

WORK OF THE AWG-LCA CONTACT GROUP

Agenda item 3.2.2

Nationally appropriate mitigation actions by developing country Parties

Possible elements of draft guidelines for biennial update reports from Parties not included in Annex I to the Convention

version of 2 December 2011 @ 18:00

ANNEX

The templates in this annex are provided to assist non-Annex I Parties with the compilation and submission of their biennial update reports.

Template 1: Submission of information

Year

Submission

Country	
Inventory Years	
Contact Name	
Title	
Organization	
Address	
Phone	
Fax	
Email	
URL	

Additional Information

Status	
Comments	

* The fourth part of the session will be held in conjunction with the seventeenth session of the Conference of the Parties. The AWG-LCA will present the results of its work to the COP for consideration as per decision 1/CP.16, paragraph 143. The closing date of the session of the AWG-LCA will be determined in Durban.

Template 2: Outline of biennial update report

National greenhouse gas inventory		Notes
	Summary report	Emission/removal summary by sector and by gas using standard reporting table
	Sectoral table for energy Sectoral table for industrial process Sectoral table for Solvent and other Product Use Sectoral table for agriculture Sectoral table for LULUCF Sectoral table for Waste	Summary of each sector using standard reporting tables
	Key category analysis	Parties should identify their national key categories for the latest reported inventory year, using the IPCC tier 1 level assessment.
	Methodologies used	Choice of methods/activity data/emission factors, assumptions, parameters and conventions underlying the emission and removal estimates – the rationale for their selection, any specific methodological issues
	Recalculations and improvements	Any changes in estimates of emissions and removals, compared with previously submitted inventories, regardless of magnitude. Clearly indicate the reason for the changes using the template provided. Parties should also describe planned improvements to methodologies, activity data, emission factors, etc. (optional)
	Procedures and arrangements for the national greenhouse gas inventory	A description of the GHG inventory procedures and arrangements, using the template provided
	Uncertainties	Encouraged to provide information on uncertainties using IPCC good practice guidance as basis
Mitigation actions and their effects		
	Description of the action	Using the template provided, for each action or group of actions, a description, including the objective, nature and type of the action, base year, coverage (i.e. sectors and gases,) quantitative goals and progress indicators.
	Name of implementing entity(ies)	
	Progress of implementation	Using the template provided, for each action or group of actions information on the status of implementation, and the results so far: such as estimated outcomes (metrics depending on type of action) and estimated emission reductions.
	Estimated mitigation impact by 20XX	

	or alternative indicator	
	Methodologies and assumptions	Using the template provided, for each action or group of actions information on methodologies and assumptions specific to the mitigation action, including where relevant, methods for determining the baseline used, business-as-usual information or other metrics
	Use of international or domestic offsets	Using the template provided, report on the use of international or domestic emission reduction credits or allowances. Information also to be provided on any rules/documentation/verification of such units
	Additional voluntary information	
Domestic MRV		An up-to-date description of system of domestic measurement, reporting and verification using the template provided
Support received		Summary level information using the template provided

Template 3: National inventory procedures and arrangements

Entity submitting the inventory to the UNFCCC secretariat	
Entity/entities completing the national inventory report	
Entity coordinating work between the core institutions	
Entity approving the inventory before the official submission to the UNFCCC secretariat	
Entity/entities maintaining the underlying emission models	
Entity/entities collecting the relevant basic data	
Entity/entities collecting point source data	
Entity/entities compiling the reporting tables	
Entity implementing and coordinating the quality assurance/quality control (QA/QC) plan	
Entity/entities ensuring that the different underlying methodologies are based on sound and updated scientific knowledge	

Template 4: Reporting of recalculations

Sector	Gas	Previous year (xxx)	This report (yyy)	Difference (absolute)	Difference (percentage)	Impact on total emissions (including LULUCF)	Impact on total emissions (excluding LULUCF)	Reason for recalculation (e.g. change in emission factor(s), methodology, activity data, other)

**AD HOC WORKING GROUP ON LONG-TERM COOPERATIVE ACTION
UNDER THE CONVENTION**

**Fourteenth session, part four
Durban, 29 November 2011 – ***

Template 5

Template 5.1: Report table of update/ change in policy framework¹

Title	Description

1. Development plan, climate change policy, change in regime, etc.

Template 5.2: Report table of mitigation actions

Description of mitigation action	Base year	Coverage		Implementing entities	Quantitative goal	Progress indicators	Progress to date	Estimated outcomes/ Emissions reductions	Methodological assumptions
		Sector ¹	Gas						

1. IPCC sector (Energy, Industrial processes, Solvent and Other Product Use, Agriculture, LULUCF, Waste)

Template 6: Use of Offsets

Unit sold (type of unit)	Tonnes of CO ₂ - equivalent	Information on rules/documentation/verification
Unit purchased (type of unit)		
Total		

Template 7: General description of domestic systems for MRV

Component of MRV system ^{1,2}	Methodologies applied/rationale for approach taken

1. Includes any updates since last submission

2. For example, entities responsible of MRV of mitigation actions; description of data collection system including models used for projections; selection of performance indicators; QA/QC system; third party verification; process for reporting.

Template 8

Template 8.1: Support received, broken down by theme - mitigation, adaptation, REDD+

Project/activity	Estimated costs	Supported by ¹	Type of finance (grant, loan etc.)	Public finance flows (separate out ODA from OOFs)	Private flows (if appropriate)	Timescale		Total funding		Proportion of costs from various sources of funding	Mitigation and/or other results achieved	Relationship to the needs identified in the LCDS
						Start	Finish	Local currency	USD			

1. GEF; Annex II Party; Other Party; bilateral institution or fund; multilateral institution or fund

Template 8.2: Support received and own contribution for the preparation of the current biennial update report, years X and Y, in USD

	x. biennial report YEAR X	x. biennial report YEAR Y
From GEF		
From Annex I Parties		
From Annex II Parties		
Own contributions		
Other sources (please specify)		
Total		

Template 8.3: Technology and capacity building support received - broken down by mitigation, adaptation, REDD+

Type of support received	Supported by ¹	Timeframe	Specific purpose

1. GEF; Annex II Party; Other Party; bilateral institution or fund; multilateral institution or fund

Template 8.4: Support needs - Descriptive list, specifying type of support (i.e. finance, technology, capacity building), sector or cross-cutting etc.

Activity needing support	Amount needed (USD and national currency)	Specific type of support requested (Cash, GBS, technology, training etc)	Funding amount broken down by preferred type (Loan, grant, in-kind support, private sources, carbon market)