



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat

CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

NOTIFICATION

TO/A: Observer Organizations
to the UNFCCC

DATE: 26 May 1997

REF: IIS/AT/P/JUL

FROM/DE: Michael Zammit Cutajar
Executive Secretary

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SUBJECT/OBJET: UNFCCC - Sessions of the subsidiary bodies in Bonn
28 July to 7 August 1997

This message is being sent to all intergovernmental organizations (IGOs) and non-governmental organizations (NGOs) admitted as observers by the Conference of the Parties at its first and second sessions, and to those observer organizations that have been provisionally admitted since COP 2 by the subsidiary bodies of the UNFCCC.

A. Dates and schedule of sessions

The Executive Secretary wishes to announce the forthcoming sessions of the four subsidiary bodies of the Convention to be held at the Maritim Hotel, Godesberger Allee, D-53175 Bonn, from 28 July to 7 August 1997, as follows:

- Sixth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA), during the period from 28 July to 5 August 1997;
- Sixth session of the Subsidiary Body for Implementation (SBI) during the period from 28 July to 5 August 1997;
- Fifth session of the Ad Hoc Group on Article 13 (AG13), during the period from 28 July to 30 July 1997; and
- Seventh session of the Ad Hoc Group on the Berlin Mandate (AGBM), during the period from 31 July to 7 August 1997.



B. Reports and Annotated Provisional Agendas

The reports of the previous sessions and the annotated provisional agendas for the forthcoming sessions of the subsidiary bodies of the Convention have been issued under the following symbols:

<u>Reports</u>	<u>Annotated Agendas</u>
FCCC/SBSTA/1997/4	FCCC/SBSTA/1997/5
FCCC/SBI/1997/6	FCCC/SBI/1997/7
FCCC/AG13/1997/2	FCCC/AG13/1997/3
FCCC/AGBM/1997/3	FCCC/AGBM/1997/4

The provisional agendas as well as the schedule of meetings for all sessions are attached for convenience.

C. Representation

The representation of intergovernmental and non-governmental organizations as observers at sessions of the Conference of the Parties (COP) and its subsidiary bodies is regulated, *inter alia*, by Article 7, paragraph 6, of the Convention. Furthermore, it will be recalled that, at its first session, the Conference agreed that "the secretariat should invite to the future sessions of the Conference and of its subsidiary bodies all intergovernmental and non-governmental organizations admitted at the present session and at future sessions, unless an objection was raised to any particular organization in accordance with the Convention and the rules of procedure". Consequently, all organizations admitted at the sessions by the COP would be invited to the subsequent sessions, and the procedure for admission would apply only to new applicants. In addition, following the practice of the UNFCCC, the secretariat is sending this invitation to those organizations that have requested and been accorded provisional admission to the work of the subsidiary bodies since COP 2.

Communications to the Executive Secretary from all IGOs and NGOs admitted by the Conference of the Parties concerning representation at the four sessions mentioned above should reach the secretariat by 30 June 1997, at the latest, at the following address:

To: The Executive Secretary
Climate Change Secretariat (UNFCCC)
Postal Mail Address: P.O. Box: 260 124
D-53153 Bonn, Germany
Telefax: (49-228) 815-1999
E-mail: secretariat@unfccc.de



D. Documents

As in the past, official documents for the sessions of the subsidiary bodies of the Convention are being made available in all the official languages of the United Nations by the United Nations, Palais des Nations, Door 40, Geneva. Documents are also available at the official WEB site of the secretariat: <http://www.unfccc.de> and on all APC Networks under the un.fccc conference.

E. Registration

Registration for the four sessions will take place at the main entrance of the Hotel Maritim, starting on Friday, 25 July and continuing until Friday, 7 August. The registration desk will be open from 9 a.m. to 1 p.m. and from 2 p.m. to 5 p.m from Monday to Friday.

F. Special events

Limited space will be made available inside the Maritim Hotel for "special events". Allocation of space will be made on "a first come first served basis" and is limited to accredited intergovernmental and non-governmental organizations expressing the wish to organize an event.

G. Exhibits

Limited space in the foyer of the Maritim Hotel will be allocated to "exhibits" from accredited intergovernmental and non-governmental organizations expressing the wish to hold an exhibit. Exhibitors are requested to submit their requests well in advance of the sessions. Space will be allocated on "a first come first served basis".

H. List of Participants

A provisional List of Participants for the four bodies will be issued on Monday, 28 July 1997. A revised final List of Participants will be issued on Friday, 7 August 1997.

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INFORMATION FOR PARTICIPANTS

Visas

Early contact with the consular authorities of the Federal Republic of Germany is strongly advised to allow sufficient time for a visa to be issued, as appropriate, before departure for Germany. To facilitate the issue of a visa, a copy of this notification should be attached to the visa request.

Hotel reservations in Bonn



The secretariat has been informed by the City of Bonn that representatives who may wish to have assistance in making a hotel reservation, may contact the Bonn Tourist Office directly at Rathausgasse 5-7, D-53103 Bonn, telephone number: (49-228)77-3924, Fax number: (49-228)77-3774. A room reservation form will be made available shortly and should be completed clearly indicating the participants' attendance at the sessions of the UNFCCC. This form should be returned directly to the Bonn Tourist Office.

Disclaimer

The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context it is strongly recommended to obtain international medical insurance for the period of participation.

Useful contacts in the secretariat

Coordinator of the SBSTA	Mr. Jacob Swager
Coordinator of the AG13	Mr. Mukul Sanwal
Coordinator of the SBI	Mr. Tahar Hadj-Sadok
Coordinator of the AGBM	Mr. Richard Kinley
Liaison with Governments, and funding of delegates	Mr. Horacio Peluffo
Liaison with Observer Organizations:	Ms. Azza Taalab
Logistics, conference rooms	Ms. Francesca Foppiano

These contacts can be reached at the usual telephone number of the secretariat, at (49-228) 815-1000, except Ms. Taalab who can be reached at (41-22) 979-9489.

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SCHEDULE OF MEETINGS FOR THE SESSIONS OF THE SUBSIDIARY BODIES 28 July - 7 August, Bonn (AGBM-7, SBSTA-6, SBI-6, AG13-5)

Mon. 28 July		Tues. 29 July		Wed. 30 July		Thurs. 31 July		Fri. 1 August	
a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.
SBSTA	SBSTA	SBI	SBI	SBSTA	SBSTA	AGBM	AGBM	AGBM	AGBM
SBI	AG13	AG13	AG13	AG13	SBI	(TBA)	SBI Workshop	AGBM	AGBM

Mon. 4 August	Tues. 5 August	Wed. 6 August	Thurs. 7 August	Fri. 8 August



a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.
AGBM	AGBM	AGBM	AGBM	AGBM	AGBM	AGBM	AGBM	---	---
AGBM	AGBM	SBI	SBSTA	AGBM	AGBM	AGBM	AGBM	---	---



**SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE
(Sixth session, 28 July - 5 August 1997)**

PROVISIONAL AGENDA

The provisional agenda for the sixth session of the SBSTA, proposed after consultation with its Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Election of officers other than the Chairman;
 - (c) Organization of the work of the session;
 - (d) Preparation by the SBSTA for the third session of the conference of the Parties (COP 3).
3. Division of labour between the SBSTA and the Subsidiary Body for Implementation (SBI).
4. Methodological issues.
5. Cooperation with relevant international organizations.
6. National communications:
 - (a) Communications from Parties included in Annex I to the Convention;
 - (b) Communications from Parties not included in Annex I to the Convention.
7. Development and transfer of technologies.
8. Activities implemented jointly under the pilot phase.
9. Methodological issues related to joint implementation.
10. Report on the session.



SUBSIDIARY BODY FOR IMPLEMENTATION
(Sixth session, 28 July - 5 August 1997)

PROVISIONAL AGENDA

The provisional agenda for the sixth session of the SBI, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Preparation by the SBI for the third session of the Conference of the Parties (COP3).
3. Division of labour between the SBI and the Subsidiary Body for Scientific and Technological Advice (SBSTA).
4. National communications:
 - (a) Communications from Parties included in Annex I to the Convention;
 - (b) Communications from Parties not included in Annex I to the Convention.
5. Financial mechanism: Review process referred to in decision 9/CP.1.
6. Development and transfer of technologies.
7. Administrative and financial matters:
 - (a) Programme budget for 1998-1999;
 - (b) Volume of documentation.
8. Arrangements for intergovernmental meetings:
 - (a) Arrangements for COP 3;
 - (b) Arrangements for COP 4;
 - (c) Calendar of meetings for 1997-1999.
9. Matters arising from the United Nations General Assembly: Special session on Agenda 21.
10. Mechanisms for consultation with non-governmental organizations (NGOs).
11. Report on the session.



AD HOC GROUP ON ARTICLE 13
(Fifth session, 28 - 30 July 1997)

PROVISIONAL AGENDA

The provisional agenda for the fifth session of the AG13, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Organization of the work of future sessions.
3. Functions and procedures of any multilateral consultative process.
4. Report on the session.

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AD HOC GROUP ON THE BERLIN MANDATE
(Seventh session, 31 July - 7 August 1997)

PROVISIONAL AGENDA

The provisional agenda for the seventh session of the AGBM, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Organization of the work of the eighth session.
3. Negotiation of a protocol or another legal instrument.
4. Report on the session.

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