

**Provisional agenda and annotations for the
Second Meeting of the Transitional Committee
For the Design of the Green Climate Fund**

Tokyo, Japan
13–14 July 2011

I. Provisional agenda

1. Opening of the meeting.
2. Adoption of the agenda.
3. Election of officers.
4. Working arrangements for the Transitional Committee:
 - (a) Additional elements of the working arrangements for the Transitional Committee;
 - (b) Update on arrangements for the Technical Support Unit.
5. Workstream I: Scope, guiding principles and cross-cutting issues:
 - (a) Report by the co-facilitators;
 - (b) Discussion of the key issues.
6. Workstream II: Governance and institutional arrangements:
 - (a) Report by the co-facilitators;
 - (b) Discussion of the key issues.
7. Workstream III: Operational modalities:
 - (a) Report by the co-facilitators;
 - (b) Discussion of the key issues.
8. Workstream IV: Monitoring and evaluation:
 - (a) Report by the co-facilitators;
 - (b) Discussion of the key issues.
9. Next steps.
10. Other matters.
11. Report on the meeting.
12. Closure of the meeting.

II. Annotations to the provisional agenda

1. Opening of the meeting

1. The meeting will be opened by the Co-Chairs of the Transitional Committee (TC). An opening statement will also be made by a representative of the host country. Furthermore, a representative of each of the main constituencies of the non-governmental organizations grouping will be invited to make a statement.

2. Adoption of the agenda

2. **Background:** A provisional agenda for the meeting has been circulated to the members of the TC (document TC-2/1).

3. **Action:** The TC will be invited to adopt the agenda.

TC-2/1	<i>Provisional agenda and annotations. Note by the Secretary to the TC</i>
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3. Election of officers

4. **Background:** At the initial meeting of the TC, some members proposed the election of a Vice-Chair from Asia.

5. **Action:** The TC may wish to elect Vice-Chairs for the TC.

4. Working arrangements for the Transitional Committee

6. **Background:** At the initial meeting of the TC there was broad agreement on some of the proposed working arrangements for the TC. Proposals for additional elements of these working arrangements were made by TC members. A note explaining these proposals has been circulated to the members of the TC for their consideration (document TC-2/2). The TC also requested the Secretary to the TC to provide an update on arrangements made for the Technical Support Unit (TSU), which is provided in document TC-2/3.

7. **Action:** The TC will be invited to review the documents referred to in paragraph 6 above and to agree to the further working arrangements outlined therein. The TC may wish to take note of the update on the arrangements for the TSU and provide further guidance to this unit.

TC-2/2	<i>Working arrangements for the Transitional Committee for the design of the Green Climate Fund. Note by the Co-Chairs</i>
TC-2/3	<i>Update on arrangements for the Technical Support Unit. Note by the Secretary to the TC</i>

5. Workstream I: Scope, guiding principles and cross-cutting issues

8. **Background:** At its initial meeting, the TC agreed to four workstreams and requested Ms. Alicia Montalvo (Spain) and Mr. Derek Gibbs (Barbados) to facilitate the work under workstream I. The co-facilitators will report on the progress made, including the work completed during the first technical workshop of the TC held in Koenigswinter, Germany, from 30 May to 1 June 2011. They will also present the papers that they prepared with the assistance of the TSU to facilitate the further work of the TC.

9. **Action:** The TC will be invited to review the documents referred to in paragraph 8 above and, in particular, to initiate discussions on identifying the key issues under workstream I. The aim of the discussion is to identify: 1) Elements under workstream I that need to be incorporated into the TC's final recommendations to the COP; and 2) Key issues that require further discussion in order to complete the work of the TC.

TC-2/WSI/1	<i>Workstream I: Scope, Guiding Principles, and Cross-cutting Issues. Working paper</i>
TC-2/WSI/2	<i>Workstream I: Scope, Guiding Principles, and Cross-cutting Issues. Background note: Comparison of relevant funds and institutions</i>

6. Workstream II: Governance and institutional arrangements

10. **Background:** At its initial meeting, the TC agreed to four workstreams and requested Mr. Tosi Mpanu Mpanu (Democratic Republic of Congo) and Mr. Bruno Oberle (Switzerland) to facilitate the work under workstream II. The co-facilitators will report on the progress made, including the work completed during the first technical workshop of the TC held in Koenigswinter, Germany, from 30 May to 1 June 2011. They will also present the papers that they prepared with the assistance of the TSU to facilitate the further work of the TC.

11. **Action:** The TC will be invited to review the documents referred to in paragraph 11 above and, in particular, to initiate discussions on identifying the key issues under workstream II. The aim of the discussion is to identify: 1) Elements under workstream II that need to be incorporated into the TC's final recommendations to the COP; and 2) Key issues that require further discussion in order to complete the work of the TC.

TC-2/WSII/1	<i>Workstream II: Governance and institutional arrangements. Scoping paper</i>
TC-2/WSII/2	<i>Workstream II: Governance and institutional arrangements Background note: Review of the legal status of select international funds and financial institutions</i>
TC-2/WSII/3	<i>Workstream II: Governance and institutional arrangements Background note: Factsheets of rules of procedure of the Boards and Secretariat mandate and functions of selected funds</i>
TC-2/WSIII/5	<i>Workstream II: Governance and institutional arrangements Workstream III: Operational Modalities Background note: Direct Access</i>

7. Workstream III: Operational modalities

12. **Background:** At its initial meeting, the TC agreed to four workstreams and requested Mr. Ewen McDonald (Australia) and Mr. Farrukh Khan (Pakistan) to facilitate the work under workstream III. The co-facilitators will report on the progress made, including the work completed during the first technical workshop of the TC held in Koenigswinter, Germany, from 30 May to 1 June 2011. They will also present the papers that they prepared with the assistance of the TSU to facilitate the further work of the TC.

13. **Action:** The TC will be invited to review the documents referred to in paragraph 13 above and, in particular, to initiate discussions on identifying the key issues under workstream III. The aim of the discussion is to identify: 1) Elements under workstream III that need to be incorporated into the TC's final recommendations to the COP; and 2) Key issues that require further discussion in order to complete the work of the TC.

<i>TC-2/WSIII/1</i>	<i>Workstream III: Operational Modalities. Sub-workstream III.1: Finance Entry Points. Scoping Paper</i>
<i>TC-2/WSIII/2</i>	<i>Workstream III: Operational Modalities. Sub-workstream III.3: Accessing Finance. Scoping Paper: Financial Instruments and Access Modalities</i>
<i>TC-2/WSIII/3</i>	<i>Workstream III: Operational Modalities</i> <i>Background note: Further information on financing instruments</i>
<i>TC-2/WSIII/4</i>	<i>Workstream III: Operational Modalities. Sub-workstream III.2: Managing Finance. Background Note: Thematic Windows</i>
<i>TC-2/WSIII/5</i>	<i>Workstream II: Governance and institutional arrangements</i> <i>Workstream III: Operational Modalities</i> <i>Background note: Direct Access</i>

8. Workstream IV: Monitoring and evaluation

14. **Background:** At its initial meeting, the TC agreed to four workstreams and requested Mr. Aparup Chowdhury (Bangladesh) and Mr. Jan Cedergren (Sweden) to facilitate the work under workstream IV. The co-facilitators will report on the progress made, including the work completed during the first technical workshop of the TC held in Koenigswinter, Germany, from 30 May to 1 June 2011. They will also present the papers that they prepared with the assistance of the TSU to facilitate the further work of the TC.

15. **Action:** The TC will be invited to review the documents referred to in paragraph 15 above and, in particular, to initiate discussions on identifying the key issues under workstream IV. The aim of the discussion is to identify: 1) Elements under workstream IV that need to be incorporated into the TC's final recommendations to the COP; and 2) Key issues that require further discussion in order to complete the work of the TC.

<i>TC-2/WSIV/1</i>	<i>Workstream IV: Monitoring and Evaluation.</i> <i>Scoping paper</i>
<i>TC-2/WSIV/2</i>	<i>Workstream IV: Monitoring and Evaluation</i> <i>Background note: Overview of evaluation mechanisms in selected funds</i>
<i>TC-2/WSIV/3</i>	<i>Workstream IV: Monitoring and Evaluation</i> <i>Background note: Overview of minimum fiduciary standards in selected funds</i>

9. Next steps

16. In light of the progress made in the work of the TC, including the results of the workshop on lessons learned from relevant funds and institutions, held on 12 July 2011 in Tokyo, the TC may wish to discuss next steps, including further work under and integration of the work of the four workstreams. This discussion should take into account timeline for the task of the TC, i.e. to develop and recommend operational documents for approval at the seventeenth session of the Conference of the Parties to the United Nations Framework Convention on Climate Change (COP 17) to be held in Durban (South Africa), 28 November to 7 December 2011.

10. Other matters

17. The members of the TC may wish to raise any other matter under this agenda item.

11. Report on the meeting

18. *Background:* A draft report on the work of the meeting will be prepared for adoption by the TC at the end of the meeting.

19. *Action:* The TC will be invited to adopt the draft report and authorize the Secretary to the TC, under the guidance of the Co-Chairs, to complete the report after the meeting.

12. Closure of the meeting

20. There will be an opportunity for closing statements to be made.

III. Tentative timetable for the second meeting of the Transitional Committee

Day 1 (13 July 2011)	
8:00–9:30	Registration
9:30–12:30	Agenda items 1 to 4
12:30–14:00	Lunch
14:00–18:00	Agenda items 5 and 6
Day 2 (14 July 2011)	
9:00–12:30	Agenda items 7 and 8
12:30–14:00	Lunch
14:00–18:30	Agenda items 9 to 12