

Paris Committee on Capacity-building

Working modalities of the Paris Committee on Capacity-building

1. In addition to the rules of procedure, the Paris Committee on Capacity-building (PCCB) may wish to decide on further working modalities to progress its work. In particular, in view of the fact that the PCCB will meet during in-session meetings to be organized by the Subsidiary Body for Implementation, the PCCB may wish to consider making extensive use of intersessional work. As outlined in the rules of procedure, paragraph 39, the PCCB may use electronic means of communication to facilitate intersessional work and to take decisions in accordance with guidelines to be agreed by the PCCB. The PCCB may wish to consider the following options to facilitate such intersessional work:

- a) Virtual participation in meetings, bearing in mind possible technical constraints;
- b) Conference calls/virtual meetings, bearing in mind possible technical constraints;
- c) Informal meetings back to back with sessions or other events;
- d) Web-based platforms to progress intersessional work on documents.

2. The PCCB may wish to consider the following draft modalities with regard to the conduct of intersessional work, and decision-making:

- a) The PCCB could focus on the provision of clear guidance to intersessional work during its meetings while intersessional work would focus on technical matters;
- b) Intersessional work could be conducted by the PCCB as a whole, or working group or task force, with the support of the secretariat. Should the PCCB choose the latter, it may wish to proceed on the basis of the following principles:
 - 1.b.1. All PCCB members will be invited to participate and engage in the work, and the composition will be communicated to the PCCB;
 - 1.b.2. Members of the PCCB can decide at any point in time to join;
 - 1.b.3. All PCCB members will be regularly informed about the status and progress of work;
- c) The PCCB will be regularly informed of the status of all activities through e-mail;
- d) Sufficient opportunities will be ensured for members to provide feedback on the ongoing work, including relevant outputs to be produced by the PCCB;
- e) When decisions are taken intersessionally, members will be given at least 5 days to provide feedback to the draft document before it is presented to the Committee for adoption on a non-objection basis;
- f) In the case of an objection and/or significant changes to the document, the options could include the following:
 - 1.f.1. The Co-Chairs/co-facilitators will revise the document and be put forward for consideration/adoption on a non-objection basis by the PCCB via e-mail;
 - 1.f.2. Discussions of the document will be postponed to the next meeting of the PCCB.

