

**Thirteenth meeting of the Adaptation Committee
Bonn, Germany, 27 February - 2 March 2018**

Provisional agenda and annotations

The Adaptation Committee (AC) looks forward to the active participation of observers in the meeting and kindly requests observers to come prepared with concrete proposals to support the work of the AC.

I. Provisional agenda

1. Opening and welcome.
2. Adoption of the agenda.
3. Election of the Co-Chairs.
4. Organization of work.
5. Overarching coherence:
 - a) Mapping of adaptation-relevant mandates;
 - b) Recent collaboration with other adaptation-related institutional arrangements under the Convention
6. Work of the Adaptation Committee's working group on the Technical Examination Process on Adaptation.
7. Technical support and guidance to the Parties on adaptation action:
 - a) Adaptation Committee Task Force on National Adaptation Plans;
 - b) Technical paper on long-term adaptation planning;
 - c) Overview of existing partnerships providing technical support on adaptation;
 - d) Inventory of ongoing work on monitoring and evaluation of adaptation;
 - e) Meeting to exchange views on national adaptation goals/indicators and how they relate to indicators/goals for sustainable development and for disaster risk reduction in the context of the Sendai Framework;
 - f) Report on various approaches to adaptation.
8. Technical support and guidance to the Parties on means of implementation:
 - a) Workshop to advance the understanding and overcome challenges relating to:
 - i. The establishment of National Entities for direct access; and

- ii. Accessing the readiness programme for adaptation of the Green Climate Fund.
 - b) Workshop to advance the engagement of the private sector in adaptation.
- 9. Flexible workplan of the Adaptation Committee for 2019-2021
- 10. Awareness-raising, outreach and sharing of information:
- 11. Organization of intersessional work.
- 12. Dates for future meetings.
- 13. Any other matters.
- 14. Closure of the meeting.

II. Annotations to the provisional agenda

1. Opening and welcome

- 1. The Co-Chairs of the Adaptation Committee (AC), Mr. Clifford Mahlung and Mr. Donald Lemmen, will officially open the 13th meeting of the AC on 27 February 2018 at 14.00 hrs.

2. Adoption of the agenda

- 2. The provisional agenda for the 13th meeting of the AC will be presented for adoption.

AC/2018/1

Provisional agenda and annotations for the thirteenth meeting of the Adaptation Committee

3. Election of the Co-Chairs

- 3. *Background:* Pursuant to decisions 2/CP.17 and 16/CP.19, the AC, at its 11th meeting, elected its Co-Chairs, to serve for a term of one year each, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party.
- 4. *Action:* The AC will be invited to elect its Co-Chairs, in accordance with its revised rules of procedure, to serve for the period of one year, effective from the AC's first meeting in 2018.

4. Organization of work

- 5. Prior to the official opening of AC 13 on 27 February, the Co-Chairs will convene an informal gathering of AC members only from 10:00 to 12:30 hrs. This will enable incoming members to familiarize themselves with the work of the Committee and all members to become acquainted with each other.
- 6. Observers will be welcome throughout the official part of the meeting. They will be invited to make interventions under all agenda items and to participate in breakout group discussions. The meeting can also be followed live and on demand through Skype Broadcast.¹
- 7. The structure of the provisional agenda is based on the AC's workplan. In order to best organize the work, the Co-Chairs propose that all items will initially be addressed in plenary. Items that the AC cannot conclude within the foreseen time slot will be considered in subsequent break-out groups and concluded in plenary on the fourth day of the meeting.

¹ To be made available on the dedicated web page for the meeting <unfccc.int/10531>.

5. Overarching coherence

a) Mapping of adaptation-relevant mandates

8. *Background:* As part of its efforts to promote the implementation of adaptation action under the Convention in a coherent manner in line with the Cancun Adaptation Framework and the Paris Agreement, the AC requested the secretariat to prepare a map of mandates, workplans and/or decisions with adaptation relevance under the Convention after each session of the Conference of the Parties. The map will be used to compare, analyse and consider what actions may need to be undertaken by the AC to enhance coherence and will be taken into account in the discussion of the AC's new workplan for the years 2019-2021. Updated information based on the outcomes of COP 23 and SB 46 and 47 is contained in document AC/2018/2.

9. *Action:* The AC will be invited to consider document AC/2018/2 with a view to agreeing on any action, as required.

AC/2018/2	Relevant adaptation-related outcomes from the 2017 Climate Change Conference held in Bonn, Germany
-----------	--

b) Recent collaboration with other adaptation-related institutional arrangements under the Convention

10. *Background:* AC members nominated to contribute to the work of other institutional arrangements under the Convention will be invited to briefly report on progress made and on any further action for the AC. This comprises the following:

- a) Green Climate Fund;
- b) Least Developed Countries Expert Group (LEG) (The technical expert meeting to assess progress made in the process to formulate and implement NAPs will be discussed under item 7(a) below);
- c) Paris Committee on Capacity Building;
- d) Technology Executive Committee and Technology Executive Committee and Climate Technology Centre and Network (CTCN).

11. *Action:* The AC will be invited to take note of the oral updates provided and discuss any further action as necessary.

6. Work of the Adaptation Committee's working group on the Technical Examination Process on Adaptation

12. *Background:* At its 11th meeting the AC endorsed the proposed themes for the TEP-A in 2018 (Adaptation planning for vulnerable groups, communities and ecosystems) and 2019 (Adaptation finance, including the private sector) and agreed to keep the topic for 2020 open.

13. At its 12th meeting the AC welcomed the active and constructive engagement of members of other constituted bodies and nominated NGO representatives in the AC's TEP-A working group. It requested the working group to initiate work on the 2018 TEP, including the TEMs, considering feedback received so far and the outcome of the assessment of the TEP-A, which took place during COP 23.²

14. *Action:* The AC will be invited to consider a concept note from the TEP-A working group reflecting the current status of planning for the 2018 TEP-A, the outcomes of the assessment conducted at COP 23,

² Available at http://unfccc.int/files/meetings/bonn_nov_2017/application/pdf/cp23_auv_tep.pdf.

as well as initial options for a theme for the 2020 TEP-A.

AC/2018/3	Concept note on the Technical Examination Process on Adaptation
-----------	---

7. Technical support and guidance to the Parties on adaptation action:

a) Adaptation Committee Task Force on National Adaptation Plans

15. *Background:* In 2016, the AC agreed on the flexible workplan of its Task Force on National Adaptation Plans (NAP taskforce) for the period 2016–2018,³ on which the taskforce reports regularly to the AC.

16. A representative of the taskforce will be invited to provide an oral report on progress made since the last meeting of the AC and proposed next steps, including those arising from the meeting of party experts to assess progress made in the process to formulate and implement NAPs, which was organized by the LEG, in collaboration with the AC, in Sao Tome and Principe from 7-9 February 2018.

17. SBI 47 invited the AC and the LEG, following the NAP Expo 2018, to consider ways to assist with the implementation of NAPs in their future work programmes and to include information thereon in their reports, as appropriate.⁴

18. *Action:* The AC will be invited to consider the oral progress report made by its NAP taskforce and decide on next steps, as appropriate, taking into account discussions under other relevant items at the meeting.

b) Technical paper on long-term adaptation planning

19. *Background:* The AC, at its 12th meeting, considered a draft technical paper on long-term adaptation planning and provided guidance to the secretariat on its finalization by AC 13, including possible draft recommendations derived from it. The AC requested the secretariat to consider possibilities for turning it into a user-friendly online product, and for disseminating it widely.

20. *Action:* The AC will be invited to endorse the finalized technical paper contained in document AC/2018/4 and to consider the recommendations contained therein.

AC/2018/4	Technical paper on long-term adaptation planning
-----------	--

c) Overview of existing partnerships providing technical support on adaptation

21. *Background:* In the context of its efforts to strengthening engagement with national, regional and international organizations, centres and networks, the AC, at its 10th meeting, invited the secretariat team supporting the Nairobi work programme (NWP), in collaboration with the CTCN, to prepare an overview of the landscape of existing platforms providing technical support on adaptation, including gaps, and report back to AC 12 on progress made.

22. AC 12 welcomed the results of the work as contained in document AC/2017/14⁵ and requested the secretariat to make the document, along with the overview referred to in its annex 2, available on the Adaptation Knowledge Portal, if possible in a user-friendly format, and to report back to AC 13 on progress made, including usage statistics.

³ See http://unfccc.int/adaptation/groups_committees/adaptation_committee/items/9917.php.

⁴ FCCC/SBI/2017/19. Available at <http://unfccc.int/resource/docs/2017/sbi/eng/19.pdf>.

⁵ Available at

http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac12_7c_landscape.pdf

23. It invited other existing platforms that are not contained in the overview but that meet the established criteria to contact the secretariat to be included therein. The AC further invited organizations that are listed in the mapping to regularly update the information provided in the overview and requested the secretariat, NWP partner organizations and the CTCN to widely promote the overview.

24. *Action:* The AC will be invited to consider an oral report on the status of work supported by the NWP and the CTCN secretariats and provide further guidance on next steps as necessary.

d) Inventory of ongoing work on monitoring and evaluation of adaptation

25. *Background:* The AC, in its workplan, agreed to prepare an inventory of ongoing work on monitoring and evaluation (M&E) of adaptation, including work undertaken by the LEG, the Global Environment Facility (GEF) and other initiatives outside of the Convention. It requested support from the NWP to compile and verify the inventory.

26. As follow-up work, the AC agreed to convene, in 2018, a meeting to exchange views on national adaptation goals and indicators and how they relate to goals and indicators for sustainable development and for disaster risk reduction in the context of the Sendai Framework for Disaster Risk Reduction 2015–2030 (see item 7(e) below).

27. At its 10th meeting the AC considered the initial inventory as contained in document AC/2016/16.⁶ It requested the secretariat to add additional existing M&E tools and frameworks to the inventory, including those referred to in INDCs/NDCs/undertakings and during the TEP - A process. In addition, the NWP requested Parties and relevant organizations to submit views on M&E to the secretariat by 20 September 2017. At its 11th meeting the AC took note of a status report on this matter and agreed to continue considerations at AC 13.

28. *Action:* The AC will be invited to take note of an oral report on progress made and decide on next steps.

e) Meeting to exchange views on national adaptation goals/indicators and how they relate to indicators/goals for sustainable development and for disaster risk reduction in the context of the Sendai Framework

29. *Background:* The AC's workplan contains provisions for convening a meeting, in 2018, to exchange views on national adaptation goals/indicators and how they relate to indicators/goals for sustainable development and for disaster risk reduction in the context of the Sendai Framework for Disaster Risk Reduction 2015–2030.

30. At its 12th meeting the AC considered a draft concept note for this meeting and welcomed offers for collaboration expressed at the meeting by UNISDR, the Red Cross Red Crescent, GIZ and IISD on behalf of the NAP Global Network. It agreed to establish a small working group to work inter-sessionally to revise the concept note for the meeting.

31. *Action:* The AC will be invited to consider the concept note contained in document AC/2018/5 and provide further guidance to the working group and the secretariat on the organization of the meeting.

⁶ A summary report is available at http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac10_5b_m_and_e.pdf and the overview is contained in http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/msexcel/ac10_5b_inventory_m_and_e.xls.

AC/2018/5	Concept note on a meeting to exchange views on national adaptation goals/indicators and how they relate to indicators/goals for sustainable development and for disaster risk reduction in the context of the Sendai Framework
-----------	--

f) Report on various approaches to adaptation

32. *Background:* In September 2016, the AC, in collaboration with the NWP, held an expert meeting on livelihoods and economic diversification. One of the follow-up activities to that meeting was the agreement to prepare a report on various approaches to adaptation, such as community-based adaptation and ecosystem-based adaptation, taking into account livelihoods and economic diversification. This report is to be prepared in collaboration with partner organizations of the NWP for the AC's consideration.

33. At its 11th meeting the AC considered a draft outline of the report (contained in document AC/2017/6)⁷ and provided further guidance to the secretariat for its preparation.

34. *Action:* The AC will be invited to consider the draft report contained in document AC/2018/6 and provide further guidance to the secretariat as needed.

AC/2018/6	Concept note on the Technical Examination Process on Adaptation
-----------	---

8. Technical support and guidance to the Parties on means of implementation

a) Workshop to advance the understanding and overcome challenges relating to:

- i. **The establishment of national entities for direct access; and**
- ii. **Accessing the readiness programme for adaptation of the Green Climate Fund**

35. *Background:* As noted in its workplan, the AC agreed to identify and collect lessons learned and good practices from national implementing entities (NIEs) of funds, programmes/entities and initiatives, on the necessary enabling environments, institutional arrangements and governance for adaptation. In this context, it agreed to organize a workshop in 2017 for the engagement of relevant stakeholders, including experts on NIEs and National Designated Authorities, to advance understanding and overcome challenges relating to the establishment of NIEs and accessing the GCF readiness programme for adaptation.

36. AC 11 considered and endorsed the updated concept and background information,⁸ recognized the merits of linking this workshop to a relevant international meeting organized by the GCF and requested the secretariat to continue consulting with the GCF on possible collaboration and dates for the workshop. The GCF secretariat informed the AC that no such meetings were foreseen for the 2nd half of 2017.

37. AC 12 then agreed to conduct the workshop in conjunction with the 2018 NAP Expo, tentatively scheduled for April 2018.

⁷ Available at

http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac11_8b_approaches.pdf.

⁸ Available at

http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac11_9ai_nie.pdf.

38. SBI 47 welcomed the work of the AC on the information paper⁹ on the experience of countries in accessing the GCF Readiness Programme for adaptation, including for the process to formulate and implement NAPs, and noted that the information paper will inform the workshop planned to take place during NAP Expo 2018 with a view to informing the assessment¹⁰ of progress in the process to formulate and implement NAPs.¹¹

39. *Action:* The AC will be invited to take note of an oral report on progress made and provide further guidance to the working group and the secretariat as needed.

b) Workshop to advance the engagement of the private sector in adaptation

40. *Background:* As reflected in its workplan, the AC agreed to identify, in 2017, the authoritative actors from the private sector and to prepare a mapping of their influence. This was to serve as a basis to identify next steps regarding private sector engagement, building on the NWP's Private Sector Initiative. As a follow-up to this work the AC agreed to convene, in 2018, a meeting to foster greater contribution of the private sector to the process to formulate and implement NAPs, including examples of involvement so far.

41. AC 12 considered a report on a survey conducted to inform the mapping, a literature review undertaken by the secretariat, and some possible first steps for the organization of the workshop.¹² It requested its working group on private sector engagement to work inter-sessionally on a concept note, based on discussions at the meeting. AC members expressed an interest in focusing the workshop on small and medium sized enterprises and a particular sector, such as agriculture and food, and requested the working group to further define the focus.

42. *Action:* The AC will be invited to consider the information contained in document AC/2018/7 and provide further guidance to the working group and the secretariat on the organization of the workshop.

AC/2018/7	Concept note on a workshop to advance the engagement of the private sector in adaptation
-----------	--

9. Flexible workplan of the Adaptation Committee for 2019-2021

43. *Background:* At its 8th meeting, the AC agreed its second workplan, covering the period 2016-2018, which was subsequently welcomed by the COP.¹³ The AC agreed to keep its workplan flexible to take on new and emerging tasks and allow for flexibility regarding the timing of activities and revisions of the workplan as needed.

44. *Action:* The AC will be invited to consider elements to be included in its third flexible workplan, to cover the years 2019-2021, along with possible next steps. It may wish to include in its initial considerations elements aiming at further progressing work on the AC's existing workstreams,

⁹ Available at

http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac12_8ai_readiness.pdf.

¹⁰ In accordance with decision 4/CP.21, paragraphs 11–13.

¹¹ FCCC/SBI/2017/19. Available at <http://unfccc.int/resource/docs/2017/sbi/eng/19.pdf>.

¹² The report, the literature review and the survey are available at

http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac12_8c_ps.pdf,

http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac12_8c_ps_add1.pdf and

http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac12_8c_ps_add2.pdf, respectively.

¹³ See decision 3/CP.21, paragraph 2.

compiled in document AC/2018/8.

AC/2018/8	Initiating considerations on the flexible workplan of the Adaptation Committee for 2019-2021
-----------	--

10. Awareness-raising, outreach and sharing of information. Adaptation Forum

45. *Background:* The AC, in its workplan, agreed to hold an Adaptation Forum as appropriate, seeking synergy or in conjunction with the high-level event.¹⁴ It also noted the desirability to involve representatives of United Nations agencies, relevant multilateral and bilateral organizations and NGOs supporting the NAP process. It was generally felt that the 2016 high-level event in Marrakesh was not especially successful in, and not the best forum for, raising the profile of adaptation, which is the goal of the Adaptation Forum.

46. The AC agreed on the following topic for its next Adaptation Forum: “Integrating climate change adaptation with the SDGs and the Sendai Framework for DRR”, noting that this topic is broad enough to accommodate additional focus areas, such as the perspective of small islands and long-term adaptation planning.

47. In the meantime, the organizers of Adaptation Futures, have confirmed an AC session during their conference and the working group, together with the secretariat, has prepared an initial concept note for the Forum, contained in document AC/2018/9.

48. *Action:* The AC will be invited to consider the concept note for the 2018 Adaptation Forum and provide additional guidance to the working group and the secretariat, as appropriate.

AC/2018/9	Concept note on the Adaptation Committee’s 2018 Adaptation Forum
-----------	--

11. Organization of intersessional work

49. *Action:* The AC will be invited to agree on leads/co-leads and members of its groups established to guide the implementation of activities contained in the workplan.

12. Dates for future meetings

50. *Action:* The AC will be invited to agree on the dates for AC 14, to be held in September or October 2018.

13. Any other matters

51. *Action:* Any other matters arising during the meeting will be taken up under this item.

14. Closure of the meeting.

¹⁴ High-level event pursuant to decision 1/CP.21, para. 120.