



NOTIFICATION

TO/A: Parties to the UNFCCC
Observer States to the UNFCCC

DATE: 18 August 1997

CC: Permanent Missions in Geneva
Diplomatic Missions in Bonn

REF: IIS/HP/P/OCT

FROM/DE: Michael Zammit Cutajar
Executive Secretary

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SUBJECT/OBJET: UNFCCC - sessions of the subsidiary bodies in Bonn
20 October to 31 October 1997

This message is being sent to Parties and Observer States to the Convention. It is addressed to their National Focal Points for Climate Change. For those Parties that have not yet identified National Focal Points, the message is being sent to the Diplomatic Missions in Bonn and to the Permanent Missions in New York or the Ministries of Foreign Affairs, as appropriate, of those Parties not represented in Bonn. In all cases, the communication is being copied to their Diplomatic Missions in Bonn and the Permanent Missions to the United Nations Office at Geneva.

A. Dates and schedule of sessions

The Executive Secretary wishes to announce the forthcoming sessions of the three subsidiary bodies of the Convention to be held at the Beethovenhalle, Wachsbleiche 16, D-53111, Bonn, 20 to 31 October 1997, as follows:

- Seventh session of the Subsidiary Body for Scientific and Technological Advice (SBSTA) from 20 to 29 October 1997;
- Seventh session of the Subsidiary Body for Implementation (SBI) from 20 to 29 October 1997;
- Eighth session of the Ad Hoc Group on the Berlin Mandate (AGBM), from 22 to 31 October 1997.



B. Reports and Annotated Provisional Agendas

The reports of the previous sessions and the annotated provisional agendas for the forthcoming sessions of the subsidiary bodies of the Convention will be issued under the following symbols:

<u>Reports</u>	<u>Annotated Agendas</u>
FCCC/SBSTA/1997/6	FCCC/SBSTA/1997/7
FCCC/SBI/1997/16	FCCC/SBI/1997/17
FCCC/AGBM/1997/5	FCCC/AGBM/1997/6

The provisional agendas as well as the schedule of meetings for all sessions are attached for convenience. It will be noted that, at its meeting of 8 August 1997, the Bureau of the Conference of the Parties decided to modify the schedule of meetings contained in Document FCCC/SBI/1997/11.

The report of the Ad Hoc Group on Article 13 (FCCC/AG13/1997/4) will also be available.

C. Funding

The Executive Secretary hopes that enough money will be available to permit the secretariat to offer funding, as in the past, to one delegate from each Party selected as eligible for funding to participate in the three sessions.

In accordance with the statement made by the Executive Secretary to the SBI at its sixth session (see FCCC/SBI/1997/16, para. 25), each eligible country whose contribution to the 1996 core budget is US\$1,000 or more and from which such contribution has not been received by the United Nations as of 31 August 1997 will not receive the usual offer of funding for the October sessions. **Should the contribution be received by 17 September 1997, funding for participation may still be provided.**

D. Representation

States that are not Parties to the Convention are advised that paragraph 6, Article 7, of the Convention, provides, inter alia, for their representation as observers at sessions of the Conference of the Parties and its subsidiary bodies.

Communications from all Parties to the Executive Secretary concerning representation at the three sessions mentioned above should reach the secretariat by 30 September 1997, at the latest, at the following address:

To: The Executive Secretary
Climate Change Secretariat (UNFCCC)
Postal Mail Address: P.O. Box: 260 124
D-53153 Bonn, Germany
Telefax: (49-228) 815-1999



E-mail: secretariat@unfccc.de

E. Documents

As in the past, official documents for the sessions of the subsidiary bodies of the Convention are being made available in all the official languages of the United Nations and are being distributed to the Permanent Missions in Geneva by the United Nations Office at Geneva. In addition, advance copies of the documents are being mailed to National Focal Points and Diplomatic Missions in Bonn. Documents are also available at the official WEB site of the secretariat: <http://www.unfccc.de> and on all APC Networks under the unfccc conference.

F. Registration

Registration for the three sessions will take place at the main entrance of the Beethovenhalle, starting on Friday, 17 October 1997 and continuing until Friday, 31 October 1997. The registration desk will be open from 8:00 a.m. to 12:00 p.m. and from 2 p.m. to 6 p.m. from Monday to Friday and from 9:00 a.m. to 12:00 p.m. on Saturday.

G. List of Participants

A provisional List of Participants for the three bodies will be issued on Monday, 20 October 1997. A revised final List of Participants will be issued on Friday, 31 October 1997.

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INFORMATION FOR PARTICIPANTS

Visas

Early contact with the consular authorities of the Federal Republic of Germany is strongly advised to allow sufficient time for a visa to be issued, as appropriate, before departure for Germany. To facilitate the issue of a visa, a copy of this notification should be attached to the visa request.

Hotel reservations in Bonn

Representatives who may wish to have assistance in making a hotel reservation in Bonn may contact the Tourismus & Congress GmbH at Friedrich-Ebert-Allee 26, D-53113 Bonn, telephone number (49-228) 91-0410, Fax number: (49-228) 910-4111. A room reservation form will be made available shortly and should be completed clearly indicating the participants' attendance at the sessions of the UNFCCC. This form should be returned directly to the Tourismus & Congress GmbH.



**SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE
(Seventh session, 20 - 29 October 1997)**

PROVISIONAL AGENDA

The provisional agenda for the seventh session of the SBSTA, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
3. Cooperation with relevant international organizations.
4. National communications:
 - (a) Communications from Parties included in Annex I to the Convention;
 - (b) Communications from Parties not included in Annex I to the Convention.
5. Methodological issues.
6. Development and transfer of technologies:
 - (a) Programme of work;
 - (b) Activities by Annex II Parties regarding the transfer of technologies.
7. Roster of experts
8. Activities implemented jointly under the pilot phase.
9. Report on the session.



**SUBSIDIARY BODY FOR IMPLEMENTATION
(Seventh session, 20 - 29 October 1997)**

PROVISIONAL AGENDA

The provisional agenda for the seventh session of the SBI, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
3. National communications:
 - (a) Communications from Parties included in Annex I to the Convention;
 - (b) Communications from Parties not included in Annex I to the Convention.
4. Financial mechanism: Review process referred to in decision 9/CP.1.
5. Activities implemented jointly under the pilot phase.
6. Development and transfer of technologies.
7. Arrangements for intergovernmental meetings.
8. Proposed amendments to the Convention.
9. Administrative and financial matters: Financial performance of UNFCCC: contributions and expenditures for the biennium 1996-1997.
10. Mechanisms for consultation with non-governmental organizations (NGOs).
11. Legal matters: Implementation of the Headquarters Agreement.
12. Report on the session.



**AD HOC GROUP ON THE BERLIN MANDATE
(Eighth session, 22 - 31 October 1997)**

PROVISIONAL AGENDA

The provisional agenda for the eighth session of the AGBM, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organization of work.
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session.
3. Completion of a protocol or another legal instrument.
4. Report to COP 3 and related matters.
5. Report on the session.