

Guidance for the working group on **ToRs for a technical expert panel or group**  
Under activity (d) of Action Area 2; and the development of a **5-year rolling  
workplan** (AA9)

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**Tasks**

1. To initiate the work for developing ***draft terms of reference*** for a technical expert panel or group as referred to in AA2(d) of the workplan
2. To develop ***an initial way forward*** for developing a draft 5-year rolling workplan

**Action Area 2**

Enhance the understanding of, and promote, comprehensive risk management approaches (assessment, reduction, transfer, retention), including social protection instruments and transformational approaches, in building long-term resilience of countries, vulnerable populations and communities

**Activity (d)**

Establish a technical expert panel or group, extending invitations to relevant bodies under the Convention and relevant United Nations organizations, the private sector, expert bodies and relevant initiatives that could provide technical support and guidance on comprehensive risk management and transformational approaches (which could include issues related to action areas 5 and 7 of this workplan)

**Action Area 9**

Develop a five-year rolling workplan for consideration at COP 22 building on the results of this two-year workplan to continue guiding the implementation of the functions of the Warsaw International Mechanism

**Scope of work** (*noting the potential linkages with work related to the establishment of the clearinghouse*)

**What are possible elements of the draft ToRs**

The Terms of Reference may include the following elements:

**What is the potential time frame?**

- on the establishment of such group
- shelf-life of group
- terms of the membership

**Summary of issues raised in the plenary discussion on developing a draft 5-year rolling workplan**

**Process/modalities:**

- Open process, all members to be able to participate, in a transparent manner, interactive;
- Establish a task force/working group on the 5-year rolling work plan to prepare inputs and all members discuss this input;
- Ask Parties and observers in SB44 to provide submissions → a smaller group to analyze submissions and present to the Excom;
- Template for submissions;
- Workshop;
- A setting/workshop back to back to the SB;
- Extend an Excom meeting of 1-2 days to have in depth discussions;
- Have an additional session to focus on the workplan only;
- Get Parties to participate within the mandate already given, and have views into the work we are doing, the direction and the process define;
- Start by identifying activities that Excom will not be able to carry out this year based on the 2-year workplan

**Level of detail of the workplan:**

- Level of details in the work plan is up to Excom;
- 5-year workplan cannot give the same amount of details as the 2-year plan;
- No need to have a very precise workplan;
- There are some details/specifics that the Excom may want to include/flesh out;
- Not to have the full 5-year workplan at COP 22, but also not only a general guide;
- Need to identify 3 areas/pillars of the 5-year workplan (on which we need to have more information in the next 5 years).