



**United Nations**  
Climate Change Secretariat

**Nations Unies**  
Secrétariat sur les changements climatiques

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## NOTIFICATION

### **Eleventh Meeting of the Standing Committee on Finance**

**26–28 October 2015**  
**Bonn, Germany**

Pursuant to decision 2/CP.17, I am pleased to notify constituencies of admitted non-governmental organizations (NGO) that the eleventh meeting of the Standing Committee on Finance (SCF) will take place from 26 to 28 October 2015 in Bonn, Germany.

The provisional agenda, as well as other details of the meeting will soon be made available on the UNFCCC website at: <<http://unfccc.int/6881.php>>.

In accordance with the modalities and procedures adopted by decision 2/CP.17, the eleventh meeting of the SCF will be open to admitted observer organizations. Representatives from admitted NGOs nominated by the Constituency Focal Points must register for the meeting using the Observer Registration Form for NGOs, which is sent to Constituency Focal Points. Once the Constituency Focal Points confirm the nomination(s), they should forward the registration form to the secretariat using the following email address:

<[cool@unfccc.int](mailto:cool@unfccc.int)>

The deadline for registration as an observer is 11 **September 2015**. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process Observer Registration Forms for NGOs received after this deadline.

**Distribution:** To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.



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I would like to remind all Constituency Focal Points that the Conference of the Parties, by decision 23/CP.18, invited Parties to commit to meeting the goal of gender balance by, inter alia, nominating women to bodies established under the Convention and its Kyoto Protocol, with the aim of a gradual but significant increase in the participation of women. To this end, I would like to encourage NGO constituencies to adopt a similar approach with regards to gender balance in the nomination of their respective delegations to attend the upcoming meeting.

Yours sincerely,

*(signed by)*

Dechen Tsering (Ms.)  
Coordinator

Finance, Technology and Capacity Building Programme

Enclosure: Registration form