

**Third meeting of the Adaptation Committee
Bonn, Germany, 18–20 June 2013**

Summary of outcomes

Agenda item	Outcome
<p>4 (a) Coherence & collaboration</p> <p>and</p> <p>4 (b) Activities relating to means of implementation (MoI)</p>	<ol style="list-style-type: none"> 1. AC to send a letter to the TEC, agreeing to the two topics for tech briefs as proposed by the TEC Chair; and requesting additional information. Also informing the TEC on the AC's work and expressing willingness in collaboration. 2. AC to send letters to the SCF, GCF, LEG and CGE, informing them of its work and expressing willingness in collaboration. LEG letter to also contain information on: <ul style="list-style-type: none"> • Juan Hoffmaister being the AC nominee to the LEG team for reviewing the methodology and selection of best practices and lessons learned in addressing adaptation; • Fred Kossam being the AC nominee to the LEG advisory group for the development of NAP Central. 3. Small group on coherence/MoI to prepare a note for consideration at AC4, based on a paper prepared by Juan Hoffmaister, outcomes of breakout groups and discussions at AC3, including: <ul style="list-style-type: none"> • Approach for MoI workshop scoping paper (activity 4); • Addressing activity 19; • Options and ideas for a joint working group between AC members and members of other relevant bodies; • Other ways to enhance collaboration and coherence. 4. Secretariat to prepare a background note for consideration at AC4, laying out proposals on how the Nairobi work programme could support the AC in the implementation of its work plan. 5. The Chair or Vice-Chair to provide a proposed approach on how to obtain a concise description of relevant expertise and experience for each AC member (which will be used for selection of representatives of the AC in external meetings).
4 (c) Invitation to regional institutions & UN agencies	Secretariat to issue call to regional institutions and UN agencies, using agreed template and cover letter.
4 (d) List of experts	Agreement that current list and rosters are sufficient for AC purposes. Item to be taken up again when deemed necessary by the AC.
4 (e) Database or clearing house-type mechanism	<ol style="list-style-type: none"> 1. There is no need for the AC to develop a database for NAPs, especially when the LEG is developing one, called NAP Central. 2. Fred Kossam will participate in the LEG's NAPs Central team, contribute to that database initiative on behalf of the AC, and provide updates to the AC on ongoing basis.
4 (f) Modalities and guidelines for NAPs for non-LDCs	<ol style="list-style-type: none"> 1. Juan Hoffmaister will participate in the LEG team that is reviewing NAPs methodology and lessons learned. 2. An ad hoc working group will develop a more specific proposal for how the AC can engage with the LEG with regard to next steps on NAPs collaboration, including providing input into the LEG's efforts to develop supplemental NAPs information/guidance on NAPs by March 2014.

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4 (g) Workshop on monitoring and evaluation (M&E) of adaptation	<ol style="list-style-type: none"> 1. Prior to the workshop, taking into account results of the breakout group and subsequent plenary discussions the following will be undertaken: <ul style="list-style-type: none"> • Under the guidance of the Chair and Vice Chair, the secretariat will develop the workshop agenda and identify M&E experts as well as representatives from development agencies, multilateral banks, and civil society to speak/attend the workshop. Invitations will also go out to the Standing Committee on Finance, the Least Developed Countries Expert Group, and the Technology Executive Committee under the Convention. • Background note • Framing document 2. After the workshop: <ul style="list-style-type: none"> • Summary of proceedings • Consideration of workshop outcomes at AC5, with view to providing information and recommendations to COP, as appropriate
4 (h) Gathering up-to-date information on adaptation	Meeting is postponed until after publication of IPCC WGII AR5 report. Discussion on the meeting is postponed until AC4 or AC5, per discretion of the Chair and Vice Chair.
4 (i) Work resulting from the work programme on loss and damage	The item will be taken up again at AC5.
4 (j) Overview report and thematic reports	Outline for 2013 thematic report and any related steps agreed. A first draft is to be made available for AC4. Discussions on the 2014 thematic report and 2015 overview report postponed to AC4.
4 (k) Communication, information and outreach strategy	Secretariat to prepare initial draft of fact sheets/FAQs. AC to provide inputs for revision of communications strategy. Secretariat to compile inputs for revision of communications strategy.
5. Annual adaptation forum	Small group, taking into account results of the breakout group and subsequent plenary discussions, to flesh out details for 2013 Forum, for consideration at AC4. Discussions on 2014 and 2015 Forums postponed to AC4.