

**Provisional agenda and annotations for the
fourth meeting of the Transitional Committee
for the design of the Green Climate Fund**

Cape Town, South Africa
16–18 October 2011

Note by the Secretary to the Transitional Committee

I. Provisional agenda

1. Opening of the meeting.
2. Adoption of the agenda.
3. Adoption of the report of the third meeting.
4. Report of the Transitional Committee to the Conference of the Parties.
5. Other matters.
6. Report of the meeting.
7. Closure of the meeting.

II. Annotations to the provisional agenda

1. Opening of the meeting

1. The meeting will be opened by the Co-Chairs of the Transitional Committee (TC) for the design of the Green Climate Fund (GCF) on Sunday, 16 October at 2 pm at the Cape Town International Convention Centre in Cape Town, South Africa. An opening statement may also be made by a representative of the host country.

2. Adoption of the agenda

2. **Background:** The provisional agenda and annotations for the meeting has been circulated to the members of the TC (document TC-4/1).

3. **Action:** The TC will be invited to adopt the agenda.

TC-4/1	<i>Provisional agenda and annotations for the fourth meeting of the Transitional Committee for the design of the Green Climate Fund. Note by the Secretary to the TC</i>
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3. Adoption of the report of the third meeting

4. **Background:** The report of the third meeting of the TC was issued as document TC-3/3.

5. **Action:** The TC will be invited to adopt the report.

TC-3/3	<i>Report of the third meeting of the Transitional Committee for the design of the Green Climate Fund</i>
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4. Report of the Transitional Committee to the seventeenth session of the Conference of the Parties to the United Nations Framework Convention on Climate Change

6. **Background:** As agreed in the workplan of the TC (TC-2/5/Rev.1, Annex), the Co-Chairs, the Vice-Chairs and the Co-facilitators prepared a draft report (document TC-4/2) of the TC to the seventeenth session of the Conference of the Parties to the United Nations Framework Convention on Climate Change (COP 17), based on submissions received and discussions at the third meeting of the TC and following consultations with the members of the TC between the third and the fourth meetings of the TC. This report, once adopted by the TC, will respond to the mandate of the TC (as contained in decision 1/CP.16, appendix III) where the TC was tasked to “develop and recommend operational documents to the Conference of the Parties for its approval at its seventeenth session.”

7. **Action:** The TC will be invited to consider the draft report and adopt it.

TC-4/2	<i>Draft report of the Transitional Committee to the seventeenth session of the Conference of the Parties to the United Nations Framework Convention on Climate Change</i>
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5. Other matters

8. The members of the TC may wish to raise any other matter under this agenda item.

6. Report of the meeting

9. *Background:* A draft report of the meeting will be prepared for adoption by the TC at the end of the meeting.

10. *Action:* The TC will be invited to adopt the draft report and authorize the Secretary to the TC, under the guidance of the Co-Chairs, to complete the report after the meeting.

7. Closure of the meeting

11. There will be an opportunity for closing statements to be made.

III. Tentative timetable for the fourth meeting of the Transitional Committee

Day 1 (16 October 2011)	
9:00 - 18:00	Registration
14:30 - 18:00	Agenda items 1 to 4
Day 2 (17 October 2011)	
9:00 - 13:00	Agenda item 4 (continued)
13:00 - 14:30	Lunch
14:30 - 18:30	Agenda item 4 (continued)
Day 3 (18 October 2011)	
9:00 - 13:00	Agenda item 4 (continued)
13:00 - 14:30	Lunch
14:30 - 18:30	Agenda items 5 to 7