Dear Ms. Latasi and Ms. D'Souza,

I am writing to you in my capacity as the Chair of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention (CGE). At the last meeting of the group held on 2 - 4 February 2016, in Bonn, Germany, and as part of its long-term strategy, the group approved its [work programme for 2016-2018](#) and the [work plan for 2016](#). At the meeting, the group also underlined the need to explore synergies and expanding the outreach of the CGE to other constituted bodies under the UNFCCC. Further, the group highlighted the need to find effective and efficient mechanisms to expand its reach to non-Annex I Parties, especially in its work related to capacity-building. In this respect, the group will make every effort to collaborate and cooperate with the constituted bodies so as to ensure coherence, avoid duplication of effort, and maximize the support provided to Parties.

The CGE has, as part of its work programme, developed training materials on, among others, national GHG inventories, mitigation assessment, and vulnerability and adaptation assessment. This year the CGE will conduct regional training workshops on biennial update reports (BUR) guidelines, host webinars on vulnerability and adaptation assessment, and mitigation assessment. It will also continue to enhance its existing e-learning courses covering all areas of reporting from non-Annex I Parties.

The CGE stands ready to assist the **Executive Committee of the Warsaw International Mechanism for Loss and Damage** in any relevant area of work, which is related to assisting developing country Parties in their reporting requirements. The group aims to initiate collaboration with other constituted bodies on activities that could complement one another. In this regard, the CGE would welcome a member of the Executive Committee to participate as an expert and share experiences in its webinars.

The group looks forward to enhanced cooperation and synergy for the benefit of Parties.

Sincerely,

Stephen M. King'uyu (CGE Chair)