



Date: 03 July 2015
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NOTIFICATION

Eighth meeting of the Adaptation Committee Bonn, Germany 9–12 September 2015

Pursuant to decisions 1/CP.16 and 2/CP.17, I am pleased to notify constituencies of admitted non-governmental organizations that the eighth meeting of the Adaptation Committee will take in Bonn, Germany, (UN Campus) from 9–12 September 2015.

The provisional agenda, as well as other details of the meeting, are being finalized and will soon be made available on the UNFCCC website.

In accordance with the modalities and procedures adopted by decision 2/CP.17, the meeting of the Adaptation Committee will be open to admitted observer organizations, except where otherwise decided by the Adaptation Committee. Given space limitations, participation will be limited to two representatives for each of the nine constituencies.

Representatives from NGO's nominated by the Constituency Focal Point must register for the meeting using the Observer Registration Form for NGOs, which is sent to Constituency Focal Points.

The deadline for registration as an observer is **Monday, 27 July 2015**. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process observer registration forms for NGOs received after this deadline.

The provisional agenda, as well as other details of the meeting, are being finalized and will soon be made available on the UNFCCC **website (<unfccc.int/9029>)**. The annex contains important information for observers.

Yours sincerely,

(signed by)

Youssef Nassef
Coordinator
Adaptation Programme



Annex

IMPORTANT INFORMATION FOR OBSERVERS

- This registration is **only valid** for the eighth meeting of the Adaptation Committee.
- Please be advised that the **nominee is responsible** for making their own travel and accommodation arrangements.
- Participants are **strongly advised** to obtain international travel and medical insurance to cover them from the time they depart for the meeting until the time they return.
- The United Nations and the UNFCCC secretariat **disclaim** all responsibility for medical, accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.
- All foreign citizens entering Germany must have a valid passport. Participants requiring a **visa for Germany, or a transit visa**, are strongly encouraged to contact the appropriate consular authorities as soon as this notification is received.
