



Least developed countries Expert Group (LEG) stocktaking meeting on the preparation and implementation of National Adaptation Programme of Action (NAPA)

**THE AMARI WATERGATE RESORT AND SPA
BANGKOK, THAILAND
3-5 September 2007**

INFORMATION SHEET

MEETING VENUE

The LEG stocktaking meeting on NAPA preparation will be held from 3-5 September at:

The Amari Watergate Resort and Spa Hotel

847 Petchburi Road, Pratunam, Rajthevi
Bangkok, Thailand

Phone +66 (2) 653 9000

Fax +66 (2) 653 9045

<http://www.amari.com/watergate/>

VENUE

The meeting will be held at the Amari Watergate Hotel on 847 Petchburi Road, Bangkok. The Amari Watergate Hotel and Spa is located in the Pratunam market area in the heart of Bangkok's commercial and shopping district. The airport expressway is conveniently reached within minutes. The hotel is approximately 30 kilometers or an hour drive from the new Suvarnabhumi Airport (NOT the old Don Muang International Airport which is in a different location).

HOTEL ACCOMMODATION

Participants should make their own hotel bookings as soon as possible. Rooms have been blocked at the Amari Watergate (Tel. +66 (2) 653 9000 Fax. +66 (0) 2653 9045). The room rate inclusive of breakfast is Thai Baht (THB) 2,800.00 net per room per night for single occupancy and THB 4,100.00 net per room per night for double occupancy. Please send your reservation requests to Mr. Khajohnsak Ngiempaisal, Director of Sales, (ds@watergate.amari.com), with a copy to Ms. Kanokwan Tangkiattrakul, Convention Service Manager (cc2@watergate.amari.com), and kindly copy Ms. Susanne Dickmann (sdickmann@unfccc.int) in any request for reservations, for follow-up if needed. Please note that the Room cut off date is 20 August 2007; after this date, any requests for reservation will depend on room availability on a first come first served basis.



NOTE FROM THE SECRETARIAT

Participants are strongly advised to obtain international travel and medical insurance to cover the period of their departure for the LEG stocktaking meeting until the time of their return to their home country.

The United Nations and the UNFCCC secretariat disclaim all responsibility for medical accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation in the LEG stocktaking meeting.

Travel for eligible funded participants to and from Bangkok, Thailand, is the lowest cost and most direct economy fare. The UNFCCC secretariat will not be responsible for costs associated with any changes that the funded participants may wish to make to their tickets, for example upgrading, re-routing or stopovers.

DAILY SUBSISTENCE ALLOWANCE (DSA)

Daily Subsistence Allowance will be disbursed in US Dollars. Eligible funded participants will be able to collect their DSA at the meeting venue. Passport, plane ticket and boarding pass(es) are required for payment to be made.

REQUIREMENTS FOR ENTRY INTO THAILAND

All foreign visitors entering Bangkok must be in possession of a valid passport and visa.

Please check the following link for information related to visa requirement at the Royal Thai Embassies and Consulates: <http://www.thaiembassy.org/>.

Participants from countries without a Thai Embassy need to apply for a visa at the nearest Thai Embassy. For further information please refer to the Ministry of Foreign Affairs' website at: <http://www.mfa.go.th/web/12.php>.

To obtain your entry visa, a letter of consent will be issued by the UNFCCC secretariat upon request. Please send an e-mail request and your passport details (i.e. Last name (s) and first name(s) as indicated in the passport, Date of birth, Nationality, Issuing Country, Passport no., Issued at (city), Issued on (date), Expiration date, Type of passport (special, diplomatic, etc.)) as soon as possible to:

Ms. Susanne Dickmann
(sdickmann@unfccc.int)
UNFCCC Secretariat
Bonn, Germany
Tel: +49 (228) 815-1387
Fax: +49 (228) 815-1999

Participants should carry this letter with them on their travel to Thailand.



GROUND TRANSPORTATION

Participants are expected to organize their own transportation to / from Suvarnabhumi International Airport and the Amari Watergate Hotel. The airport taxi stations are located one floor below the arrival area (turn left when you exit the customs area and take the elevator or electric ramp one floor down) and are clearly visible as you exit the terminal.

The Suvarnabhumi International Airport is approximately 25 minutes by car to the hotel.

OTHER USEFUL INFORMATION

TIME ZONE: Thailand Standard Time is 7 hours ahead of [Greenwich Mean Time](#) (GMT+7).

HEALTH: Please visit <http://www.who.int/ith/countries/tha/en/> or <http://www.cdc.gov/travel/seasia.htm> to obtain information on vaccinations and malaria prophylaxis.

Please note that the Thai Ministry of Public Health has issued regulations that applicants who have travelled from or through countries which have been declared Yellow Fever Infected Areas must provide an International Health Certificate proving that they have received a Yellow Fever vaccination. The International Health Certificate must be submitted together with the visa application form. The traveller will also have to present the said certificate to the Immigration Officer upon arrival at the port of entry in the Kingdom. A list of countries which have been declared Yellow Fever Infected Areas is available at: <http://www.mfa.go.th/web/2482.php?id=2494>.

CLOTHES AND WEATHER: The average daily temperature in September for Bangkok is a high of 30° Celsius (86°F) and a low of 25° Celsius (77°F). Bangkok and Central Thailand are well within tropical latitudes and experience alternating periods of a dry and wet monsoon climate, with September falling into the wet season, with short, but strong, rains. Light summer clothing is practical for outdoors while business attire/smart casual is recommended for the meeting sessions. For a full weather report, visit: <http://www.weather.com/common/welcomepage/world.html?from=globalnav&ref=/>

ELECTRICITY: Electricity in Bangkok is 220V/50Hz. We recommend you use the appropriate adaptors.



CURRENCY: The local currency is the Thai Baht (THB).

As of Tuesday, 17 July 2007, the exchange rate is as follows:
1 US\$ = 30.38 Thai Baht (THB), 1 Thai Baht (THB) = 0.03 US\$.
1 Euro = 41.88 Thai Baht (THB), 1 Thai Baht (THB) = 0.02 Euro.



You will find Bureaux de Change at the airport and in hotels. Banks in Thailand operate from 8.30 to 15.30 hours from Mondays to Fridays, excluding public and bank holidays. There are 24 hour ATMs in most prominent places in Bangkok, including the shopping areas around the hotel.

COUNTRY INFORMATION: For background information on Thailand please visit:
<http://www.tourismthailand.org/>.
