and of its subsidiary bodies all intergovernmental and non-governmental organizations admitted at the present session and at future sessions, unless an objection was raised to any particular organization in accordance with the Convention and the rules of procedure". Consequently, all organizations admitted at the sessions by the COP would be invited to the subsequent sessions, and the procedure for admission would apply only to new applicants. In addition, following the practice of the UNFCCC, the secretariat is sending this invitation to those organizations that have requested and been accorded provisional admission to the work of the subsidiary bodies since COP 2.

Communications to the Executive Secretary from all IGOs and NGOs admitted by the Conference of the Parties concerning representation at the three sessions mentioned above should reach the secretariat by 30 September 1997, at the latest, at the following address:

To: The Executive Secretary
Climate Change Secretariat (UNFCCC)
Postal Mail Address: P.O. Box: 260 124
D-53153 Bonn, Germany
Telefax: (49-228) 815-1999
E-mail: secretariat@unfccc.de

D. Documents

As in the past, official documents for the sessions of the subsidiary bodies of the Convention are being made available in all the official languages of the United Nations by the United Nations, Palais des Nations, Door 40, Geneva. Documents are also available at the official WEB site of the secretariat: <http://www.unfccc.de> and on all APC Networks under the un.fccc



conference.

E. Registration

Registration for the three sessions will take place at the main entrance of the Beethovenhalle, starting on Friday, 17 October 1997 and continuing until Friday, 31 October 1997. The registration desk will be open from 8:00 a.m. to 12:00 p.m. and from 2 p.m. to 6 p.m from Monday to Friday and from 9:00 a.m to 12:00 p.m on Saturday.

F. Special events

Limited space will be made available inside the Beethovenhalle for "special events". Allocation of space will be made on "a first come first served basis" and is limited to accredited intergovernmental and non-governmental organizations expressing the wish to organize an event.

G. Exhibits

Limited space in the foyer of the Beethovenhalle will be allocated to "exhibits" from accredited intergovernmental and non-governmental organizations expressing the wish to hold an exhibit. Exhibitors are requested to submit their requests well in advance of the sessions. Space will be allocated on "a first come first served basis".

H. List of Participants

A provisional List of Participants for the three bodies will be issued on Monday, 20 October 1997. A revised final List of Participants will be issued on Friday, 31 October 1997.

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INFORMATION FOR PARTICIPANTS

Visas

Early contact with the consular authorities of the Federal Republic of Germany is strongly advised to allow sufficient time for a visa to be issued, as appropriate, before departure for Germany. To facilitate the issue of a visa, a copy of this notification should be attached to the visa request.

Hotel reservations in Bonn

Representatives who may wish to have assistance in making a hotel reservation in Bonn may contact the Tourismus & Congress GmbH at Friedrich-Ebert-Allee 26, D-53113 Bonn, telephone number (49-228) 91-0410, Fax number: (49-228) 910-4111. A room reservation form will be made available shortly and should be completed clearly indicating the participants' attendance at the sessions of the UNFCCC. This form should be returned directly to the Tourismus & Congress GmbH.

Disclaimer



SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE

(Seventh session, 20 - 29 October 1997)

PROVISIONAL AGENDA

The provisional agenda for the seventh session of the SBSTA, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
3. Cooperation with relevant international organizations.
4. National communications:
 - (a) Communications from Parties included in Annex I to the Convention;
 - (b) Communications from Parties not included in Annex I to the Convention.
5. Methodological issues.
6. Development and transfer of technologies:
 - (a) Programme of work;
 - (b) Activities by Annex II Parties regarding the transfer of technologies.
7. Roster of experts
8. Activities implemented jointly under the pilot phase.
9. Report on the session.



SUBSIDIARY BODY FOR IMPLEMENTATION

(Seventh session, 20 - 29 October 1997)

PROVISIONAL AGENDA

The provisional agenda for the seventh session of the SBI, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
3. National communications:
 - (a) Communications from Parties included in Annex I to the Convention;
 - (b) Communications from Parties not included in Annex I to the Convention.
4. Financial mechanism: Review process referred to in decision 9/CP.1.
5. Activities implemented jointly under the pilot phase.
6. Development and transfer of technologies.
7. Arrangements for intergovernmental meetings.
8. Proposed amendments to the Convention.
9. Administrative and financial matters: Financial performance of UNFCCC: contributions and expenditures for the biennium 1996-1997.
10. Mechanisms for consultation with non-governmental organizations (NGOs).
11. Legal matters: Implementation of the Headquarters Agreement.
12. Report on the session.



AD HOC GROUP ON THE BERLIN MANDATE

(Eighth session, 22 - 31 October 1997)

PROVISIONAL AGENDA

The provisional agenda for the eighth session of the AGBM, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organization of work.
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session.
3. Completion of a protocol or another legal instrument.
4. Report to COP 3 and related matters.
5. Report on the session.