



Date: 20 November 2015
Reference: CAS/COP 21/Leaders
Event/Message III
Page 1 of: 3

**MESSAGE TO
ADMITTED INTERGOVERNMENTAL ORGANIZATIONS**

**United Nations Climate Change Conference
Paris (Le Bourget) France**

Arrangements for special secondary badges

Leaders Event, 30 November 2015



LEADERS EVENT

1. The Leaders Event for Heads of State and Government (HoS/G) organized at the invitation of the President of France, His Excellency Mr. François Hollande and the Minister of Foreign Affairs of France and President-Designate of the Twenty-first session of the Conference of the Parties and the Eleventh session of the Conference of the Parties serving as the Meeting of the Parties to the Kyoto Protocol (COP 21/CMP 11), His Excellency Mr. Laurent Fabius, will take place on 30 November 2015.
2. The opening ceremony of the Leaders Event will take place at 11.00 a.m and will be presided over by the President of France, His Excellency Mr. François Hollande. The Secretary-General of the United Nations, His Excellency Mr. Ban Ki-moon will also deliver a statement
3. The full schedule of the events for Monday, 30 November 2015 will be as follows:

10.00 – 11.00	Opening of COP 21/CMP 11 - Plénière Loire (Please note that the opening of COP 21/CMP 11 is separate from the Leaders Event)
Up to 10.50	Arrival of the HoS/G to the Conference Center
11.00	Brief opening of the Leaders Event
11.30	Family photo
12.00 – 13.15	Statements by HoS/G
13.30 – 14.30	Formal Lunch for HoS/G only, hosted by the President of France, H. E. Mr. François Hollande and the President of COP 21/CMP 11, H.E. Mr. Laurent Fabius
14.45 – completion	Statements by HoS/G

4. A limited number of representatives of admitted intergovernmental organizations will be able to attend the event, which will also be broadcast via live webcast. Limited additional seats will be available at the back of the meeting room
5. Special secondary badges will be required for access and attendance at the opening of the Leaders Event and to hear statements by HoS/G.
6. A total of 3 seats per delegation (one behind the nameplate at table and one behind plus one additional at the back of the room), will be made available for each organization for the opening ceremony of the Leaders Event.
7. Distribution of these special secondary badges will be done at the Information desk of the conference venue from Friday, 27 to Sunday 29, November 2015. Delegations are requested to pick up and confirm receipt of these badges (name and signature required) on these dates.

8. The list of speakers will be announced on the following webpages as of 18.00 p.m on Monday, 23 November 2015.

[<http://newsroom.unfccc.int/cop21parisinformationhub/>](http://newsroom.unfccc.int/cop21parisinformationhub/)

[<http://unfccc.int/meetings/paris_nov_2015/meeting/8926.php>](http://unfccc.int/meetings/paris_nov_2015/meeting/8926.php)

9. The United Nations Climate Change Conference is under the authority of the United Nations. Safety and security will be provided by the United Nations Department of Safety and Security (UNDSS).

10. For any further information on the Leaders Event, please visit the following webpages.

[<http://newsroom.unfccc.int/cop21parisinformationhub/>](http://newsroom.unfccc.int/cop21parisinformationhub/)

[<http://unfccc.int/meetings/paris_nov_2015/meeting/8926.php>](http://unfccc.int/meetings/paris_nov_2015/meeting/8926.php)