



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat

CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

NOTIFICATION

TO/A: Parties to the UNFCCC
Observers States to the UNFCCC

DATE: 15 May 1997

CC: Permanent Missions in Geneva
Diplomatic Missions in Bonn

REF: IIS/HP/P/JUL

FROM/DE: Michael Zammit Cutajar
Executive Secretary

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SUBJECT/OBJET: UNFCCC - sessions of the subsidiary bodies in Bonn
28 July to 7 August 1997

This message is being sent to Parties and Observers States to the Convention. It is addressed to their National Focal Points for Climate Change. For those Parties that have not yet identified National Focal Points, the message is being sent to the Diplomatic Missions in Bonn and to the Permanent Missions in New York or the Ministries of Foreign Affairs, as appropriate, of those Parties not represented in Bonn. In all cases, the communication is being copied to their Diplomatic Missions in Bonn and the Permanent Missions to the United Nations Office at Geneva.

A. Dates and schedule of sessions

The Executive Secretary wishes to announce the forthcoming sessions of the four subsidiary bodies of the Convention to be held at the Maritim Hotel, Godesberger Allee, D-53175 Bonn, from 28 July to 7 August 1997, as follows:

- Sixth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA), during the period from 28 July to 5 August 1997;
- Sixth session of the Subsidiary Body for Implementation (SBI) during the period from 28 July to 5 August 1997;
- Fifth session of the Ad Hoc Group on Article 13 (AG13), during the period from 28 July to 30 July 1997; and



- Seventh session of the Ad Hoc Group on the Berlin Mandate (AGBM), during the period from 31 July to 7 August 1997.

B. Reports and Annotated Provisional Agendas

The reports of the previous sessions and the annotated provisional agendas for the forthcoming sessions of the subsidiary bodies of the Convention have been issued under the following symbols:

<u>Reports</u>	<u>Annotated Agendas</u>
FCCC/SBSTA/1997/4	FCCC/SBSTA/1997/5
FCCC/SBI/1997/6	FCCC/SBI/1997/7
FCCC/AG13/1997/2	FCCC/AG13/1997/3
FCCC/AGBM/1997/3	FCCC/AGBM/1997/4

The provisional agendas as well as the schedule of meetings for all sessions are attached for convenience.

C. Funding

The Executive Secretary hopes that enough money will be available to permit the secretariat to offer funding, as in the past, to one delegate from each eligible Party to participate in the four sessions. A separate communication on this matter has been sent to eligible Parties regarding funding. The Secretariat must receive nominations for funding by 16 June 1997.

D. Representation

States that are not Parties to the Convention are advised that paragraph 6, Article 7, of the Convention, provides, *inter alia*, for their representation as observers at sessions of the Conference of the Parties and its subsidiary bodies.

Communications from all Parties to the Executive Secretary concerning representation at the four sessions mentioned above should reach the secretariat by 30 June, at the latest, at the following address:

To: The Executive Secretary
Climate Change Secretariat (UNFCCC)
Postal Mail Address: P.O. Box: 260 124
D-53153 Bonn, Germany
Telefax: (49-228) 815-1999
E-mail: secretariat@unfccc.de



E. Documents

As in the past, official documents for the sessions of the subsidiary bodies of the Convention are being made available in all the official languages of the United Nations, and are being distributed to the Permanent Missions in Geneva by the United Nations Office at Geneva. In addition, advance copies of the documents are being mailed to National Focal Points and Diplomatic Missions in Bonn. Documents are also available at the official WEB site of the secretariat: <http://www.unfccc.de> and on all APC Networks under the un.fccc conference.

F. Registration

Registration for the four sessions will take place at the main entrance of the Hotel Maritim, starting on Friday, 25 July and continuing until Friday, 7 August. The registration desk will be open from 9 a.m. to 1 p.m. and from 2 p.m. to 5 p.m. from Monday to Friday.

G. List of Participants

A provisional List of Participants for the four bodies will be issued on Monday, 28 July 1997. A revised final List of Participants will be issued on Friday, 7 August 1997.

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INFORMATION FOR PARTICIPANTS

Visas

Early contact with the consular authorities of the Federal Republic of Germany is strongly advised to allow sufficient time for a visa to be issued, as appropriate, before departure for Germany. To facilitate the issue of a visa, a copy of this notification should be attached to the visa request.

Hotel reservations in Bonn

The secretariat has been informed by the City of Bonn that representatives who may wish to have assistance in making a hotel reservation in Bonn, may contact the Bonn Tourist Office directly at Rathausgasse 5-7, D-53103 Bonn, telephone number: (49-228) 773924, Fax number: (49-228)77-3774. A room reservation form will be made available shortly and should be completed clearly indicating the participants' attendance at the sessions of the UNFCCC. This form should be returned directly to the Bonn Tourist Office.

Disclaimer

The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during



travel time or the period of participation. In this context it is strongly recommended to obtain international medical insurance for the period of participation.

Useful contacts in the secretariat

- Coordinator of the SBSTA Mr. Jacob Swager
- Coordinator of the AG13 Mr. Mukul Sanwal
- Coordinator of the SBI Mr. Tahar Hadj-Sadok
- Coordinator of the AGBM Mr. Richard Kinley
- Liaison with Governments, and funding of delegates . Mr. Horacio Peluffo
- Liaison with Observer Organizations: Ms. Azza Taalab
- Logistics, conference rooms Ms. Francesca Foppiano

These contacts can be reached at the usual telephone number of the secretariat, at (49-228) 815-1000, except Ms. Taalab who can be reached at (41-22) 979-9489.

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**SCHEDULE OF MEETINGS FOR THE
SESSIONS OF THE SUBSIDIARY BODIES
28 July - 7 August, Bonn (AGBM-7, SBSTA-6, SBI-6, AG13-5)**

Mon. 28 July		Tues. 29 July		Wed. 30 July		Thurs. 31 July		Fri. 1 August	
a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.
SBSTA	SBSTA	SBI	SBI	SBSTA	SBSTA	AGBM	AGBM	AGBM	AGBM
SBI	AG13	AG13	AG13	AG13	SBI	(TBA)	SBI Workshop	AGBM	AGBM

Mon. 4 August		Tues. 5 August		Wed. 6 August		Thurs. 7 August		Fri. 8 August	
a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.
AGBM	AGBM	AGBM	AGBM	AGBM	AGBM	AGBM	AGBM	---	---
AGBM	AGBM	SBI	SBSTA	AGBM	AGBM	AGBM	AGBM	---	---



SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE
(Sixth session, 28 July - 5 August 1997)

PROVISIONAL AGENDA

The provisional agenda for the sixth session of the SBSTA, proposed after consultation with its Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Election of officers other than the Chairman;
 - (c) Organization of the work of the session;
 - (d) Preparation by the SBSTA for the third session of the conference of the Parties (COP 3).
3. Division of labour between the SBSTA and the Subsidiary Body for Implementation (SBI).
4. Methodological issues.
5. Cooperation with relevant international organizations.
6. National communications:
 - (a) Communications from Parties included in Annex I to the Convention;
 - (b) Communications from Parties not included in Annex I to the Convention.
7. Development and transfer of technologies.
8. Activities implemented jointly under the pilot phase.
9. Methodological issues related to joint implementation.
10. Report on the session.



SUBSIDIARY BODY FOR IMPLEMENTATION
(Sixth session, 28 July - 5 August 1997)

PROVISIONAL AGENDA

The provisional agenda for the sixth session of the SBI, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Preparation by the SBI for the third session of the Conference of the Parties (COP3).
3. Division of labour between the SBI and the Subsidiary Body for Scientific and Technological Advice (SBSTA).
4. National communications:
 - (a) Communications from Parties included in Annex I to the Convention;
 - (b) Communications from Parties not included in Annex I to the Convention.
5. Financial mechanism: Review process referred to in decision 9/CP.1.
6. Development and transfer of technologies.
7. Administrative and financial matters:
 - (a) Programme budget for 1998-1999;
 - (b) Volume of documentation.
8. Arrangements for intergovernmental meetings:
 - (a) Arrangements for COP 3;
 - (b) Arrangements for COP 4;
 - (c) Calendar of meetings for 1997-1999.
9. Matters arising from the United Nations General Assembly: Special session on Agenda 21.
10. Mechanisms for consultation with non-governmental organizations (NGOs).
11. Report on the session.



**AD HOC GROUP ON ARTICLE 13
(Fifth session, 28 - 30 July 1997)**

PROVISIONAL AGENDA

The provisional agenda for the fifth session of the AG13, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Organization of the work of future sessions.
3. Functions and procedures of any multilateral consultative process.
4. Report on the session.

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**AD HOC GROUP ON THE BERLIN MANDATE
(Seventh session, 31 July - 7 August 1997)**

PROVISIONAL AGENDA

The provisional agenda for the seventh session of the AGBM, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Organization of the work of the eighth session.
3. Negotiation of a protocol or another legal instrument.
4. Report on the session.

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