



NOTIFICATION

TO/A: Parties to the UNFCCC
Observer States of the UNFCCC

Date: 30 March 1999

CC: Permanent Missions in Geneva
Permanent Missions in Bonn

Ref: CIS/CS/P/HP
Log no:
Direct line: 815-1506

FROM/DE: Michael Zammit Cutajar
Executive Secretary

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SUBJECT/OBJET: UNFCCC - sessions of the subsidiary bodies in Bonn
31 May to 11 June 1999

This notification is being sent to Parties and Observer States to the Convention. It is addressed to their National Focal Points for Climate Change. For those Parties that have not yet identified National Focal Points, the message is being sent to the Diplomatic Missions in Bonn and to the Permanent Missions in New York, or to the Ministries of Foreign Affairs, as appropriate, of those Parties not represented in Bonn. In all cases, the communication is being copied to the Diplomatic Missions in Bonn and the Permanent Missions to the United Nations Office at Geneva.

A. Dates and opening of the sessions

The Executive Secretary wishes to announce the forthcoming tenth sessions of the Subsidiary Body for Scientific and Technological Advice (SBSTA) and the Subsidiary Body for Implementation (SBI) to be held at the Maritim Hotel, Godesberger Allee, D-53175 Bonn, from 31 May to 11 June 1999.

The tenth sessions of the SBSTA and the SBI will open on Monday, 31 May 1999 at 3 p.m. and 4 p.m., respectively.



B. Consultations on compliance by the Chairmen of the SBSTA and the SBI

At its fourth session, the Conference of Parties, held in Buenos Aires, from 2 to 14 November 1999, requested the secretariat to facilitate a consultation on procedures and mechanisms relating to compliance under the Kyoto Protocol immediately prior to the tenth sessions of the subsidiary bodies (decision 8/CP.4). This consultation will take place on Monday, 31 May 1999, from 9.30 a.m. to 12 p.m.

C. Reports and annotated provisional agendas

The report of the Conference of the Parties on its fourth session (COP 4), held in Buenos Aires, from 2 to 14 November 1998, is contained in document FCCC/CP/1999/16 and Add.1. **This report is essential background for the June sessions of the two subsidiary bodies.**

The reports of the previous sessions have been issued under the following symbols:

Reports

FCCC/SBSTA/1998/9

FCCC/SBI/1998/7

The annotated provisional agendas for the forthcoming sessions of the subsidiary bodies of the Convention will be issued under the following symbols:

Annotated provisional agendas

FCCC/SBSTA/1999/1

FCCC/SBI/1999/1

The provisional agendas are attached to this notification for convenience.

A tentative schedule of meetings will be posted soon on the official WEB site of the secretariat: <http://www.unfccc.de>.

D. Funding

The Executive Secretary hopes that enough money will be available to permit the secretariat to offer funding, as in the past, to one delegate from each Party selected as eligible for funding to participate in the two sessions. Requests for funding should reach the secretariat no later than **7 May 1999**.

A separate communication regarding funding will be sent to eligible Parties. Those eligible Parties which are not least developed countries or small islands developing States and which have not paid their 1996 and 1997 contributions to the core budget of the Secretariat will not be considered for funding from the Trust Fund for Participation and will not receive such communication (FCCC/SBI/1998/4).



E. Representation

Communications from all States concerning representation at the sessions mentioned above should reach the secretariat by **3 May 1999, at the latest**, at the following address:

To: The Executive Secretary
Climate Change Secretariat (UNFCCC)
Postal address: P.O. Box: 260 124
D-53153 Bonn, Germany
Telefax: (49-228) 815-1999
E-mail: secretariat@unfccc.de

Parties are kindly requested to include the full name, title, address, fax and E-mail of each representative.

F. Documents

As in the past, official documents for the sessions of the subsidiary bodies of the Convention are being made available in the official languages of the United Nations by the United Nations Office at Geneva. Documents are also available on the official WEB site of the secretariat: <http://www.unfccc.de>.

G. Registration

Registration for the sessions will take place at the main entrance of the Hotel Maritim, starting on Monday 31, May 1999 and continuing until Friday, 11 June 1999. The registration desk will be open from 8 a.m. to 12 noon and from 2 p.m. to 6 p.m. from Monday to Saturday.

For the convenience of the diplomatic missions in Bonn, delegation badges will be available, **in advance**, on Thursday, 27 and Friday, 28 May at the headquarters of the secretariat (Martin Luther-King Strasse 8) from 9.30 a.m to 12 noon and from 2 p.m. to 4 p.m.. Badges may be collected by the diplomatic missions upon presentation of a corresponding letter of authorization and an identification.

H. List of participants

A provisional list of participants for the two bodies will be issued on Monday, 2 June 1999. A revised final list of participants will be issued on Friday, 11 June 1999.

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INFORMATION FOR PARTICIPANTS

Visas

Early contact with the consular authorities of the Federal Republic of Germany is strongly advised to allow sufficient time for a visa to be issued, as appropriate, before departure for Germany. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request.

Hotel reservations in Bonn

Representatives who require assistance in making a hotel reservation in Bonn may contact Tourismus & Congress GmbH at Friedrich-Ebert-Allee 26, D-53113 Bonn, telephone number (49-228) 910-410, fax number (49-228) 910-4111.

Disclaimer

The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context it is strongly recommended to obtain international medical insurance for the period of participation.

Useful contacts in the secretariat

Coordinator of the SBSTA	Mr. Tahar Hadj-Sadok
Coordinator of the SBI	Ms. Claire Parker
Secretary of the Conference of the Parties	Mr. Richard Kinley
Manager, Conference Services	Ms. Salwa Dallalah
External Relations Officer	Mr. Horacio Peluffo
Special Events and Exhibits	Ms. Barbara Black
Logistics, conference rooms	Ms. Francesca Foppiano

These contacts can be reached via the main telephone number of the secretariat, **(49-228) 815-1000**.



**TENTH SESSION OF THE SUBSIDIARY BODY FOR
SCIENTIFIC AND TECHNOLOGICAL ADVICE
PROVISIONAL AGENDA**

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session.
3. Cooperation with relevant international organizations:
 - (a) Scientific organizations;
 - (b) United Nations bodies;
 - (c) Other conventions.
4. National communications from Parties included in Annex I to the Convention:
 - (a) Guidelines for the preparation of national communications;
 - (b) Review process related to greenhouse gas inventories;
 - (c) Work programme on methodological issues related to Articles 5, 7 and 8 of the Kyoto Protocol.
5. Other methodological issues:
 - (a) Land-use, land-use change and forestry (decision 1/CP.3, paragraph 5 (a));
 - (b) Emissions resulting from fuel used for international transportation;
 - (c) Other matters.
6. Article 6 of the Convention: Education, training and public awareness.
7. Development and transfer of technologies.
8. Research and systematic observation.
9. Implementation of Article 4, paragraphs 8 and 9, of the Convention (decision 3/CP.3 and Articles 2.3 and 3.14 of the Kyoto Protocol): programme of work.
10. Procedures and mechanisms relating to compliance under the Kyoto Protocol: organizational matters related to the joint working group.
11. Activities implemented jointly under the pilot phase.
12. Mechanisms pursuant to Articles 6, 12 and 17 of the Kyoto Protocol.
13. Report on the session.



TENTH SESSION OF THE SUBSIDIARY BODY FOR IMPLEMENTATION PROVISIONAL AGENDA

1. Opening of the session.
Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session.
2. National communications from Parties included in Annex I to the Convention:
 - (a) Annual inventories of national greenhouse gas data for 1996;
 - (b) Reporting on technology transfer and financial assistance;
 - (c) Future review process, including that under Articles 7 and 8 of the Kyoto Protocol.
4. National communications from Parties not included in Annex I to the Convention:
 - (a) Provision of financial and technical support;
 - (b) Preparation for review of enabling activities;
 - (c) Process for considering non-Annex I Party communications;
 - (d) Timing of second national communications.
5. Implementation of Article 4, paragraphs 8 and 9, of the Convention (decision 3/CP.3 and Articles 2.3 and 3.14 of the Kyoto Protocol): programme of work.
6. Procedures and mechanisms relating to compliance under the Kyoto Protocol: organizational matters related to the joint working group.
7. Activities implemented jointly under the pilot phase.
8. Mechanisms pursuant to Articles 6, 12 and 17 of the Kyoto Protocol.
9. Arrangements for intergovernmental meetings:
 - (a) Strengthening the intergovernmental process;
 - (b) Conference of the Parties at its fifth session;
 - (c) Conference of the Parties at its sixth session;
 - (d) Calendar of meetings.
10. Administrative and financial matters:
 - (a) Programme budget for the biennium 2000-2001;
 - (b) Income and budget performance in the biennium 1998-1999;
 - (c) Arrangements for administrative support to the Convention;
 - (d) Institutional linkage of the Convention secretariat to the United Nations.
11. Other matters.
12. Report on the session.