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INFORMATION NOTE

Submission of information on capacity-building activities undertaken between 1 January - 31 December 2016 to be uploaded on the capacity-building portal

Pursuant to decision 16/CP.22, paragraph 9, United Nations agencies, multilateral organizations and relevant admitted observer organizations engaged in providing capacity-building support to developing countries are invited to submit information to be uploaded on the capacity-building portal.¹ Such information should be related to capacity-building activities undertaken between 1 January - 31 December 2016, with a view to building and/or enhancing the capacity of developing countries to implement the Climate Change Convention, the Kyoto Protocol and the Paris Agreement.

The capacity-building portal is a web-based platform which, through an interactive world map, enables users to search, identify, and download capacity-building information submitted since 2008 by United Nations organizations, its specialized agencies and related institutions. Its objective is to contribute to the annual monitoring and review of the progress on the implementation of the framework for capacity-building in developing countries, enshrined in decision 2/CP.7. Furthermore, in line with the provisions of decision 1/CP.21, the Paris Committee on Capacity-building will provide guidance to the secretariat on the maintenance and further development of the web-based capacity-building portal as contained in the 2016-2020 capacity-building workplan.²

The information to be submitted is expected to be in accordance with the 15 priority areas for capacity-building identified in the annex to decision 2/CP.7. The 15 priority areas are annexed to this note.

Distribution: United Nations agencies, multilateral organizations and relevant admitted observer organizations

¹ < <http://unfccc.int/capacitybuilding/activities.html>>.

² Decision 1/CP.21, paragraph 73 (i).



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Please note that, in order to submit information, the organization's representative/focal point will need to access the capacity-building portal with through an assigned account. Please send a request to open the organization's account on the capacity-building portal to capacitybuildingportal@unfccc.int. The secretariat will then send the organization's user name and password, as well as a quick user guide to assist with the submission.

The deadline to submit the inputs is **20 March 2017**.

Please send an email to capacitybuildingportal@unfccc.int for further information and/or clarifications on the submission process.

We look forward to receiving the inputs and starting a fruitful cooperation with your organization.

Yours sincerely,

(Signed by)

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Annex

Scope of needs and areas for capacity building in developing countries³

The following is the initial scope of needs and areas for capacity building in developing countries as broadly identified in the annex to decision 10/CP.5, in the compilation and synthesis document prepared by the secretariat, and in submissions by Parties:

- (a) Institutional capacity building, including the strengthening or establishment, as appropriate, of national climate change secretariats or national focal points;
- (b) Enhancement and/or creation of an enabling environment;
- (c) National communications;
- (d) National climate change programmes;
- (e) Greenhouse gas inventories, emission database management, and systems for collecting, managing and utilizing activity data and emission factors;
- (f) Vulnerability and adaptation assessment;
- (g) Capacity building for implementation of adaptation measures;
- (h) Assessment for implementation of mitigation options;
- (i) Research and systematic observation, including meteorological, hydrological and climatological services;
- (j) Development and transfer of technology;
- (k) Improved decision-making, including assistance for participation in international negotiations;
- (l) Clean development mechanism;
- (m) Needs arising out of the implementation of Article 4, paragraphs 8 and 9, of the Convention;
- (n) Education, training and public awareness;
- (o) Information and networking, including the establishment of databases.

³ Decision 2/CP.7, Annex, paragraph 15.