

Draft Proposal- ToRs for ad hoc group on modalities and guidelines for NAPs for developing countries~~non-LDCs~~

A. Mandate

1. In decision 11/CP.18 in Doha, Qatar adopted the three-year workplan of the Adaptation Committee, which includes the establishment of an ad hoc group (hereinafter the Group), in collaboration with relevant organizations and experts, to work on modalities and guidelines for NAPs for non-LDC developing countries for consideration by the Adaptation Committee at its second meeting. These terms of reference aim to outline tasks assigned to the Group. Clarify AC purpose – what will the AC do with this work)

B. Scope of work

2. The Group is requested to work on modalities and guidelines for national adaptation plans for non-LDC countries for the formulation and implementation of NAPS. This work will be considered by the Adaptation Committee during the third quarter of 2013. In working on these modalities and guidelines the Group is requested to consider, *inter alia*:

- (a) Existing modalities and guidelines for planning, prioritizing and implementing national adaptation planning measures;
- (b) Lessons and best practices that can be derived from existing and ongoing NAP processes~~in experience in~~ non-LDC countries (Consolidate a and b)
- (c) Reports and relevant products from the Least Developed Countries Expert Group for adaptation planning, particularly the Best Practices and Lessons Learned in addressing adaptation in the least developing countries report and the Best Practices and Lessons Learned in addressing adaptation in the least developed countries through the national adaptation programme of action process;
- (d) ~~Guidelines and M~~modalities developed by UN agencies and other institutions in supporting adaptation action, including support programmes and channels, including SCCF, AF, etc;
- (e) Guidelines and modalities available for accessing financial support;
- (f) Modalities contained in decision 5/CP.17; and
- (g) The role of regional centres and networks in supporting developing countries in national adaptation planning efforts.

3. The Group shall develop, with the support of the secretariat, a proposal with modalities and guidelines for consideration and adoption by the Adaptation Committee for supporting non-LDC developing countries to plan, prioritize, and implement national adaptation planning measures in accordance with decision 5/CP.17 as well as recommendations on how to follow up on the process.

4. The final report of the Group will be available for consideration by the AC at its fourth meeting ~~(2013)~~, and AC members leading the group are requested to present a progress report at its third meeting.

C. Expected outcome

5. The ultimate objective of this Ad Hoc Group is to develop a recommendations from the work outlined in paragraph 3~~proposal~~ with modalities and guidelines for consideration and adoption by the Adaptation Committee for supporting non-LDC developing countries to plan, prioritize, and implement national adaptation planning measures, in accordance with decision 5/CP.17. The Group is therefore expected to produce a paper with recommendations that will outline the process for the AC to provide support on an ongoing basis for non-LDC developing countries to plan, prioritize, and implement national adaptation planning measures and recommendations for that support. (Shorten this paragraph, consolidate)

6. This outcome of the group will be a report that includes, inter alia:

- (a) Review of technical guidelines, existing modalities, and guidelines relevant to national adaptation planning~~ing~~ for non-LDC countries;
- (b) Identify current gaps in support, including financial, for interested developing country Parties that are not least developed country Parties, to plan, prioritize and implement their long-term national adaptation planning measures
- (c) Proposal for modalities and guidelines for interested developing country Parties that are not least developed country Parties, to plan, prioritize and implement their long-term national adaptation planning measures, including elaborating and/or enhancing the role of UN Agencies and regional centres and networks in supporting developing countries in the formulation and implementation of national adaptation planning efforts (edit down)
- (d) Propose a plan for the operationalization and follow-up of said modalities and guidelines.
- ~~(d)~~(e) Recommendations on overall coherence on the overall formulation and implementation of adaptation action, including financial support

D. Composition

7. The Ad Hoc Group will operate under the guidance of the appointed members of AC, with support of the secretariat. The Ad Hoc Group will be composed~~constituted~~ of 2 members of the AC and 6 members of relevant organizations and experts. ~~These experts must represent different relevant fields in planning, prioritize and implement their national adaptation planning measures, including financing.~~ The Group shall seek collaboration with the LEG through a member nominated by the Chair of the LEG, ~~and shall also include a member of LEG from an LDC country.~~

8. The Group is urged to employ electronic means of communication, including teleconferencing, to carry out its work, and to employ meetings or workshops only upon availability of resources.

9. The members of AC in the Ad Hoc Group shall present a short workplan and listing of experts willing to cooperate with the AC for approval by the AC Chair before mid-April.

E. Profile of Expert Membership

10. Representatives of relevant organizations and expert members will be recruited by the AC members leading this group, with support from the Secretariat. Representatives of relevant organizations and expert members will not receive remuneration for their contribution to this group. Representatives of relevant organizations and expert members will meet the following requirements:

- (a) Demonstrated relevant experience related to developing and implementing adaptation planning and finance; These experts must represent different relevant fields in planning, prioritize and implement their national adaptation planning measures, including financing - Consolidate
- (b) Be familiar with the technical issues related to the implementation of adaptation action, including planning and finance;
- (c) Be familiar with the AC modalities and procedures mandate and relevant decisions of the COP relevant to the AC and to support for adaptation and adaptation planning in developing countries;
- (d) (Disclose any conflict of interest;)- Clarify or remove, make compatible with standard ToRs of UNFCCC.
- (e) Be able to aAct in personal capacity.

11. An Ad Hoc Group member must be available to participate in electronic discussions by email and/or phone; fulfill the tasks and prepare the outputs agreed on in good quality and on time; and (*standard confidentiality rules of UNFCCC*).

~~11.~~ **F. Add Section on Timeline**