

**First meeting of the Executive Committee of the Warsaw International Mechanism
for Loss and Damage associated with Climate Change Impacts
Bonn, Germany, 24–26 September 2015**

Agenda and annotations

Note by the Executive Secretary

I. Agenda

1. Opening of the meeting.
2. Organizational matters:
 - a) Election of officers;
 - b) Adoption of the agenda.
3. Rules of procedure.
4. Vision and expectations of the work of the Executive Committee.
5. The two-year workplan of the Executive Committee and the delivery of activities.
6. Arrangements for the operationalization of the Mechanism.
7. Annual report of the Executive Committee.
8. Arrangements for the next meeting.
9. Any other matters.
10. Closure of the meeting.



II .Annotations to the agenda

1. Opening of the meeting

1. The first meeting of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts (Excom) will be opened on 24 September 2015 by the Executive Secretary of the UNFCCC secretariat or a delegated official who will facilitate the meeting until the Co-Chairs have been elected. Opening remarks will be conveyed by the President of the Conference of the Parties (COP). Members of the Excom will be invited to introduce themselves.

2. Organizational matters

- a) Election of officers
2. *Background:* The COP, by its decision 2/CP.20, decided that the Excom shall elect annually Co-Chairs from among its members to serve for a term of one year, with one being a member from a Party included in Annex I to the Convention (Annex I Party) and the other being a member from a Party not included in Annex I to the Convention (non-Annex I Party).
3. *Action:* Members of the Excom will be invited to elect the Co-Chairs of the Excom.

- b) Adoption of the agenda

4. The provisional agenda for the first meeting of the Excom will be presented for adoption.

Excom/2015/1/1	Provisional agenda and annotations for the first meeting of the Executive Committee. Note by the Executive Secretary.
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3. Rules of procedure of the Executive Committee

5. *Background:* The COP, by its decision 2/CP.20, decided that the Excom, at its first meeting, shall adopt its rules of procedure.
6. *Action:* The Excom will be invited to adopt its rules of procedure.

Excom/2015/1/2	Working paper on the rules of procedure of the Excom
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4. Vision and expectations of the work of the Executive Committee

7. Members will be invited to contribute to a general discussion on a vision as to what the Excom could achieve, and to identify key strategies that could facilitate the achievement of this vision.

5. The two-year workplan of the Executive Committee and the delivery of activities

8. *Background:* The COP, by its decision 2/CP.20, approved the initial two-year workplan of the Excom and decided that the Excom shall begin implementing the workplan at its first meeting.
9. *Action:* The Excom will be invited to exchange views on the implementation of its workplan and the delivery of activities, taking into consideration the indicative timeframe contained in the workplan; and to consider the ways in which the Excom will deliver activities.

FCCC/SB/2014/4, Annex II	Initial two-year workplan of the Excom in accordance with decisions 3/CP.18 and 2/CP.19
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6. Arrangements for the operationalization of the Mechanism

10. *Background:* The COP, by its decision 2/CP.19, established the Excom to guide the implementation of functions of the Warsaw International Mechanism. The key functions include:
 - a) Enhancing knowledge and understanding of comprehensive risk management approaches to address loss and damage associated with the adverse effects of climate change, including slow onset impacts;

- b) Strengthening dialogue, coordination, coherence and synergies among relevant stakeholders;
- c) Enhancing action and support, including finance, technology and capacity building, to address loss and damage associated with the adverse effects of climate change, so as to enable countries to undertake actions pursuant to decision 3/CP.18.

11. The COP, by the same decision, decided:

- a) That the Warsaw International Mechanism should complement, draw upon the work of and involve, as appropriate, existing bodies and expert groups under the Convention as well as on that of relevant organizations and expert bodies outside the Convention, at all levels;
- b) To review the Warsaw International Mechanism, including its structure, mandate and effectiveness, at COP 22.

12. The COP, by its decision 2/CP.20, also decided that the Excom may establish expert groups, subcommittees, panels, thematic advisory groups or task-focused ad hoc working groups, to help execute the work of the Excom in guiding the implementation of the Warsaw International Mechanism, as appropriate, in an advisory role, and that report to the Excom.

13. *Action:* The Excom will be invited to exchange views on the arrangements for the operationalization of the Mechanism, and to take any decisions thereon.

7. Annual report of the Executive Committee

14. *Background:* The COP, by its decision 2/CP.19, requested the Excom to report annually to the Conference of the Parties through the Subsidiary Body of Scientific Technological Advice and the Subsidiary Body for Implementation and make recommendations, as appropriate.

15. *Action:* The Excom will be invited to consider the process for finalizing its 2015 annual report, taking into account the dates of its next meeting.

8. Arrangements for the next meeting

16. *Background:* The COP, by its decision 2/CP.20, decided that the Excom shall meet at least twice per year, while retaining its flexibility to adjust the number of meetings, as appropriate.

17. *Action:* The Excom will be invited to consider and agree on the dates and venue of its next meeting.

9. Any other matters

18. Any other matters arising during the meeting will be taken up under this item.

10. Closure of the meeting
