

**Provisional agenda and annotations for the
third meeting of the Transitional Committee
for the design of the Green Climate Fund**

Geneva, Switzerland
11–13 September 2011

Note by the Secretary to the Transitional Committee

I. Provisional agenda

1. Opening of the meeting.
2. Adoption of the agenda.
3. Adoption of the report on the second meeting.
4. Draft outline of the report of the Transitional Committee to the Conference of the Parties.
5. Next steps.
6. Other matters.
7. Report on the meeting.
8. Closure of the meeting.

II. Annotations to the provisional agenda

1. Opening of the meeting

1. The meeting will be opened by the Co-Chairs of the Transitional Committee (TC) for the design of the Green Climate Fund (GCF) on Sunday, 11 September 2011, at 3 pm at the Centre International de Conférences Genève in Geneva, Switzerland. An opening statement will also be made by a representative of the host country.

2. The TC will also be informed of the results of the workshop on the role of the GCF in fostering transformational change, engaging civil society and leveraging the private sector, to be held in Geneva in the morning of 11 September 2011.

2. Adoption of the agenda

3. **Background:** The provisional agenda and annotations for the meeting has been circulated to the members of the TC (document TC-3/1).

4. **Action:** The TC will be invited to adopt the agenda.

<i>TC-3/1</i>	<i>Provisional agenda and annotations for the third meeting of the Transitional Committee for the design of the Green Climate Fund. Note by the Secretary to the TC</i>
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3. Adoption of the report on the second meeting

5. **Background:** The report on the second meeting of the TC was issued as document TC-2/5.

6. **Action:** The TC will be invited to adopt the report.

<i>TC-2/5</i>	<i>Report on the second meeting of the Transitional Committee for the design of the Green Climate Fund</i>
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4. Draft outline of the report of the Transitional Committee to the Conference of the Parties

7. **Background:** Based on discussions at the second meeting of the TC, as well as written submissions by members and observers, the Co-Chairs, the Vice-Chairs and the Co-facilitators prepared a draft outline of the report of the TC to the Conference of the Parties at its seventeenth session (COP 17), document TC-3/2. It suggests the key issues to be covered by the report and, where appropriate, substantive content concerning matters on which there has been convergence among TC members, or questions for those matters on which further discussion is needed, based on the work undertaken in the workstreams. Additional background information on various cross-cutting issues is presented in background documents TC-3/INF.1 and TC-3/INF.2.

8. **Action:** The TC will be invited to review the extended draft outline of the report and discuss the issues included in the draft.

<i>TC-3/2</i>	<i>Draft outline of the report of the Transitional Committee for the design of the Green Climate Fund to the Conference of the Parties</i>
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TC-3/INF.1 Cross-cutting issues in the design of the Green Climate Fund
TC-3/INF.2 Report on the survey of relevant funds and institutions and lessons learned. A note on the results of surveys and interviews

5. Next steps

9. In the light of the progress made in the work of the TC, the TC may wish to discuss next steps, including further work on the draft report of the TC to COP17.

6. Other matters

10. The members of the TC may wish to raise any other matters under this agenda item.

TC-3/INF.3 Background note on the legal arrangements for seconding staff to support the work of the Transitional Committee

7. Report on the meeting

11. **Background:** A draft report on the work of the meeting will be prepared for adoption by the TC at the end of the meeting.

12. **Action:** The TC will be invited to adopt the draft report and authorize the Secretary to the TC, under the guidance of the Co-Chairs, to complete the report after the meeting and submit it for adoption by the TC at its fourth meeting.

8. Closure of the meeting

13. There will be an opportunity for closing statements to be made.

III. Tentative timetable for the third meeting of the Transitional Committee

Day 1 (11 September 2011)	
8:00–13:00	Registration
9:00–13:00	Workshop on the role of the Green Climate Fund in fostering transformational change, engaging civil society and leveraging the private sector
15:00–18:30	Agenda items 1 to 4
Day 2 (12 September 2011)	
9:00–12:30	Agenda item 4 (continued)
12:30–14:30	Lunch
14:30–18:30	Agenda item 4 (continued)
Day 3 (13 September 2011)	
9:00–12:30	Agenda item 4 (continued)
12:30–14:30	Lunch
14:30–18:00	Agenda items 5 to 8